

NAME OF COMMITTEE	PROGRAM REVIEW COMMITTEE (PRC) {bc_prc@bakersfieldcollege.edu}
COMMITTEE TYPE	Standing Committee
COMMITTEE CHARGE	<p>In support of the College's Mission and Institutional Learning Outcomes, the Program Review Committee (PRC) facilitates the following: a transparent, broad, annual, and systematic self-assessment of institutional effectiveness, as well as budget planning for instructional, student services, administrative, and operational areas. PRC provides feedback and training related to the program review process. The committee contributes to closing the loop by disseminating resource allocation requests to the responsible committees, informed by both qualitative and quantitative data. The committee reviews its own processes in the spirit of continuous improvement. PRC advises on the inclusion of new programs in the Program Review process. The committee communicates with the campus and the broader community. PRC reports monthly to the Academic Senate and College Council. Summary reports are given out at the end of the calendar year.</p> <p>Committee members will:</p> <ul style="list-style-type: none"> ▪ Attend meetings regularly. ▪ Participate in committee training. ▪ Provide training for programs undergoing Program Review. ▪ Review each program's document and provide constructive feedback associated with the Program Review process and purpose. ▪ Evaluate the processes used for Program Review annually and modify as needed to meet the institution's needs. ▪ Participate in the Accreditation Process. ▪ Prepare summary reports for submission to the College President, College Council, and the Academic Senate and Academic Senate President.
SCOPE OF AUTHORITY	Program Review recommendations will serve as a primary source of information for developing institutional planning related to enhancing student learning and administrative unit outcomes.
REPORTS TO	Academic Senate & College Council

COMMUNICATES WITH	College President, the Curriculum, Assessment, Accreditation & Institutional Quality, ISIT, Facilities & Sustainability, Budget, and Professional Development Committees, Faculty Chairs & Directors Council, and the community at large.
MEMBERSHIP	<p>The Program Review Committee (PRC) will have one faculty co-chair, one administrative co-chair, and one classified co-chair.</p> <p>The Committee composition will include:</p> <ul style="list-style-type: none"> • faculty appointed by the Academic Senate with representation from each of the instructional departments, • liaisons from the Curriculum and Assessment Committees • a representative from the Faculty Chairs/Directors Council (FCDC). <p>Up to 4 classified staff appointed by CSEA. CSEA recommends the following representation:</p> <ul style="list-style-type: none"> 1 Student Affairs 1 Instructional 1 Administrative FAS 1 CSEA President or designee <p>Up to 4 administrators appointed by the College President. The committee recommends the following representation:</p> <ul style="list-style-type: none"> 1 Student Affairs 1 Instructional 1 FAS 1 At Large Institutional Research Representative 1 student representative appointed by the Student Government Association (SGA). <p>This will achieve the ideal composition of at least 50% faculty and no more than 25% each of classified staff and administrators. If the Academic Senate deems more (or fewer) faculty are necessary to the operation of the committee, the composition percentage must be applied, and classified and administrative membership will be adjusted accordingly. Training in program review will be provided for committee members.</p> <p>Members serve for a term of three years and may serve more than one term.</p>

**ALIGNMENT WITH
ACCREDITATION**

Institutional Mission and Effectiveness: 1.2, 1.3, 1.4, 1.5
Student Success: 2.9
Infrastructure and Resources: 3.8, 3.9

*Approved by Academic Senate, 10/30/2024; Approved by College Council, 11/1/2024. Effective Immediately.
10/2025 11/2025*