Enrollment Management Committee (EMC) Minutes

September 11, 2025

1:00 P.M. to 2:00 P.M. in CC 233

Position	**Name**	**Attendance**
Administrative Co-Chair	Emmanuel (Manny) Mourtzanos	Absent
Faculty Co-Chair	Dillon Giblin	Present
Classified Co-Chair	Lysander Ramos	Present
Dean of Instruction	Jennifer Jett	Present
Student Success and Counseling Administrative Representative	Marisa Marquez	Present
Enrollment Services Administrative Representative	Ben Perlado	Absent
Outreach Administrative Representative	Ashlea Ward	Absent
Early College Administrative Representative	Berenice Arellano	Present
Rural Initiatives Administrative Representative	Leo Ocampo	Present
Office of Institutional Effectiveness Representative	Sooyeon Kim	Present
Instructional Operations Representative	Sandi Owens	Present
Rising Scholars Program Representative	Diana Alcala	Present
BC Southwest Administrative Representative	Leo Ocampo	Present
Agriculture	VACANT	
Allied Health (HEIT/RAD/RSPT)	Crystal Rodriguez	Present
Applied Science and Technology	VACANT	
Art	VACANT	
Behavioral Sciences	Janaki Parikh	Absent
Biological Sciences	Monica Garcia	Present
Business Education	Michael Ivey	Present
Child Development	VACANT	
Communication	VACANT	
Counseling	VACANT	
Culinary Arts, Nutrition, Hospitality Management	VACANT	
Education	VACANT	
Engineering & Information Technologies	VACANT	
English	VACANT	
Industrial Technology	VACANT	
Kinesiology, Health & Athletics	Carl Dean	Absent
Library/Academic Technology	VACANT	
Mathematics	VACANT	
Nursing	VACANT	
Performing Arts	VACANT	
Philosophy	VACANT	
Physical Sciences	Nick Strobel	Present
Public Safety Training Programs	VACANT	
Social Sciences	VACANT	
World Languages	VACANT	
Adjunct Faculty Representative	VACANT	
Classified Representative	VACANT	
Classified Representative	VACANT	
Student Representative	Cindy Ceja Miranda	Present

I. CALL TO ORDER

- **The meeting was called to order at approximately 1:02 P.M.**

II. ROLL CALL

III. ADOPTION OF THE AGENDA

- **A motion was made to adopt the September 11, 2025 Agenda; M/S/C: Ivey/Rodriguez.**

IV. APPROVAL OF THE MINUTES

A. Approval of the Minutes from April 24, 2025
- **A motion was made to approve the minutes from the April 24, 2025 Meeting; M/S/C: Ivey/Rodriguez. (Motion carried with one abstention: Leo Ocampo.)**

V. NEW BUSINESS

A. Welcome and Introductions
- **The EMC Co-Chairs welcomed the committee members to the first meeting of the 2025-2026 Academic Year and thanked them for their willingness to serve on the committee. Introductions of the present committee members were made.**

B. Review of Committee Charge
- **A first read of the committee charge was completed. Discussion took place surrounding the membership of the committee to clarify certain changes made by the committee during the previous academic year.**

C. EMC Faculty Co-Chair Job Description
- **The EMC Faculty Co-Chair Job Description was shared with the committee.**

D. Update on EMC Website

E. Committee Recruitment
- **There are several faculty vacancies and classified vacancies that will look to be filled.**

F. Workgroup Assignments

a. Finish Fast Workgroup
- **This item was postponed until the next meeting.**

b. Scheduling Workgroup
- **This item was postponed until the next meeting.**

c. Outreach Workgroup
- **This item was postponed until the next meeting.**

VI. ADJOURNMENT

- **A motion was made to adjourn the meeting at approximately 2:00 P.M.; M/S/C: Ivey/Kim.**

VII. NEXT MEETING – September 25, 2025