ISIT Committee Meeting Notes 10/3/2022

Zoom Meeting

Attendees: Matt Andrasian-Jones, Academic Technology (ISIT Faculty Co-chair); Kim Chin, Performing Arts; Dan Hall, Student Success & Technology, Bonnie Hammond, Applied Science & Technology (Electronics); Kalina Hill, Academic Technology; Kurt Klopstein, Mathematics; Katrina McClelland, DSPS; Alex Lara, Nursing; Aricia Leighton, Marketing & PR; Sara Manuel, Behavioral Science; Erin Miller, Social Sciences; Richard Miles, BMIT: Michael Muhme, Communication; Sara Palasch, Foreign Language & American Sign Language; Tatevik Broutian, Biology; Cynthia Quintanilla, Counseling; Kristin Rabe, Media Services/TSS (note taker); Pam Rivers, Academic Technology; Christina Rodriguez, IT/TSS; Kirk Russell, Library; James Selgrath, Agriculture; Adel Shafik, Art; Heather Shaftstall, Allied Health; Tanya.Silva, Philosophy; William Velasquez, IT/TSS; Amanda Brucker, IT/TSS; Israel Mendoza, IT/TSS; Matt Moon, Physical Education; Jason Ament, Industrial Technology, Darren Willis, Engineering; Timothy Plett, Physical Science; Richard Marquez, English; Tim Bohan, Education; Scott Peat, Biology.

Absent: Brett Redd, (ISIT Co-chair) Technology Services; Stephanie Baltazar, CTE; Leah Carter, FACE;

Matt started the meeting via zoom at 4:05pm. Agenda additions for 9/12/2022: None.

Meeting minutes from 9/12/2022 are approved.

Approval of Agenda for 9/12/2022:   No agenda additions.

Committee Charge: (Andrasian-Jones): Matt and Aricia did not meet on the committee charge but will do so before the November meeting and Matt will take to the November Academic Senate meeting for approval.

ACTION: MATT AND ARCIA will work together on language to incorporate into committee charge and will bring it to the November Meeting for approval.

HYFLEX Update: Kristin gave the committee a brief update on the Hyflex project and the subsequent bidding process that will be coming up for the college. The equipment will be going out to bid first since the supply chain issues are showing a long wait for equipment. The labor will follow afterwards. The room quantity for Immersive Hyflex has decreased. Overall there will be about 65 rooms that will be updated in some way or another.

Academic Technology will be pulling in others to work collaboratively with them on the training for the Hyflex environments – they will be seeking faculty who like to teach using technology.

ISIT Employee Survey: Matt broke the committee up into zoom room groups. Had each group look at the ISIT Employee survey results and questions and provide feedback. The review took about 40 minutes to complete. Matt and Kristin jumped between groups. There was one large report out at the end. Here is the link to the document:

https://docs.google.com/document/d/1KsEY7fO0qv2CwrYhUuL6RFZdugnD7_llj7YNZEJwuY0/edit?usp=sharing

Academic Technology General Updates: Matt very briefly talked about OEI and the rubric for aligning courses to meet standards. There will be more coming on this.

Matt mentioned the Accessibility Task Force – will be seeking membership.

Student Success Technology/Student Help Information Desk: Dan Hall talked about the exploration of a new customer relations management system – seeking feedback. Potential and current students/clients to keep tabs on if they progress following assistance provided. It will likely be

Ellucian – as KCCD has already gone with the product for other services. Gary Moser from District IT has asked to get quotes to expand the Ellucian product.

Technology Support Services (IT/MS) Updates:

Just a reminder of where to submit a support ticket – at https://support.kccd.edu

Software agreements (EULA's) need to start being completed earlier to allow for software to be purchased. We'd like to get all software on our fiscal year from July 1-June 30.

Scott Peat mentioned that the wifi on the third floor of the new Science & Engineering building was responding slow… Will take a look at it.

Meeting ended at 5:30pm

Next Meeting Monday November 7, 2022 4pm via zoom