

# Regular Meeting Minutes

## Of the Curriculum Committee of Bakersfield College

September 25, 2025, 2:30 p.m. - 4:00 p.m.

Location: 1801 Panorama Dr., Bakersfield, CA-CC 231

<https://committees.bakersfieldcollege.edu/curriculum/index.html>

### **Non-Voting Members**

| Title          | Name              | Attendance |
|----------------|-------------------|------------|
| VP/Designee    | Jessica Wojtysiak | Absent     |
| Co-Chair*      | Michelle Hart     | Present    |
| Co-Chair*      | Scott Dameron     | Present    |
| Administration | Sandi Owens       | Present    |
| Administration | Marisa Marquez    | Absent     |
| Assessment     | Ricardo Garza     | Present    |

\* Faculty Co-Chairs vote only if there is a tie as one person.

### **Voting Members**

| Title                     | Name               | Attendance |
|---------------------------|--------------------|------------|
| Adjunct Rep               | Maribel Montelongo | Absent     |
| Agriculture               | Renaldo Arroyo     | Present    |
| Allied Hlth-HEIT/RAD/RSPT | Allison Ament      | Present    |
| Applied Sci/Tech          | Paul Murray        | Present    |
| Art                       | Darrin Ekern       | Present    |
| Articulation              | Erica Giblin       | Present    |
| Behavioral/Criminal       | Karin Young-Gomez  | Present    |
| Biological Sci            | Milena Lilles      | Absent     |
| Bus Education             | Steven Manson      | Present    |
| Child Development         | Bernadette Towns   | Present    |
| Communication             | Angela Bono        | Present    |
| Counseling                | Keri Kennedy       | Present    |
| Culinary/Nutr/Hosp        | Leah Carter        | Present    |
| Education                 | Kimberly Bligh     | Present    |
| Engineering & Info Tech   | Steven Brown       | Present    |
| English                   | Isaac Sanchez      | Present    |
| Industrial Tech           | Vacant             |            |
| Kinesiology               | Carl Dean          | Present    |
| Library                   | Mindy Wilmot       | Present    |
| Mathematics               | Dillon Giblin      | Absent     |
| Nursing                   | Ronnie Knabe       | Present    |
| Performing Arts           | Kris Tiner         | Absent     |
| Philosophy                | Robert Kelly       | Proxy      |
| Physical Science          | Timothy Plett      | Present    |
| Public Safety Trng Prog   | Vacant             |            |
| Social Science            | Charles Kim        | Present    |
| World Language            | Elizabeth Rodacker | Present    |
| Member at Large           | Carolee Trimble    | Present    |
| Member at Large           | Rene Deniz         | Present    |
| Member at Large           | Vacant             |            |
| Student Rep               | Erin Griepsma      | Present    |
| Student Rep-Alternative   | Vacant             |            |

Proxy: Allison Ament for Robert Kelly

**1. Call to Order-2:33**

**2. Roll Call-Establishment of Quorum**

**3. Opportunity to Address Committee**

(Up to 2 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

None.

**4. Additions to the Agenda**

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings.)

Scott entertained a motion for two additions- GE and DE to the agenda.

M/S/C: Keri Kennedy/Timothy Plett-motioned to approve-motion carried.

**5. Review and Approval of the Minutes (Consent Agenda)**

(All consent items are to be approved in one motion unless a member requests separate action on a specific item.)

5.A. 9/11/2025.

M/S/C: Keri Kennedy/Ronnie Knabe-motioned to review and approve-motion carried.

Abstained: Robert Kelly, Angela Bono, Mindy Wilmot, Carolee Trimble, Paul Murray, Steven Brown, Erica Giblin.

**6. Reports**

(Up to 5 minutes per item)

**6.A. Curriculum Co-Chairs' Report**

6.A.I. Committee Teams v2-teams were reorganized as there were new members.

6.A.II. CCN Phase II.A Update (ARTH, ECON, ENGL, HIST)- two ENGL are on the 2<sup>nd</sup> read agenda. Two ARTH and one ECON are on 1<sup>st</sup> read agenda. There is one ECON and two HIST that need to be on the 2<sup>st</sup> read agenda by next meeting, if someone is willing to please review them it would be appreciated. All must be on the 2<sup>nd</sup> read agenda by next meeting to meet articulation deadlines.

6.A.III. CCN Phase II.B and Phase III templates available-the templates were released, and the courses will need to be revised by May.

6.A.IV. Member-at-Large Vacancy-if anyone knows someone from their department who would like to join, please let them know there is still an opening.

**6.B. Articulation Officer Report-None**

**6.C. Assessment Co-Chair Report-the Assessment Committee has more members and is reviewing.**

**6.D. Student Government Association Representative-mentioned the Homecoming festivities planned for the week starting October 6<sup>th</sup>.**

**7. Action Items (Second Read)**

**7.A. Catalog Rights-Continuous Enrollment**

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve-motion carried.

**7.B. Curriculum Committee Charge and Goals 2025-2026**

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve with corrections-motion carried.

**7.C. Second Read Common Course Numbering (CCN) Curriculum (Consent Agenda)**

7.C.I. New Courses-None.

7.C.II. Revised Courses-None.

7.C.III. Deletions-None.

7.D. Second Read Revised Curriculum (Consent Agenda)

7.D.I. Program Modification-None

7.D.II. Revised Courses-CRIM B10, ELET B4, ENGL C1002, ENGL C1003.

7.D.III. Deletions-Plant Science AS (Old), FIRE B30.

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve-motion carried.

7.E. Second Read New Curriculum (Consent Agenda)

7.E.I. New Courses-None.

7.E.II. New Programs-None.

7.F. Second Read Distance Education (Consent Agenda)

7.F.I. Distance Education-CRIM B10, ELET B4, ENGL C1002, ENGL C1003.

M/S/C: Keri Kennedy/Ronnie Knabe-motioned to review and approve-motion carried.

7.G. Second Read Correspondence Education (Consent Agenda)

7.G.I. Correspondence Education-CRIM B10.

M/S/C: Keri Kennedy/Bernadette Towns-motioned to review and approve-motion carried.

7.H. Second Read General Education (Consent Agenda)

7.H.I. General Education-ENGL C1002, ENGL C1003, ~~CRIM B10~~.

Scott motioned to pull CRIM B10.

M/S/C: Bernadette Towns/Keri Kennedy-motioned to review and approve-motion carried.

Motion to pull CRIMB10 from all areas.

M/S/C: Erica Giblin/Keri Kennedy-motioned to pull-motion carried.

**8. Training**

8.A. Best Practices for Team Review-several teams said they reviewed separately and then came together to discuss and then submit. Most errors are Course Outline with formatting and typos, and books not being 5 years or newer. Scott asked if anyone would mind changing the review date and time to Tuesdays at midnight. Everyone agreed.

**9. Discussion Items (First Read)**

(10 minutes per item with an option of one 5-minute extension)

9.A. Curriculum Co-Chair Job Description 2025-2026-reviewed.

9.B. Curriculum Reference Guide 2025-2026-suggested a few updates. Requested any others be emailed to the Curriculum email.

9.C. First Read Curriculum

9.C.I. Please refer to attached report

Reviews due Tuesday, September 30, 2025, by midnight.

**10. Future Agenda Items-None.**

**11. Good and Welfare-** Kimberly mentioned her son did karaoke at the fair.

**12. Adjournment-Next Scheduled Meeting-**

October 9, 2025, at 2:30 p.m. in CC-231.

3:45 p.m.- Motion to adjourn-

Kimberly Bligh/Mindy Wilmot