

Minutes for Professional Development Committee

11/12/2024 2PM

L160 & Zoom

Attendance

Co-Chairs:

Faculty Co-Chair: Sara Manuel

Administrator Co-Chair: Christie Howell

Classified Co-Chair: Anita Karr

Members Present:

Sara Manuel, Christie Howell, Dan Hall, Alex Rockey, Jessica Black, Pete LeGrant, Martha Gonzalez, Kimberly Gutstein, Eleonora Hicks, Jamal Wright, Marissa Patton, Chris LoCascio, Anna Melby, Aaron Barber, Amy Jayasena

Members Not Present:

Chris Glaser, Tim Mason, Esme Abad, Anita Karr, Andrea Thorson

Guests:

Kalina Hill

Scheduled meeting times:

All at 2PM in L160

- 9/10/2024
- 10/08/2024
- 10/22/2024 (Special meeting)
- 11/12/2024
- 12/10/2024
- 02/11/2025
- 03/11/2025
- 04/08/2025
- 05/13/2025

Called to Order

- 2:02 Sara Manuel

Approval of Agenda

- Approval of Agenda
 - Christie moved, Dan seconded, all approved.

Approval of Meeting minutes

- Approval of Meeting Minutes – 10/08/2024
 - Chris LoCascio moved to approve with edits, Christie seconds
- Approval of Meeting Minutes – 10/22/2024
 - Alex moved, Christie seconded all Approved

Agenda Item #1: Welcome new members (5 minutes)

- Everyone introduced themselves

Agenda Item #2: Committee Charge (30 minutes)

- Review current charge
- “Activities” rather than “assessment” is good change.
- Assess proposed changes
 - 10+1 if we are involved in making policy
 - Originally categorized as a standing committee
 - A SC is 10 + 1 per definition
 - We could become an “**operational group.**”
 - Perhaps classified wouldn’t be allowed
 - An example of the policy we should be overseeing: Accessibility.
 - Coordination between PD and accessibility needs.
 - What we do? (approve scholarships, talk about what PD should be)
 - And what do we lose from changing classification?
 - Kalina: All employees need professional development to fuel their work. With KCCD and BC’s efforts to elevate professional development, it is important for the PDC to remain a committee and operate to establish policies that reflect proportional representation of all classifications. There are other BC committees with higher representation of classified members.
- Discussion
 - Need to verify that classified can be a part of an operational group.
- Alex moves to table, Jessica seconds. Motion carries.

Agenda Item #3: Meeting frequency (10 minutes)

- Sara points out that we only meet an hour a month and that isn’t enough.
- Amy moves to meet twice a month, Alex seconds. Motion carries.

Agenda Item #4: Program Review: First Read (10 minutes)

- Need to read the PR requests, Alex and Dan will organize for next meeting (in two weeks)

Agenda Item # 5: Document Updates (if time permits)

- Tabled.

Meeting Adjourned

- Meeting adjourned at 3:03. (Chris moves, Sara seconds)

*Contact your representative for more detailed information.