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| **NAME OF COMMITTEE** | **PROGRAM REVIEW COMMITTEE (PRC) {bc\_prc@bakersfieldcollege.edu}** |
| **COMMITTEE TYPE** | Standing Committee |
| **COMMITTEE CHARGE** | In support of the College's Mission and Institutional Learning Outcomes, the Program Review Committee (PRC) facilitates the following: a transparent, broad, annual, and systematic selfassessment of institutional effectiveness; and budget planning for instructional, student services, administrative, and operational areas. PRC provides feedback and training related to the program review process. The committee contributes to the "Closing the Loop" document by disseminating resource allocation requests to responsible committees and by improving our own processes. PRC advises on the inclusion of new programs into the Program Review process. The committee communicates out to the campus and the community at large. PRC reports monthly to Academic Senate and College Council at their last meetings of the calendar year.    Committee members will:   * Attend meetings regularly. * Participate in committee training. * Provide training for programs undergoing Program Review. * Review each program’s document and provide constructive feedback associated with the Program Review process and purpose. * Evaluate the processes used for Program Review annually and modify as needed to meet the institution's needs. * Participate in the Accreditation Process. * Prepare summary reports for submission to the President, College Council, and Academic Senate and Academic Senate President. |
| **SCOPE OF AUTHORITY** | Program Review recommendations will be a primary source of information to develop institutional planning as related to enhancing student learning and administrative unit outcomes. |
| **REPORTS TO** | Academic Senate & College Council |
| **COMMUNICATES WITH** | College President, the Curriculum, Assessment, Accreditation & Institutional Quality, ISIT, Facilities & Sustainability, Budget, and Professional Development Committees, Faculty Chairs & Directors Council, and the community at large. |
| **MEMBERSHIP** | The Program Review Committee (PRC) will have one faculty co-chair and one administrative co-chair, and one classified co-chair  Committee composition will include faculty appointed by the Academic Senate with representation from each of the instructional departments as well as liaison from the Curriculum and Assessment Committees, and a representative from the Faculty Chairs/Directors Council (FCDC).  Up to 4 classified staff appointed by CSEA. CSEA recommends the following representation: 1 Student Affairs  1 Instructional  1 Administrative FAS  1 CSEA president or designee    Up to 4 administrators appointed by the College President. The committee recommends the following representation:  1 Student Affairs  1 Instructional  1 FAS  1 At Large  Institutional Research Representative  1 student representative appointed by the Student Government Association (SGA).    This will achieve the ideal composition of at least 50% faculty and no more than 25% each of classified staff and administrators. If the Academic Senate deems more (or fewer) faculty are necessary to the operation of the committee, the composition percentage must apply and classified, and administrative membership adjusted accordingly. Training in program review will be provided for committee members.  Members serve for a term of three years and may serve more than one term. |
| **ALIGNMENT WITH ACCREDITATION** | Institutional Mission and Effectiveness: 1.2, 1.3, 1.4, 1.5  Student Success: 2.9  Infrastructure and Resources: 3.8, 3.9 |

Approved by Academic Senate, 10/30/2024; Approved by College Council, 11/1/2024. Effective Immediately.