

Facilities & Sustainability Minutes

Wednesday November 1, 2023 – 1:00 pm Zoom Meeting

Admin: Co-Chair: Marcos Rodriguez, Faculty Co-Chair: Pamela Kelley

Admin Reps: Calvin Yu, Kristin Rabe, Justin Berhow & Denice McCauley

Faculty Reps: Chris McCraw, Daniel Gomes, Tim Heasley, Vic Posey, & Mychael Phillips

Classified Reps: Juan Torres; Timothy Hernandez, Martha Gonzalez, & Jessalyn Choate

Students Reps: Raya Arafah and Lily Linares

Attendees Role for 11/01/2023: Marcos Rodriguez, Tim Heasley, Kristin Rabe, Justin Berhow, Martha Gonzalez, Mychael Phillips, Vic Posey, Pam Kelley, Raya Arafah & Rachel Salazar (clerical support).

Absent Role for 11/01/2023: Denice McCauley, Chris McCraw, Calvin Yu, Jessalyn Choate, Juan Torres, Lily Linares & Tim Hernandez

****UNAPPROVED Facilities & Sustainability 11/01/2023 Meeting Minutes ** Call to order at 1:06pm**

- I. **Approval of October Minutes – (Kelley)**
 - Tim Heasley motions to approve the minutes, Justin Berhow seconds
 - Committee votes to approve. No opposition. No abstention

- II. **Approval of Agenda – (Kelley)**
 - Vic Posey motions to approve the agenda, Kristin Rabe seconds
 - Committee votes to approve. No opposition. No abstention

- III. **Facilities and Sustainability Committee Charge – (Kelley)**
 - Mychael Phillips motions to approve the agenda, Vic Posey seconds
 - Committee votes to approve. No opposition. No abstention

- IV. **Introduction of Justin Berhow – New Director of Maintenance & Operations – (Rodriguez)**
 - Justin has worked in the education field for the last five years with CSUB and the Beardsley School District as a Director of Maintenance and Operations. Prior to that Justin worked for the City of Bakersfield General Services and Public Works Department in management for 20 years. Justin has a Bachelors degree from CSUB and an Associates degree from Bakersfield College.

- V. **Measure J Update – (Rodriguez)**
 - Renovations of the old Agriculture building will begin November 30, 2023 with a ground-breaking ceremony at 8:30 am. Demolition will start mid-November and will be a 24-month project.
 - Gym Building renovations is pending final change order approval. Tentatively we expect to power the building in March 2024 and renovations to be completed December 2024 or January 2025.
 - Delano Campus – The modular building will be moved from the site. Some of the building will be relocated to Tehachapi State Prison under the direction of Cerro Coso College and the Rising Scholars Program.

- Arvin Campus construction is on going with a tentative opening date in the Fall of 2024.

VI. Deferred Maintenance Update – (Rodriguez)

- We recently received approval from the State of California for the Deferred Maintenance list. The final list of Deferred Maintenance projects is under review.

VII. Program Review – (Rabe)

- Program review requests have been submitted. The report will be distributed in December 2023 and prioritization will take place in February 2024.

VIII. Work Order Report Overview – (Berhow)

- Power Point of Work Order completion times provided in meeting.
- Custodial completes their work orders within 3 – 5 days.
- Trades completes their work orders within 8 days.
- Preventative Maintenance work orders take awhile longer depending on the type of maintenance.

IX. New Business - (Kelley)

- LA Building – Restroom availability to Faculty, staff and students. There are only two restrooms for Faculty and staff and two restrooms for students.
- Questions regarding the number of students per classroom.
- References to have an Asset Management Subcommittee from the F&S committee to review and discuss these concerns. The sub-committee would meet to discuss scheduling of students in classrooms, LA Building restroom situation, and any other future asset management situations that may arise in the future. Kristin Rabe and Martha Gonzalez agreed to be a part of a sub-committee for Asset Management. Discussion about a Sub-Committee will take place at a later time.

X. Adjournment – (Kelley)

Motion to adjourn by Vic Posey

2nd was by Kristin Rabe

Meeting adjourned at 1:35 pm