

Enrollment Management Committee (EMC) Minutes

November 14, 2024

1:00 P.M. to 2:00 P.M. in CC 232

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| Administrative Co-Chair | Emmanuel (Manny) Mourtzanos | Present |
| Faculty Co-Chair | Dillon Giblin | Present |
| Classified Co-Chair | Lysander Ramos | Present |
| Dean of Instruction | Jennifer Jett | Absent |
| Dean of Student Success and Counseling | Marisa Marquez | Present |
| Director of Enrollment Services or designee | VACANT | |
| Outreach Administrative Representative | Ashlea Ward | Present |
| Early College Administrative Representative | Tyler Thoms | N/A |
| Rural Initiatives Administrative Representative | Lupe Aguirre | Present |
| Director of Institutional Effectiveness | Sooyeon Kim | Present |
| Rising Scholars Program Representative | VACANT | |
| BC Southwest Administrative Representative | Leo Ocampo | Present |
| Agriculture | VACANT | |
| Allied Health (HEIT/RAD/RSPT) | Crystal Rodriguez | Present |
| Applied Science and Technology | VACANT | |
| Art | VACANT | |
| Behavioral Sciences | VACANT | |
| Biological Sciences | VACANT | |
| Business Education | Michael Ivey | Absent |
| Communication | VACANT | |
| Counseling | Tori Furman | Present |
| Education | William Chapman | Present |
| Engineering & Information Technologies | VACANT | |
| English | VACANT | |
| English for Multilingual Students (EMLS) | Elizabeth Rodacker | Absent |
| Family & Consumer Education (FACE) | Paul Burzlaff | Absent |
| Foreign Language/American Sign Language | VACANT | |
| Industrial Technology | VACANT | |
| Kinesiology, Health & Athletics | Carl Dean | |
| Library/Academic Technology | Alex Rockey | Present |
| Mathematics | VACANT | |
| Nursing | VACANT | |
| Performing Arts | Brian Sivesind | Absent |
| Philosophy | VACANT | |
| Physical Sciences | Nick Strobel | Present |
| Public Safety Training Programs | VACANT | |
| Social Sciences | Edward Borgens | Present |
| Adjunct Faculty Representative | VACANT | |
| Classified Representative | Sarah Valenzuela | Absent |
| Classified Representative | Jacob Rodriguez | Present |
| Student Representative | Samantha Felix | Absent |

- **GUESTS**
 - Jackie Lau, Denice McCauley

- I. **CALL TO ORDER**
 - The meeting was called to order at approximately 1:03 P.M.

- II. **ROLL CALL**

- III. **ADOPTION OF THE AGENDA**
 - A motion was made to adopt the November 14, 2024 Agenda; M/S/C: Furman/Rockey.

- IV. **APPROVAL OF THE MINUTES**
 - A. **Approval of the Minutes from October 24, 2024**
 - A motion was made to approve the minutes from the October 24, 2024 meeting; M/S/C: Rockey/Borgens, (Abstention: Strobel).

- V. **UNFINISHED BUSINESS**

- VI. **NEW BUSINESS**
 - A. **Update on Committee Charge**
 - An update was provided on the Committee Charge as it makes its way through the process seeking approval. The next step of that process is seeking approval from College Council.
 - B. **Update on Faculty Recruitment**
 - The Academic Senate is reviewing the Standing Committee Appointment Process as of their November 13, 2024 meeting. This will dictate the approach to take on Faculty Recruitment.
 - C. **Workgroup Meetings**
 - Finish Fast Workgroup
 - Scheduling Workgroup
 - Outreach Workgroup
 - D. **Workgroup Assignments**
 - Finish Fast Workgroup
 - Scheduling Workgroup
 - Outreach Workgroup
 - E. **Update on Finish Fast**
 - Quantitative/Qualitative Data Analysis

- **Logic Model**

- **As an additional note, an enrollment update was provided by Lysander Ramos to begin New Business. This evolved into a discussion on fraudulent enrollments, with much of the updates then coming from Jackie Lau.**

VII. ADJOURNMENT

- **A motion was made to adjourn the meeting at approximately 2:01 P.M.;
M/S/C: Furman/Rockey.**

VIII. NEXT MEETING – January 23, 2025