

Regular Meeting Minutes

Of the Curriculum Committee of Bakersfield College

September 25, 2025, 2:30 p.m. - 4:00 p.m.

Location: 1801 Panorama Dr., Bakersfield, CA-CC 231

<https://committees.bakersfieldcollege.edu/curriculum/index.html>

Non-Voting Members

Title	Name	Attendance
VP/Designee	Jessica Wojtysiak	Absent
Co-Chair*	Michelle Hart	Present
Co-Chair*	Scott Dameron	Present
Administration	Sandi Owens	Present
Administration	Marisa Marquez	Absent
Assessment	Ricardo Garza	Present

* Faculty Co-Chairs vote only if there is a tie as one person.

Voting Members

Title	Name	Attendance
Adjunct Rep	Maribel Montelongo	Absent
Agriculture	Renaldo Arroyo	Present
Allied Hlth-HEIT/RAD/RSPT	Allison Ament	Present
Applied Sci/Tech	Paul Murray	Present
Art	Darrin Ekern	Present
Articulation	Erica Giblin	Present
Behavioral/Criminal	Karin Young-Gomez	Present
Biological Sci	Milena Lilles	Absent
Bus Education	Steven Manson	Present
Child Development	Bernadette Towns	Present
Communication	Angela Bono	Present
Counseling	Keri Kennedy	Present
Culinary/Nutr/Hosp	Leah Carter	Present
Education	Kimberly Bligh	Present
Engineering & Info Tech	Steven Brown	Present
English	Isaac Sanchez	Present
Industrial Tech	Vacant	
Kinesiology	Carl Dean	Present
Library	Mindy Wilmot	Present
Mathematics	Dillon Giblin	Absent
Nursing	Ronnie Knabe	Present
Performing Arts	Kris Tiner	Absent
Philosophy	Robert Kelly	Proxy
Physical Science	Timothy Plett	Present
Public Safety Trng Prog	Vacant	
Social Science	Charles Kim	Present
World Language	Elizabeth Rodacker	Present
Member at Large	Carolee Trimble	Present
Member at Large	Rene Deniz	Present
Member at Large	Vacant	
Student Rep	Erin Griepsma	Present
Student Rep-Alternative	Vacant	

Proxy: Allison Ament for Robert Kelly

1. Call to Order-2:33

2. Roll Call-Establishment of Quorum

3. Opportunity to Address Committee

(Up to 2 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

None.

4. Additions to the Agenda

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings.)

Scott entertained a motion for two additions- GE and DE to the agenda.

M/S/C: Keri Kennedy/Timothy Plett-motioned to approve-motion carried.

5. Review and Approval of the Minutes (Consent Agenda)

(All consent items are to be approved in one motion unless a member requests separate action on a specific item.)

5.A. 9/11/2025.

M/S/C: Keri Kennedy/Ronnie Knabe-motioned to review and approve-motion carried.

Abstained: Robert Kelly, Angela Bono, Mindy Wilmot, Carolee Trimble, Paul Murray, Steven Brown, Erica Giblin.

6. Reports

(Up to 5 minutes per item)

6.A. Curriculum Co-Chairs' Report

6.A.I. Committee Teams v2-teams were reorganized as there were new members.

6.A.II. CCN Phase II.A Update (ARTH, ECON, ENGL, HIST)- two ENGL are on the 2nd read agenda. Two ARTH and one ECON are on 1st read agenda. There is one ECON and two HIST that need to be on the 2st read agenda by next meeting, if someone is willing to please review them it would be appreciated. All must be on the 2nd read agenda by next meeting to meet articulation deadlines.

6.A.III. CCN Phase II.B and Phase III templates available-the templates were released, and the courses will need to be revised by May.

6.A.IV. Member-at-Large Vacancy-if anyone knows someone from their department who would like to join, please let them know there is still an opening.

6.B. Articulation Officer Report-None

6.C. Assessment Co-Chair Report-the Assessment Committee has more members and is reviewing.

6.D. Student Government Association Representative-mentioned the Homecoming festivities planned for the week starting October 6th.

7. Action Items (Second Read)

7.A. Catalog Rights-Continuous Enrollment

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve-motion carried.

7.B. Curriculum Committee Charge and Goals 2025-2026

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve with corrections-motion carried.

7.C. Second Read Common Course Numbering (CCN) Curriculum (Consent Agenda)

7.C.I. New Courses-None.

7.C.II. Revised Courses-None.

7.C.III. Deletions-None.

7.D. Second Read Revised Curriculum (Consent Agenda)

7.D.I. Program Modification-None

7.D.II. Revised Courses-CRIM B10, ELET B4, ENGL C1002, ENGL C1003.

7.D.III. Deletions-Plant Science AS (Old), FIRE B30.

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve-motion carried.

7.E. Second Read New Curriculum (Consent Agenda)

7.E.I. New Courses-None.

7.E.II. New Programs-None.

7.F. Second Read Distance Education (Consent Agenda)

7.F.I. Distance Education-CRIM B10, ELET B4, ENGL C1002, ENGL C1003.

M/S/C: Keri Kennedy/Ronnie Knabe-motioned to review and approve-motion carried.

7.G. Second Read Correspondence Education (Consent Agenda)

7.G.I. Correspondence Education-CRIM B10.

M/S/C: Keri Kennedy/Bernadette Towns-motioned to review and approve-motion carried.

7.H. Second Read General Education (Consent Agenda)

7.H.I. General Education-ENGL C1002, ENGL C1003, ~~CRIM B10~~.

Scott motioned to pull CRIM B10.

M/S/C: Bernadette Towns/Keri Kennedy-motioned to review and approve-motion carried.

Motion to pull CRIMB10 from all areas.

M/S/C: Erica Giblin/Keri Kennedy-motioned to pull-motion carried.

8. Training

8.A. Best Practices for Team Review-several teams said they reviewed separately and then came together to discuss and then submit. Most errors are Course Outline with formatting and typos, and books not being 5 years or newer. Scott asked if anyone would mind changing the review date and time to Tuesdays at midnight. Everyone agreed.

9. Discussion Items (First Read)

(10 minutes per item with an option of one 5-minute extension)

9.A. Curriculum Co-Chair Job Description 2025-2026-reviewed.

9.B. Curriculum Reference Guide 2025-2026-suggested a few updates. Requested any others be emailed to the Curriculum email.

9.C. First Read Curriculum

9.C.I. Please refer to attached report

Reviews due Tuesday, September 30, 2025, by midnight.

10. Future Agenda Items-None.

11. Good and Welfare- Kimberly mentioned her son did karaoke at the fair.

12. Adjournment-Next Scheduled Meeting-

October 9, 2025, at 2:30 p.m. in CC-231.

3:45 p.m.- Motion to adjourn-

Kimberly Bligh/Mindy Wilmot