

Professional Development Committee

10/08/2024

List of Membership

Co-Chairs:

Faculty Co-Chair: Sara Manuel

Administrator Co-Chair: Christie Howell

Classified Co-Chair: Anita Karr

Members:

Dan Hall, Kalina Hill, Alex Rockey, Jessica Black, Peter LeGrant, Jamal Wright, Kathleen Hicks, Christopher LoCascio, Eleonora Hicks, Kimberly Gutstein, Chris Glaser, Aaron Barber, Martha Gonzalez, Timothy Mason, Sara Pogue

Scheduled Meeting Dates/Times

- 09/10/2024 @ 2:00 – 3:00pm
- 10/08/2024 @ 2:00 – 3:00pm
- 11/12/2024 @ 2:00 – 3:00pm
- 12/10/2024 @ 2:00 – 3:00pm
- 02/11/2024 @ 2:00 – 3:00pm
- 03/11/2024 @ 2:00 – 3:00pm
- 04/08/2024 @ 2:00 – 3:00pm
- 05/13/2024 @ 2:00 – 3:00pm

Called to Order

- Who called it to order and at what time?

Approval of Agenda

- Approval of Agenda
 - *(Motion/First/Second/Approved?)*

Approval of Meeting Minutes

- Approval of Meeting Minutes
 - *(Motion/First/Second/Approved?)*

Agenda Item #1 – Welcome New Members & Introductions

- New member introductions

Agenda Item #2 – Committee Charge

- Review current charge
- Assess proposed changes
- Discussion

Agenda Item #3 – Meeting schedule

- Review frequency of meetings
- Possibility of increasing to twice a month

Agenda Item #4 – Accessibility

- UDOIT Canvas Tool
- Academic Technology Trainings

Announcements

- Program Review: Professional Development Resource Requests – Due October 10th for priority review

Upcoming

- Flex Calendar planning
- Document updates
 - Scholarship application
 - Faculty Flex form

Meeting Adjourned

- Time