

# Safety Advisory Committee Minutes

12/09/20, 9-10 AM, [Zoom via app or web](#)

Attend: C.Truvillion, A.Calderon, S.Castaneda, M.Webb, M.Pasek, K.Ford, R.Puga, R.Wrest, D.Strong, D.Rosenthal, R.Barron, N.Damania

## **Review & Update Emergency Response Procedures (Tabled)**

Reviewing and updating evacuation plans

In new year College Safety to shift focus to emergency management protocols

## **Process For Reporting Safety Concerns**

- Feedback website updates in progress; Hope to have in place before Operational Closure

## **Great American Shake Out**

Door to ICC was not able to be opened after lockdown procedures

- S.Castaneda is working with M&O to address this issue
- **R.Puga & S.Castaneda to explore what other schools are doing to address this issue**

No sound/alarm on STEM or MS buildings

- R.Puga: Johnson Controls will be on campus next week; Will provide update next meeting

## **Night Walk**

D.Rosenthal, R.Puga, R.Allard, C.Truvillion, R.Barron, M.Webb, C.Jones, C.Truvillion to join

Set dates

- Proposed date: **Tuesday January 19th at 6pm**
- **C.Glaser to send out invite**

Determine which areas are activated on timer vs. which need to be turned on manually

- **R.Puga will make sure that person who operates timer is present at Night Walk**

## **AEDs**

Updates on Risk Management assessment for AED placement (S.Shearer)

- Training updates
- R.Wrest: Would like to be trained

Child pads for College Safety patrol units

Supporting documents can be found on the [Safety Advisory Committee webpage](#)

Action items are in **RED**.

Remaining 2020-21 Meetings: 01/13/21, 02/10/21, 03/10/21, 04/14/21, 05/12/20.

# Safety Advisory Committee Agenda

12/09/20, 9-10 AM, [Zoom via app or web](#)

## AED locations to committee

- Current locations: College Safety, Levinson Hall, Gym, Gym Training Area, Huddle (Food Service), Renegade Room, Pool

## AED memory updates

- D.Strong: AED memory needs to occasionally be updated whenever new guidelines are issued
- **D.Strong to email S.Castaneda and S.Shearer about memory updates for current machines**

## Campus AED needs

- FA building, Allied Health
- **S.Castaneda to email S.Shearer with campus needs**
- M.Pasek: With new buildings coming online, will need new safety credits

## **Security Cameras (Tabled)**

Assessment for need still ongoing

Roll into Night Walk

## **Active Shooter Drill (Tabled)**

More updates as we round out the pandemic

## **Roundtable Updates**

### M&O

- B.Potter no longer with KCCD; Please send any updates or suggestions to J.Coggins

### HR

- Title IX campus-wide training info upcoming
- Sexual Harassment training to be completed before the 1st of the year
  - Feedback to Risk Management that the timeframe to complete by 12/18 is super short and as of yet no email has been sent out for access to training
  - **A.Calderon will take feedback to J.Grubbs**

## Food Services

## CDC

- 12/10 is last day with children until the new year

## Events

Supporting documents can be found on the [Safety Advisory Committee webpage](#)

Action items are in **RED**.

Remaining 2020-21 Meetings: 01/13/21, 02/10/21, 03/10/21, 04/14/21, 05/12/20.

# Safety Advisory Committee Agenda

12/09/20, 9-10 AM, [Zoom via app or web](#)

- Pool is closed
- Christmas tree recycle will happen in P16 (12/25/20-01/11/21)

## College Safety

- Keep equipment secured during Operational Closure
- R.Puga will connect with S.Castaneda to somehow wrap the parking dispensers so that the risk of damage/vandalism is minimized

## Other

- Pantry and Student Health Center is still available to students during the intersession to students

Supporting documents can be found on the [Safety Advisory Committee webpage](#).

Action items are in **RED**.

Remaining 2020-21 Meetings: 01/13/21, 02/10/21, 03/10/21, 04/14/21, 05/12/20.