

Safety Advisory Committee Minutes

11/10/21, 9-10 AM, [Zoom via app or web](#)

Attend: K.Ford, S.Castaneda, R.Allard, C.Collom, D.Rosenthal, S.Barraj, R.Barron

Night Walk, Lighting Assessment

Schedule Fall 2021 Night Walk (before Thanksgiving) Nov 18th, 22nd or 23rd?

- Email C.Glaser with preferred date to participate
 - Joining: R.Allard,
- Frontage road along University (by Field House), south of pool, checking road from P8 to pool, north of Humanities to Levan Center to old Admin, VRC to Dining Commons

AEDs

Updates (J.Grubbs)

Great American Shake Out

Recap and updates

- T.Johnson stated that she wasn't sure exactly what to do for evacuation. There was discussion about continuing to train staff.
- K.Ford stated that certain areas did not go to the appropriate evacuation zone or that they left campus. S.Castaneda stated that more training will likely help with this.
- S.Castaneda stated that evacuation maps are being updated. She also mentioned that College Safety is considering training by building, which may help.

Incident Command System (ICS) Training (w/ Lyle Martin), 10/22/21

Recap and updates

- S.Castaneda will provide the presentation from training.
- C.Glaser stated that the training was eye opening because BC is like a mini city. He is hoping that the training can help us plan our trainings and protocols in the future.

Annual Security Report 2021

Posted to the [Clery Act Compliance webpage](#)

Roundtable Updates

M&O

- Lighting Update (R.Puga)
- Lighting between VRC and Dining Commons is in planning

Supporting documents can be found on the [Safety Advisory Committee webpage](#)

Action items are in **RED**.

Remaining meetings of 2021-21: 12/08/21, 01/12/22, 02/09/21, 03/09/21, 04/13/21, 05/11/21

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- Courtesy Cart service decals installed; Posts should be installed by end of next week
 - Shortage of Student Employees has impacted courtesy cart service. College Safety is working to address those needs.

HR

- Title IX campus-wide training (A.Calderon)
 - Provided one in person training where few people attended
 - HR procedure might be updated in the future
 - Looking into providing training with outside contractor

Food Services

- No updates

CDC

- CDC back gate often gets left open; Asking M&O to close it as they exit
- Request cover for fire alarm
- Need to designate emergency location spaces for babies; R.Barron will submit to T.Dearmore

Events

College Safety

- RAD Training (T.Dearmore)
 - Working to tailor training to the specific campus needs

Student Life

- No updates

Risk Management

- District wide emergency protocols are still in process. More will be done on this after the start of the new year.
- Testing emergency system (Activate) at District and Cerro Coso; System will tie together all of our existing communication methods. There is a “one button” process that could send a message for campus lockdown, if needed.
- Working on a bid for the purchase of software to update AEDs

COVID Updates

- J.Grubbs: COVID is very much active. Please get vaccinated and continue to follow protocols (social distancing, mask, etc)
- Risk Management will accept COVID tests from other providers if the employee works with J.Grubbs or T.Blanco

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TABLED — Flex Hours for Safety

Add to Flex Week

Working to connect with M.Jones on how safety training can apply to flex hours

TABLED — Review & Update Emergency Response Procedures

Updates

TABLED — Active Shooter Drill

More updates as we round out the pandemic

Include info on new buildings