# Agenda Items

* Welcome-
  + Meeting started at 3:32. Kristin (1st) and James (2nd).
  + Kim and Kristin warmly welcome all new and returning members of the Program Review Committee (PRC).
* Introductions- Each of the co-chairs and present members introduced themselves by name, department, years serving in the PRC, and shared their engagement and commitment to help faculty and students and improving student success.
* Note taker-
  + members volunteered for each of the Fall session’s five meetings as notetakers. Google doc shows the list of notetakers for each meeting.
* Accreditation Visit: On Sept. 16 there will not be a PRC meeting. PRC members were encouraged to participate and engage in the ACCJC visiting team open forum.
  + Kim, Kristin, and Stephen Waller have been tagged to meet and answer questions related to the operational development and innovative approaches of the PRC to the ACCJC visiting teams. They will provide details and evidence from the Program reviews representing the work and improvements of the college through the PR reporting structure. Last accreditation cycles the BC’s PRC received a commendation for the innovative and important work of documenting our processes and assessment data as critical proofs to advance and accelerate strategic goals and student success.
  + Co-chairs/leads kindly invited all PRC members to participate in the open forum.

## Overview of Program Review

* + The committee meeting times, location, Zoom links, and supporting documents are always posted on the website 72 hours prior to the meeting. The committee does not follow the Brown rules, but its charge and reports do get approvals from the Academic Senate and College Council.
  + The committee agrees to do the review and updates to the PRC charge virtually allocating the necessary time for input from all members.
  + Kim reported that all documents from the last cycle have been finished, accessible, and posted on the BC website.
  + Kim and Kristin will make updates to the PR strategic directions; The new areas are:
    - Cultural Experience
    - Technology Experience
    - Infrastructure Experience

* The members reviewed the new standards and discussed the requirement to change those in alignment with the Program Review reporting and budget allocation.
* Maintain high quality programs.
* Support student learning and college operations.
* Support the new (2025) ACCJC Standards
  + 1.2. The institution establishes meaningful and ambitious goals for institutional improvement, innovation, and equitable student outcomes.
  + 1.3. The institution holds itself accountable for achieving its mission and goals and regularly reviews relevant, meaningfully disaggregated data to evaluate its progress and inform plans for continued improvement and innovation.
  + 1.4. The institution’s mission directs resource allocation, innovation, and continuous quality improvement through ongoing systematic planning and evaluation of programs and services.
  + 1.5. The institution regularly communicates progress toward achieving its mission and goals with internal and external stakeholders to promote understanding of institutional strengths, priorities, and areas for continued improvement.
* Reflect the Bakersfield College Vision, Mission, and Core Values Statements
* Commit to ongoing institutional planning, implementation, and evaluation cycle necessary to ensure continuous program and service improvement.
* Program and College transparency.

And relate the importance of budgeting and resources laced into the processes. An example of the EOPS program review demonstrated the importance of using data, providing a narrative, and serving as evidence in highlighting the program’s excellence in student success.

### What is expected: committee membership and details.

* + Canvas- in the supporting documents provided (PRC-ppt-09\_02\_25) [the AT Faculty support form](https://bakersfieldcollegeedu.formstack.com/forms/academic_technology_support_request) will allow new members to be added to the Canvas shell and have access to the PRC resources.
  + The PR reporting is open from April 1 to October 31. Assessment data from the district has become available in July.
  + The due date for resources requests is October 10, 2025. (Could be moved to October 14, 25).
  + ISIT committee is overgoing name and structure changes. More to come soon.
  + Faculty requests for Fall are due in October.
  + Co-chairs provided refresher information session PR overview during Professional Development week but have not received an invitation to the Chair Academy yet. Possibly that option will be available at the next FCDC session.
  + Co-chairs underlined the importance of reporting each department’s needs for each and clarified the PRC does not have a budget to fulfill those requests.
  + The members agreed to review and make necessary updates to the charge before virtually and before the next meeting,
* eLumen overview
* Charge
  + Goals
  + Membership
  + Terms

### Meeting Adjourned at 4:40 PM.

(Jordan 1st, Kalina 2nd)