

ISIT Meeting

March 3, 2014

Start of Meeting: 2:43 p.m.

End of Meeting: 3:33 p.m.

1. Approval of minutes:

Kristin: motion to approve minutes

Isabel: seconds the motion

minutes approved

2. Nick: Overview of agenda items 1-7

New additions to agenda by Bill and Kristin

Bill: Open Course Progress

Bill will offer a report to the committee around April.

The preliminary update is that there is a high interest from the community, however, BC needs to decide if it has the resources to continue to offer these type of courses.

- received 200 inquiries

- approximately 50 students are in the course

- open course students perform similarly to in class students

Bill: Online Orientation

It is still work in progress based on the models other institutions implement. Implementation will occur in the fall of 2014.

Kirsten: Purchasing Technology

Reminder: purchasing technology needs to be approved by them through email

EPSON Expo: date and time will be announced

3. Todd: Campus District Updates

BC: is currently being mapped out for the new phone system

- Todd and Eddie are conducting interviews with different people concerning the setup of the new telephone system.

SARS: it is under discussion with the VP's and awaiting direction

4. Todd: Updating ISIT Request Forms

Based on the handouts given, all representatives are asked to survey their departments for feedback on the new sections and questions that were added. In addition, there will now be two forms, the non-instructional request and the instructional request.

It is Kristin's goal to integrate the new forms into the Training Manual.

5. Todd: postponed for April's meeting

6. Todd: Campus Technology Plan

-every three years

-the President has requested a TP that is formatted and it is currently under work

-the TP will be presented in the fall and will include what has been done in the past, what they are currently doing and what they envision for BC in the future

Conclusion:

-next meeting will be the 7th of April

ISIT Members Present:

Kristin Rabe	Media Services
Kirk Russell	Library
Lidia Torres	EIT
Isabel Stierle	Biology
Gabi Martin	Allied Health
John Hart	ESL
Cindy Hubble	English
Ron Scholt	Physical Science
Tracy Lovelace	Ext. Learning
Christy Haycock	Math
Lily Martinez	Foreign Languages and ASL
Bill La	DSPS
Leah Carter	Dean
Bill Moseley	BMIT
Brent Damron	HPE
Nick Strobel	
Todd Coston	

Note Taker: Lily Martinez