

Enrollment Management Committee (EMC) Unapproved Minutes

November 13, 2025

1:00 P.M. to 2:00 P.M. in CC 233

Position	Name	Attendance
Administrative Co-Chair	Emmanuel (Manny) Mourtzanos	Present
Faculty Co-Chair	Dillon Giblin	Present
Classified Co-Chair	Lysander Ramos	Present
Dean of Instruction	Jennifer Jett	Present
Student Success and Counseling Administrative Representative	Marisa Marquez	Present
Enrollment Services Administrative Representative	Ben Perlado	Present
Outreach Administrative Representative	Ashlea Ward	Present
Early College Administrative Representative	Berenice Arellano	Present
Rural Initiatives Administrative Representative	Leo Ocampo	Present
Office of Institutional Effectiveness Representative	Sooyeon Kim	Present
Instructional Operations Representative	Sandi Owens	Present
Rising Scholars Program Representative	Diana Alcala	Absent
BC Southwest Administrative Representative	Leo Ocampo	Present
Agriculture	VACANT	
Allied Health (HEIT/RAD/RSPT)	Crystal Rodriguez	Absent
Applied Science and Technology	VACANT	
Art	VACANT	
Behavioral Sciences	Janaki Parikh	Present
Biological Sciences	Monica Garcia	Absent
Business Education	Michael Ivey	Absent
Child Development	VACANT	
Communication	VACANT	
Counseling	Jonathan Schultz	Absent
Culinary Arts, Nutrition, Hospitality Management	VACANT	
Education	VACANT	
Engineering & Information Technologies	VACANT	
English	VACANT	
Industrial Technology	Catherine Jones	Present
Kinesiology, Health & Athletics	VACANT	
Library/Academic Technology	VACANT	
Mathematics	VACANT	
Nursing	VACANT	
Performing Arts	John Gerhold	Absent
Philosophy	VACANT	
Physical Sciences	Nick Strobel	Present
Public Safety Training Programs	VACANT	
Social Sciences	VACANT	
World Languages	VACANT	
Adjunct Faculty Representative	VACANT	
Classified Representative	Jessica Nunez	Present
Classified Representative	Maria Herrera	Present
Student Representative	Cindy Ceja Miranda	Absent

GUESTS

- **NONE**

I. CALL TO ORDER

- The meeting was called to order at approximately 1:07 P.M.

II. ROLL CALL

III. ADOPTION OF THE AGENDA

- A motion was made to adopt the November 13, 2025 Agenda; M/S/C: Owens/Ocampo.

IV. APPROVAL OF THE MINUTES

A. Approval of the Minutes from October 23, 2025

- A motion was made to approve the minutes from the October 23, 2025 Meeting; M/S/C: Mourtzanos/Ocampo. (Motion carried with one abstention: Nick Strobel.)

V. UNFINISHED BUSINESS

A. Priority Registration Processes

- Sooyeon Kim and Lysander Ramos reported data on priority registration including dates when students with priority registration first engage in the registration process. It was also noted during the discussion of this item that a task force may be formed to review coding of priority registration.

B. Discussion of Workgroups and Assignments

- Ideas for several workgroups were discussed at this time including a workgroups to further the discussions of priority registration and department-specific enrollment management support.

VI. NEW BUSINESS

A. Enrollment Update

- This item was not addressed due to time.

B. Update on Committee Charge

- This item was not addressed due to time.

VII. ADJOURNMENT

- A motion was made to adjourn the meeting at approximately 2:02 P.M.; M/S/C: Strobel/Ocampo.

VIII. NEXT MEETING – January 22, 2026