

ISIT Committee Meeting Notes 5/2/2022

Zoom Meeting

Attendees: Matt Andrasian-Jones, Academic Technology; Pam Boyles, English (ISIT Co-Chair); Leah Carter, FACE; Kim Chin, Performing Arts; Dan Hall, Student Success & Technology, Bonnie Hammond, Applied Science & Technology (Electronics); Kalina Hill, Academic Technology; Kurt Klopstein, Mathematics; Alex Lara, Nursing; Aricia Leighton, Marketing & PR; Sara Manuel, Behavioral Science; Richard Marquez, English; Erin Miller, Social Sciences; Richard Miles, BMIT; Michael Muhme, Communication; Sara Palasch, Foreign Language & American Sign Language; Scott Peat, Biology; Cynthia Quintanilla, Sara Palasch, Spanish; Counseling Kristin Rabe, Media Services/TSS (note taker); Brett Redd, (ISIT Co-Chair) Technology Support Services; Pam Rivers, Academic Technology; Christina Rodriguez, IT/TSS; Kirk Russell, Library; James Selgrath, Agriculture; Adel Shafik, Art; Heather Shaftstall, Allied Health; Tanya.Silva, Philosophy; William Velasquez, IT/TSS.

Absent: Stephanie Baltazar, CTE; Tim Bohan, Education; Todd Coston, IT/TSS/DO; Gian Gayatao, BCSGA President; Matt Moon, Physical Education; Emma McNellis, SGA; Israel Mendoza, TSS; Adel Shafik, Art; Travis Steele, Industrial Technology.

Brett started the meeting via zoom at . Agenda additions for 5/2/2022: None. Pam's last meeting as co-chair!! Changes to meeting minutes from 4/4/2022 are applied and approved.

Approval of Agenda for 5/2/2022 and 4/4/2022 Meeting Minutes: Richard Marquez motioned to approve Notes, Dan Hall seconded. Motion carried – no abstentions. No agenda additions.

Okta (Brett Redd) In the coming weeks (by October) we will be replacing portal guard with the application for single sign on known as OKTA. Every application that is part of the single sign on is also automatically signed into so you don't have to use your user name and password for the INSIDE BC and Banner. Class Climate permission, if anything, is something that single sign on handles for you. Duo is being used for multi-factor authentication and that's how we're able to make sure that you are who you are and you're the only one that is trying to access that application at that time. You shouldn't have to multi-factor authenticate on campus – this is strictly for when you are in work from home situations. There are multiple ways to authenticate and push to use Okta – Brett shared powerpoint presentation. It will ask you for a code, code changes every 15 seconds or so. You can also do a phone call. We can reset your choices should you get a new phone or have any issues. We are still getting familiar with this system so there will be bumps in the road but it will hopefully smooth out with further familiarity. Students won't have to multi-factor authenticate. They will just be checked to see that they have an Okta account and it will allow them to use their applications. Brett brought up the various scams such as gift cards/etc. Hackers are always looking for ways to access information. Spammers can get into your email and send out multiple messages using your email. Should you suspect anything as SPAM – please send to SPAM@kccd.edu and they will resolve. It never hurts to be too safe.

Review Employee Survey: Matt Jones reviewed the employee survey results. One major factor was that 100% of the participants use technology for at least 50% of their day to day job activities. Which was a pretty good response rate compared to some of the other questions. BC provided hardware, what was used most was a desktop computer and 57.25 reported that they use a BC provided printer as well. Question three was what personal hardware is brought from home to use in your classroom or office and how many hours per week. Laptops and iPads were the most brought from home device to use in the classroom or office setting at roughly 30 hours per week. Powerpoint and excel being the two top software used. Adobe Acrobat was a high-third. There was a strong agreement with the prompt that technology is imperative with their job function.

Matt found it interesting that there was a note of confidence with regard to the ability to use technology in an accessible way with 85 of the 138 replies recording strongly agree or agree. If you felt you would benefit from new technology indicated wanting new or upgraded equipment for either here at their offices both at work and at home. If you think BC as a whole would benefit from new technology pretty much the same thing as what the responses were to question prior was that respondents felt that staying current with technology allowed them to keep up with the times and deliver better interactions in the workplace and with their students. There was plenty of feedback and most of it positive about the care, support and type of technologies used. On the question of troubleshooting equipment – most report that assistance comes in a timely manner and issues fixed at a 64% which was the highest response. The survey will be available to allow you to read through and disseminate all of the comments and feedback. Suggestion was to add technology not used or the ability to skip through a question and able to submit the survey. We also need another bullet point to choose PC provided software, hardware or none button. They need to continue through the survey.

Academic Technology General Updates: Pam brought up FLEX Week for August 15-19. Please start looking ahead. So far, she has 12 presenters and hopes for many more. Please contact her if you have any good workshop ideas. You will see emails from her/Academic Technology. Matt will be getting the Accessibility Task Force going again. Look for an announcement in the Fall.

Student Success Technology/Student Help Information Desk: Dan Hall no updates to report at this time.

Technology Support Services (IT/MS) Updates:

We hired an IT coordinator – Amanda Brucker – she will be handling some of the IT basic day to day and assigning tickets to the technicians, among other things. She'll be working with our other support staff, Christina Rodriguez.

- A. Construction/HEERF updates;
 - a. BCSW: Completed.
 - b. BC Delano Campus – Learning Resource Center– Moving along.
 - c. BC Arvin Center – Fall 2022 groundbreaking
 - d. Welcome Center – November 2022.
 - e. BC Annex Building (old bookstore) will be complete by July.
 - f. BC Science & Engineering Building: Summer 2022.
 - g. Renegade Athletic Center – Still Fall 2023.
 - h. BC Writing Center – Complete Summer 2022
 - i. Automall Classroom – April 2022
 - j. Language Arts Hyflex – they will be onsite end of May until complete.
 - k. Agriculture Building – Demo in Fall – Build starting in January
 - l. Residence Hall – will be built in the next two years.
 - m. Umoja Community – Humanities Building Room 3.

OKTA (replacing Duo) – single sign on – instead of the other ways to do sign on ... From portal guard.

We need your software requests early. Be on the lookout for a survey from Brett where he will ask you to provide what software will be needed in your classroom for Fall 2022. We have a lead time that is needed now due to contracts process requiring a EULA (End-User License agreement).

Meeting ended at 5:10pm

Next Meeting Monday September 12, 2022 4pm Academic Year 2022-2023

