

Enrollment Management Committee (EMC) Minutes

March 13, 2025

1:00 P.M. to 2:00 P.M. in CC 232

Position	Name	Attendance
Administrative Co-Chair	Emmanuel (Manny) Mourtzanos	Present
Faculty Co-Chair	Dillon Giblin	Present
Classified Co-Chair	Lysander Ramos	Present
Dean of Instruction	Jennifer Jett	Present
Dean of Student Success and Counseling	Marisa Marquez	Present
Director of Enrollment Services or designee	VACANT	
Outreach Administrative Representative	Ashlea Ward	Absent
Early College Administrative Representative	Ashlea Ward	Absent
Rural Initiatives Administrative Representative	Leo Ocampo	Absent
Director of Institutional Effectiveness	Sooyeon Kim	Present
Rising Scholars Program Representative	VACANT	
BC Southwest Administrative Representative	Leo Ocampo	Absent
Agriculture	VACANT	
Allied Health (HEIT/RAD/RSPT)	Crystal Rodriguez	Absent
Applied Science and Technology	VACANT	
Art	VACANT	
Behavioral Sciences	Janaki Parikh	Absent
Biological Sciences	Monica Garcia	Absent
Business Education	Michael Ivey	Present
Communication	VACANT	
Counseling	Tori Furman	Absent
Education	William Chapman	Present
Engineering & Information Technologies	Irena Kageorgis	Absent
English	VACANT	
English for Multilingual Students (EMLS)	Elizabeth Rodacker	Absent
Family & Consumer Education (FACE)	Paul Burzlaff	Absent
Foreign Language/American Sign Language	VACANT	
Industrial Technology	VACANT	
Kinesiology, Health & Athletics	Carl Dean	Absent
Library/Academic Technology	Alex Rockey	Present
Mathematics	VACANT	
Nursing	VACANT	
Performing Arts	Brian Sivesind	Absent
Philosophy	VACANT	
Physical Sciences	Nick Strobel	Present
Public Safety Training Programs	VACANT	
Social Sciences	Edward Borgens	Present
Adjunct Faculty Representative	VACANT	
Classified Representative	Sarah Valenzuela	Present
Classified Representative	Jacob Rodriguez	Present
Student Representative	Samantha Felix	Absent

GUESTS

- Angie Caudillo, Sandi Owens

I. CALL TO ORDER

- The meeting was called to order at approximately 1:05 P.M.

II. ROLL CALL

III. ADOPTION OF THE AGENDA

- A motion was made to adopt the March 13, 2025 Agenda; M/S/C: Ivey/Borgens.

IV. APPROVAL OF THE MINUTES

A. Approval of the Minutes from February 27, 2025

- A motion was made to approve the minutes from the February 27, 2025 meeting; M/S/C: Ivey/Borgens.

V. UNFINISHED BUSINESS

A. Predictive-Scheduling Capabilities of Starfish: Next Steps

- Discussion took place regarding the predictive-scheduling capabilities of Starfish and next steps to be taken. Here are several comments from that discussion.
 - Students should be encouraged to provide accurate information in Degree Planner to subsequently enhance the quality and quantity of data in Starfish.
 - OIE should review and provide an analysis of the type and quality of data captured in Starfish.
- A motion was made to give a presentation of Starfish data to FCDC and recommend that the data be used as a starting point for developing course schedules with appropriate Starfish partners; M/S/C: Ivey/Strobel. (Motion carried with one abstention: Dillon Giblin.)

B. Scheduling Survey Results

- Additional emphasis to recommendations listed in the Scheduling Survey Results are as follows.
 - Explore CourseLeaf.
 - Explore enhanced training and support for Deans and Faculty Chairs in scheduling best practices.
 - Explore courses with greater mobile accessibility.

VI. NEW BUSINESS

A. Enrollment Report

B. Workgroup Reports

a. Finish Fast Workgroup

- This item was postponed until the next meeting of the EMC.

b. Scheduling Workgroup

- This item was postponed until the next meeting of the EMC.

c. Outreach Workgroup

- This item was postponed until the next meeting of the EMC.

VII. ADJOURNMENT

- A motion was made to adjourn the meeting at approximately 2:05 P.M.;
M/S/C: Rodriguez/Borgens.

VIII. NEXT MEETING – March 27, 2025