

ISIT Committee

April 4, 2016

3:30 – 5:00pm Lev 40

Attendees: Todd Coston (co-chair), Tim Heasley, Cindy Hubble, Tracy Lovelace, Richard Marquez (co-chair), Gabi Martin, Scott Peat, Jenny Peters, Kristin Rabe, Kirk Russell, Sarah Villasenor, John Giertz, Erin Miller, Judy Ahl, Vanessa Bell, Leah Carter

Note taker: Vanessa Bell

Agenda

1. Approval of Minutes March 7th meeting: Minutes were approved
2. BC Web Team Personnel Update – Todd stated that with Amber being out, Shannon has temporarily taken over her responsibilities as an interim manager. Jason Cobley was rehired as a web content editor to assist with some of Shannon’s responsibilities. Monica Scott was also hired as a web content editor and this is a grant funded position.
3. District Office IT Re-org – Todd shared with the committee a proposed IT reorganization for the District Office (DO) IT department. The reorg was developed by the IT management team, which included IT Directors from all 3 colleges and the DO IT managers. With Dave, David and Eddie taking responsibilities that were previously Shawn’s position, the IT Management team felt a reorg was needed to streamline the processes and responsibilities. With the reorg, 4 positions are needed (ERP Manager, IT Customer Support Manager, IT Enterprise Project Manager, and Director IT Security). The latter two are not completely new and are positions that need to be rehired. The committee supported the positions that were discussed. Richard stated he will go to E-Board to say ISIT agreed and supports the positions.
4. Canvas Update – With Bill and Matt absent from the meeting no direct update was given. Tracy stated that the Moodle sites are available for Summer and Fall. There is a meeting on Wednesday and Tracy will know by then about the Canvas implementation and will email faculty. Matt and Tracy will be having a 2 hours training on Canvas. It was also stated that for Summer there will be a limited pilot for Canvas with full implementation in 2017.
5. Campus/District Updates
 - a. Annual Employee Survey – Todd said he will send out the survey by tomorrow.
 - b. TIPD – Bill and Matt were not in attendance, so no report was provided.
6. Program Review Technology Form – Kristin reviewed the Program Review Technology form and the committee decided to eliminate “Essential” from the drop down options for the priority questions.

The committee also reviewed the scoring notes and provided feedback for question 15. The committee agreed on adding a note/comment to that question to contact Judy.

7. Strategic Directions Form – Richard and Todd stated the form was unavailable, but we will review at the next meeting.

Meeting Adjourned at 4:50pm

Next Meeting: May 2, 2016 3:30-5:00pm