

Equivalency Committee Minutes

September 1, 2026

List of Membership

Co-Chairs:

Faculty Co-Chair: Tom Greenwood, Present

Administrator Co-Chair: Jessica Wojtysiak, Present

Members:

Present: Pam Kelley, Kimberly Bligh, Jason Dixon, Sheena Bhogal, Ginger LeBlanc

Absent: None

Guests: None

Scheduled Meeting Dates/Times

- 1st Tuesday of each month at 12:30 pm during fall and spring semesters

Called to Order

- Who: Greenwood Time: 12:35 pm

Approval of Agenda

- First: Kelley Second: Bhogal Approved: Motion Passed

Approval of Meeting Minutes

- First: Kelley Second: Bligh Approved: Motion Passed

Additions to the Agenda

- NA

Discussion Items

Action Items

Future Agenda Items

- NA

Closed Session

Open Session

- The committee did a recap of the special meetings over the summer. The discussion was focused around meeting during the summer, the committee's role in determining minimum qualifications and Human Resources role in the process of minimum qualifications.
- The committee charge was reviewed and changes were suggested. The updated charge will be reviewed at the next meeting.
- The committee procedures were reviewed. An updated version of the procedures will be presented at the next meeting.

Report on Closed Session

- None

Adjournment

- Motion to Adjourn
- First: Bhogal Second: Leblanc Approved: Motion Passed Time: 1:20 pm

Next Scheduled Meeting

- Tuesday, October 6, 2026, 12:30 – 1:30 pm Location: MS 109