

Enrollment Management Committee (EMC) Minutes

January 23, 2025

1:00 P.M. to 2:00 P.M. in CC 232

Position	Name	Attendance
Administrative Co-Chair	Emmanuel (Manny) Mourtzanos	Present
Faculty Co-Chair	Dillon Giblin	Present
Classified Co-Chair	Lysander Ramos	Present
Dean of Instruction	Jennifer Jett	Absent
Dean of Student Success and Counseling	Marisa Marquez	Present
Director of Enrollment Services or designee	VACANT	
Outreach Administrative Representative	Ashlea Ward	Present
Early College Administrative Representative	Tyler Thoms	N/A
Rural Initiatives Administrative Representative	Lupe Aguirre	Absent
Director of Institutional Effectiveness	Sooyeon Kim	Present
Rising Scholars Program Representative	VACANT	
BC Southwest Administrative Representative	Leo Ocampo	Present
Agriculture	VACANT	
Allied Health (HEIT/RAD/RSPT)	Crystal Rodriguez	Present
Applied Science and Technology	VACANT	
Art	VACANT	
Behavioral Sciences	VACANT	
Biological Sciences	VACANT	
Business Education	Michael Ivey	Present
Communication	VACANT	
Counseling	Tori Furman	Present
Education	William Chapman	Present
Engineering & Information Technologies	VACANT	
English	VACANT	
English for Multilingual Students (EMLS)	Elizabeth Rodacker	Absent
Family & Consumer Education (FACE)	Paul Burzlaff	Present
Foreign Language/American Sign Language	VACANT	
Industrial Technology	VACANT	
Kinesiology, Health & Athletics	Carl Dean	Absent
Library/Academic Technology	Alex Rockey	Present
Mathematics	VACANT	
Nursing	VACANT	
Performing Arts	Brian Sivesind	Present
Philosophy	VACANT	
Physical Sciences	Nick Strobel	Present
Public Safety Training Programs	VACANT	
Social Sciences	Edward Borgens	Present
Adjunct Faculty Representative	VACANT	
Classified Representative	Sarah Valenzuela	Present
Classified Representative	Jacob Rodriguez	Present
Student Representative	Samantha Felix	Absent

GUESTS

- Sandra Owens, Janaki Parikh, Ruthie Welborn

I. CALL TO ORDER

- The meeting was called to order at approximately 1:00 P.M.

II. ROLL CALL

III. ADOPTION OF THE AGENDA

- A motion was made to adopt the January 23, 2025 Agenda; M/S/C: Ivey/Borgens.

IV. APPROVAL OF THE MINUTES

A. Approval of the Minutes from November 14, 2024

- A motion was made to approve the minutes from the November 14, 2024 meeting; M/S/C: Burzlaff/Borgens.

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

A. Spring Enrollment Update

B. Workgroup Reports

a. Finish Fast Workgroup

- The Finish Fast Workgroup conducted a preliminary quantitative data analysis in conjunction with the Office of Institutional Effectiveness. The Finish Fast Workgroup also requested feedback on the faculty survey and student survey that is part of the qualitative data analysis. Once the surveys are finalized, they can be submitted for approval.

b. Scheduling Workgroup

- The Scheduling Workgroup conducted a survey towards the end of the Fall 2024 semester and will analyze the results.

c. Outreach Workgroup

- The Outreach Workgroup will meet for the first time this Spring 2025 semester.

C. Committee Charge Update

- This item was tabled until the next meeting.

D. Faculty Recruitment Update

- This item was tabled until the next meeting.

VII. ADJOURNMENT

- A motion was made to adjourn the meeting at approximately 2:05 P.M.; M/S/C: Furman/Borgens.

VIII. NEXT MEETING – February 13, 2025