



Technology
Committee Meeting
Minutes

February 2, 2026, 4:00-5:30p
Library (Lib) 160

Co-Chairs:

Faculty Co-Chair: Kurt Klopstein, Professor, Mathematics

Administrative Co-Chair: Ebony Williams, Director of Technology Support Services Department

1. Call to Order

Attendance:

Jaxon West (BCSGA Senator), Wendy Cordova (BCSGA), Scott Peat (Biology), Kathryn Wright (Business Education), Michael Muhme (Communication), Cynthia Quintanilla (Counseling), Kurt Klopstein (Mathematics), Fei Ma (Performing Arts), Nick Strobel (Physical Science), Erin Miller (Social Science), Bill Mosely (Computer Science), Daniel Hall (Adm Rep), Kalina Hill (Adm Rep)

2. Approval of Last Minutes – November 10, 2025 (2 minutes)

Minutes were not available.

3. Welcome – Kurt Klopstein (5 minutes)

4. Update to Charge (5 minutes)

The new charge and name change (formally ISIT) was approved by the Academic Senate. Website eventually needs to be updated. Both Ebony and Kurt are working on getting trained and approved to update the site.

5. Technology Request Prioritization (30 minutes)

- **Voting Criteria – Old vs. New**

The old, weighted method was developed to handle the several request departments had. Ebony has created a new criterion for technology request that would align better with institutional mission and funding process. There are fewer requests received than in previous years based on the requests being reviewed in advance and being sent back to the departments to requests that departments add operational IT requests within their budgets. The departments that made request will be sent an invitation to speak at our next meeting. Presenters will be given two minutes to five minutes to their request based on the prioritization criteria they will be scored on.

6. Spring Faculty/Staff Technology Needs Survey (10 minutes)

Discussed receiving a copy of previous year's surveys for review and discuss during the next meeting we will edit previous year's surveys and have the updated ones sent out this semester.

7. New Business (Up to 10 minutes for each agenda item, up to 30 minutes total)

- District IT Visit – IT Roundtable during the March 2 meeting
- Propose meeting time change: Meeting time will remain the same for this academic year.

8. Adjournment

9. Next Meeting – March 2, 2026