Program Review Committee

Minutes

October 17, 2023

Zoom only

<https://us06web.zoom.us/j/98293998893>

# List of Membership

## Co-Chairs:

Faculty Co-Chair: Kim Nickell

Administrator Co-Chair: Kristin Rabe

Classified Co-Chair (?):

## Members:

Aneesha Awrey, Laura Luiz, Amanda Tumblin, Andrea Bridges, Jalisca Thomason, Neeley Hatridge, Katie Ganster, James McGarrah, Nancy Mai, Keri Johnson, Michelle Hart/Scott Dameron, Rebecka Zepeda, Kalina Hill, Christie Howell, Steve Waller, Isaias Hernandez, Tina Cummings, Maria Wright, Kim Arbolante, Cristal Rios, Nathan Kline, Josh Ottum, Keith Wolaridge

# Scheduled Meeting Dates/Times

* ~~09/05/23 @3:30pm-5:00pm~~
* ~~09/19/23 @3:30pm-5:00pm~~
* ~~10/03/23 @3:30pm-5:00pm~~
* 10/17/23 @3:30pm-5:00pm zoom only
* 11/07/23 @3:30pm-5:00pm
* 11/21/23 @3:30pm-5:00pm
* Location L160 and Zoom

# Called to Order

* Who called it to order and at what time?
  + Meeting started at 3:31 pm

# Approval of Agenda

* Approval of Agenda
  + (Motion/First/Second/Approved?)

# Approval of Meeting Minutes

* Approval of Meeting Minutes
  + (Motion/First/Second/Approved?)

# Agenda Item #1

* PRC Team Kristin will present PRC Teams at Nov. 7 meeting. We had additional PRC members added to our roster

# Agenda Item #2

* Questions regarding
  + Initiative Review Member roll
  + eLumen Navigation
  + There were no questions about navigating or logging in to eLumen.

# Agenda Item #3

* Questions regarding
  + Read and feedback process
  + We will work through the process on Nov. 7 as a group with some of this cycle’s program reviews.

# Other Discussions

* The committee discussed issues with the dissemination of information of the program review process and how to better get information to programs
* Aligning admin work plans with program review
* Setting up milestones for the program review process
* Zoom hours
* Canvas course
* Dean sign off
* Better onboarding process for new member, new chairs, new deans
* Check of built within eLumen

# Meeting Adjourned

* ~~Next meeting: Continue the read and feedback process~~
* ~~Resource Requests due Oct. 10~~
* Program Review due Oct. 31
* Nov. 7 Assignments