

Guided Pathways Implementation Team

September 17, 2019 Notes

Members present:

- Corny Rodriguez, Jennifer Johnson, Lesley Bonds, Grace Commiso, Aricia Leighton, Anna Collins, Rudy Menjivar, Bill Chapman, Cindy Collier, Brent Burton, Christina Howell, James McGarrah

Absent: Marisa Marquez, Victor Diaz, Amber Hroch, LeAnn Riley, Andrew Haney

I. New structure discussed.

II. Review Charge/Discuss the Role of GPIT

The following was reviewed. No changes

Role, Purpose, & Scope

- Completion Community support, engagement, and coordination
- Dissemination of information and engagement of faculty and staff campus-wide
- Engage faculty leaders in the development of start-up processes and materials

Reports To & Communicates With

This committee reports to the College President and communicates with the faculty and staff of Bakersfield College. We are not a decision making body/role, but function in the role of advocacy and support for the guided pathways work.

What to expect at these meetings:

- Each meeting, we will bring one or more institutional departments or offices for a Q&A session so that you can bring questions from your team to the meeting.
Examples: Enrollment Management, Early College, Financial Aid, A&R, etc.
- Time for each of you to bring up challenges and/or best practices (must submit to Corny, Lesley, and Jennifer the Friday before the meeting for it to make the agenda)

We will have opportunity to discuss what is and isn't working. The committee will consider bringing back a breakfast event to provide a space to connect, share, and connect the questions with the person who can address/answer.

III. Your role as faculty lead:

- The Admin lead will be your right hand; you take the lead
- Attend GPIT. You will be our first point of contact
- Come with challenges and best practices
- Host your Completion Community meetings (send a Doodle Poll!)
- Serve as a liaison to all departments in your Completion Coaching Community
- Recruit additional members
- Meet with your counseling lead (copied on your notification email). Counseling Chair is committed to ensuring the counselor or advisor is actively engaged

The Role of the Rest of the Team

- Marisa Marquez (Counseling liaisons)
 - Completion focused: Not just completion of the degree but also the stepping stones such as CSEP, FASFA, Grad checks, scholarships, courses, and more.
 - Completion doesn't happen without retention.
 - Finish in 4 and Transfer in 2.
 - Counselors are expanding into centers throughout the campus (STEM, BCSW)

- Working to change the mindset: Student workers are referred to as peer mentors
- Goal is for counselor to collaborate to produce 2 events per pathway per semester.
- October 8, 9 hosting “Gear up for graduation- become an alumni in one day” focused on grad checks only
- Victor Diaz (Counseling Department)
 - The department expects participation for meeting attendance to avoid information falling through the cracks
- Grace Commiso (Starfish updates, training): Starfish is our early alert platform.
 - All progress reports are now electronic via Starfish.
 - DegreeWorks is phasing out and ed plans are now in Starfish
 - Counselor/Ed. Advisor appointments can be scheduled in starfish
 - Upcoming: integration of canvas attendance with starfish attendance so automatic alerts can be developed.
 - Leads and faculty are encouraged to be trained in starfish and learn about the additional functionality. Grace can provide small group trainings.
- Amber Hroch (LFM Communication Plan + Data and Tableau)
 - Tableau point of contact
 - Works with data coaches and can assist with data questions for the pathway
- Aricia Leighton (Website, catalog):
 - Communication through the web site
 - Web pages have been standardized with continued evolution of work. Work with Aricia for any pathway page changes.
 - Logos have been developed for use on materials
 - Catalog:
 - Electronic version only- no PDF
 - Data is pulled from eLumen
 - Restructured to be organized by pathway

IV. Homework:

- Reach out to your administrative lead and a previous faculty lead (from spring 2018-if applicable) to capture any documents or existing work
 - Ag, Culinary Arts and Nutrition: LeAnn Riley, Matt Riley
 - Arts, Humanities & Communication: Jeff Huston, Helen Acosta
 - Business: N/A
 - Education: Erica Menchaca
 - Health Sciences: Ayan Hill
 - ITT: Andrew Haney
 - Public Safety: Brent Burton
 - Social, Behavioral & Human Services: Krista Moreland
 - STEM: Eddie Rangel and Nick Strobel
- Attend or identify a designee to attend the breakfast tentatively on 11/7; prepare a brief report back to GPIT via email with an action item by 11/12.
- Review your completion team roster and send your updates to Grace by September 25. **Please provide the person's name and discipline when requesting participants to be added to the master roster**
- Send your pathway meeting dates to Lesley by September 27; she will create a master calendar and post to the web page

- Add the GPIT Committee charge to your completion community agenda and take responsibility for sharing it out
- Review your Completion Community website for content update and accuracy; Look for an email from Aricia to make changes as applicable.
- Prepare your monthly report back to GPIT and send for upload by Friday, October 11 (the Friday before the meeting). Format: Brief bullet points with progress/challenges/suggestions
- Arrange for a group photo of your completion coaching community by our next meeting
- College Council and GPIT presentation schedule is provided below. Refer to email from Lesley with details regarding the presentation format and content.

	COLLEGE COUNCIL 8:30-10:30AM IN LEVAN	GPIT 1-3PM IN PAC 101
AG, NUTRITION, AND CULINARY ARTS (RODRIGUEZ & RILEY)	September 20	
ARTS, HUMANITIES & COMM (THORSON & COLLINS)	October 18	
EDUCATION (WOJTYSIAK & CHAPMAN)	December 6 (at BCSW)	
PUBLIC SAFETY (TUNSON & BURTON)	February 7	
STEM (WALLER & MCGARRAH)	March 6 (in Delano)	
BUSINESS (MOURTZANOS & MENJIVAR)		November 19
HEALTH SCIENCE (GARD & COLLIER)		November 19
SOCIAL & BEHAVIORAL SCIENCE (MCCROW & HOWELL)		February 18
ITT (LARKIN & HANEY)		March 17
PERSONAL & CAREER EXPLORATION (MARQUEZ)		April 21

V. Group discussion on institutional departments or offices for a Q&A session

- Financial aid, EOP&S, Counselling Integration/Coordination , Admissions and Records, scheduling process (priority rooms)
- Discussion on how to develop student facing events. Partner with counselor and possibly develop a sub group of the pathway. Consider partnering with community and/or CSUB.

VI. Food for thought

Are there special projects you want to take on?

VII. Useful Terminology information:

Pathway= LCP=completion Coaching community

Meeting adjourned at 2:45pm

Respectfully submitted,

Jennifer Johnson

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Guided Pathways Implementation Team (GPIT), Faculty Lead