

Enrollment Management Committee (EMC) Unapproved Minutes

November 13, 2025

1:00 P.M. to 2:00 P.M. in CC 233

| Position | Name | Attendance |
|--|-----------------------------|------------|
| Administrative Co-Chair | Emmanuel (Manny) Mourtzanos | Present |
| Faculty Co-Chair | Dillon Giblin | Present |
| Classified Co-Chair | Lysander Ramos | Present |
| Dean of Instruction | Jennifer Jett | Present |
| Student Success and Counseling Administrative Representative | Marisa Marquez | Present |
| Enrollment Services Administrative Representative | Ben Perlado | Present |
| Outreach Administrative Representative | Ashlea Ward | Present |
| Early College Administrative Representative | Berenice Arellano | Present |
| Rural Initiatives Administrative Representative | Leo Ocampo | Present |
| Office of Institutional Effectiveness Representative | Sooyeon Kim | Present |
| Instructional Operations Representative | Sandi Owens | Present |
| Rising Scholars Program Representative | Diana Alcala | Absent |
| BC Southwest Administrative Representative | Leo Ocampo | Present |
| Agriculture | VACANT | |
| Allied Health (HEIT/RAD/RSPT) | Crystal Rodriguez | Absent |
| Applied Science and Technology | VACANT | |
| Art | VACANT | |
| Behavioral Sciences | Janaki Parikh | Present |
| Biological Sciences | Monica Garcia | Absent |
| Business Education | Michael Ivey | Absent |
| Child Development | VACANT | |
| Communication | VACANT | |
| Counseling | Jonathan Schultz | Absent |
| Culinary Arts, Nutrition, Hospitality Management | VACANT | |
| Education | VACANT | |
| Engineering & Information Technologies | VACANT | |
| English | VACANT | |
| Industrial Technology | Catherine Jones | Present |
| Kinesiology, Health & Athletics | VACANT | |
| Library/Academic Technology | VACANT | |
| Mathematics | VACANT | |
| Nursing | VACANT | |
| Performing Arts | John Gerhold | Absent |
| Philosophy | VACANT | |
| Physical Sciences | Nick Strobel | Present |
| Public Safety Training Programs | VACANT | |
| Social Sciences | VACANT | |
| World Languages | VACANT | |
| Adjunct Faculty Representative | VACANT | |
| Classified Representative | Jessica Nunez | Present |
| Classified Representative | Maria Herrera | Present |
| Student Representative | Cindy Ceja Miranda | Absent |

GUESTS

- **NONE**

I. CALL TO ORDER

- **The meeting was called to order at approximately 1:07 P.M.**

II. ROLL CALL

III. ADOPTION OF THE AGENDA

- **A motion was made to adopt the November 13, 2025 Agenda; M/S/C: Owens/Ocampo.**

IV. APPROVAL OF THE MINUTES

A. Approval of the Minutes from October 23, 2025

- **A motion was made to approve the minutes from the October 23, 2025 Meeting; M/S/C: Mourtzanos/Ocampo. (Motion carried with one abstention: Nick Strobel.)**

V. UNFINISHED BUSINESS

A. Priority Registration Processes

- **Sooyeon Kim and Lysander Ramos reported data on priority registration including dates when students with priority registration first engage in the registration process. It was also noted during the discussion of this item that a task force may be formed to review coding of priority registration.**

B. Discussion of Workgroups and Assignments

- **Ideas for several workgroups were discussed at this time including a workgroups to further the discussions of priority registration and department-specific enrollment management support.**

VI. NEW BUSINESS

A. Enrollment Update

- **This item was not addressed due to time.**

B. Update on Committee Charge

- **This item was not addressed due to time.**

VII. ADJOURNMENT

- **A motion was made to adjourn the meeting at approximately 2:02 P.M.; M/S/C: Strobel/Ocampo.**

VIII. NEXT MEETING – January 22, 2026