

Enrollment Management Committee (EMC) Minutes

October 24, 2024

1:00 P.M. to 2:00 P.M. in CC 232

Administrative Co-Chair	Emmanuel (Manny) Mourtzanos	Present
Faculty Co-Chair	Dillon Giblin	Present
Classified Co-Chair	Lysander Ramos	Present
Dean of Instruction	Jennifer Jett	Present
Dean of Student Success and Counseling	Marisa Marquez	Absent
Director of Enrollment Services or designee	VACANT	
Outreach Administrative Representative	Ashlea Ward	Present
Early College Administrative Representative	Tyler Thoms	N/A
Rural Initiatives Administrative Representative	Bryan Rodriguez	N/A
Director of Institutional Effectiveness	Sooyeon Kim	Present
Rising Scholars Program Representative	VACANT	
BC Southwest Administrative Representative	Leo Ocampo	Present
Agriculture	VACANT	
Allied Health (HEIT/RAD/RSPT)	Crystal Rodriguez	Absent
Applied Science and Technology	VACANT	
Art	VACANT	
Behavioral Sciences	VACANT	
Biological Sciences	VACANT	
Business Education	Michael Ivey	Present
Communication	VACANT	
Counseling	Tori Furman	Present
Education	William Chapman	Absent
Engineering & Information Technologies	VACANT	
English	VACANT	
English for Multilingual Students (EMLS)	Elizabeth Rodacker	Absent
Family & Consumer Education (FACE)	Paul Burzlaff	Absent
Foreign Language/American Sign Language	VACANT	
Industrial Technology	VACANT	
Kinesiology, Health & Athletics	Carl Dean	Absent
Library/Academic Technology	Alex Rockey	Present
Mathematics	VACANT	
Nursing	VACANT	
Performing Arts	Brian Sivesind	Absent
Philosophy	VACANT	
Physical Sciences	Nick Strobel	Absent
Public Safety Training Programs	VACANT	
Social Sciences	Edward Borgens	Absent
Adjunct Faculty Representative	VACANT	
Classified Representative	Sarah Valenzuela	Present
Classified Representative	Jacob Rodriguez	Present
Student Representative	Samantha Felix	Present

GUESTS

- Angie Caudillo, Jackie Lau, Denice McCauley, Janaki Parikh

I. CALL TO ORDER

- The meeting was called to order at approximately 1:01 P.M.

II. ROLL CALL

III. ADOPTION OF THE AGENDA

- A motion was made to adopt the October 24, 2024 Agenda; M/S/C: Ivey/Rockey.

IV. APPROVAL OF THE MINUTES

A. Approval of the Minutes from October 10, 2024

- A motion was made to approve the minutes from the October 10, 2024 meeting; M/S/C: Ivey/Rockey.

V. UNFINISHED BUSINESS

A. Establishing Quantitative and Qualitative Goals for 2024-2025

B. 2024-2025 Committee Goals

- a. Assess Finish Fast
- b. Create an Enrollment Management “Toolkit” or Compendium
- c. Obtain Full EMC Membership
- d. Offer Department-Specific SEM Support
- e. Enhance SEM with Scheduling Efficiency
- f. Establish EMC Workgroups

VI. NEW BUSINESS

A. Revisiting the Committee Charge

- The Committee voted to approve all of the goals and to specifically list the following goals on the Committee Charge: Assess Finish Fast, Create an Enrollment Management “Toolkit” or Compendium, Offer Department-Specific SEM Support, and Enhance SEM with Scheduling Efficiency. The Committee also voted to approve other proposed revisions in response to President Flinger’s guidance that was given at the October 11, 2024 Committee of Co-Chairs Meeting.

B. Update on Finish Fast

VII. ADJOURNMENT

- A motion was made to adjourn the meeting; M/S/C: Furman/Ivey.

VIII. NEXT MEETING – November 14, 2024