

# Regular Meeting Minutes

Of the Curriculum Committee of Bakersfield College  
 September 4, 2025, 2:30 p.m. - 4:00 p.m.  
 Location: 1801 Panorama Dr. Bakersfield, CA-CC 231  
<https://committees.bakersfieldcollege.edu/curriculum/index.html>

## **Non-Voting Members**

Title	Name	Attendance
VP/Designee	Jessica Wojtysiak	Present
Co-Chair*	Michelle Hart	Present
Co-Chair*	Scott Dameron	Present
Administration	Sandi Owens	Present
Administration	Marisa Marquez	Present
Assessment	Ricardo Garza	Present

\* Faculty Co-Chairs vote only if there is a tie as one person.

## **Voting Members**

Title	Name	Attendance
Adjunct Rep	Maribel Montelongo	Absent
Agriculture	Renaldo Arroyo	Present
Allied Hlth-HEIT/RAD/RSPT	Allison Ament	Absent
Applied Sci/Tech	Vacant	
Art	Vacant	
Articulation	Erica Giblin	Present
Behavioral/Criminal	Karin Young-Gomez	Present
Biological Sci	Angela Hill-Crim	Absent
Bus Education	Steven Manson	Present
Child Development	Vacant	
Communication	Angela Bono	Absent
Counseling	Keri Kennedy	Absent
Culinary/Nutr/Hosp	Vacant	
Education	Kimberly Bligh	Present
Engineering & Info Tech	Steven Brown	Absent
English	Isaac Sanchez	Absent
Industrial Tech	Vacant	
Kinesiology	Carl Dean	Present
Library	Ariel Dyer	Absent
Mathematics	Dillon Giblin	Present
Nursing	Leah Elliott	Absent
Performing Arts	Kris Tiner	Absent
Philosophy	Robert Kelly	Present
Physical Science	Timothy Plett	Present
Public Safety Trng Prog	Vacant	
Social Science	Charles Kim	Present
World Language	Elizabeth Rodacker	Present
Member at Large	Carolee Trimble	Present
Member at Large	Rene Deniz	Absent
Member at Large	Vacant	
Student Rep	Erin Griepsma	Present
Student Rep-Alternative	Vacant	

Guest: Mindy Wilmot, Ruthie Welborn, Milena Lilles.

**1. Call to Order-2:34**

**2. Roll Call-Establishment of Quorum**

**3. Opportunity to Address Committee**

(Up to 2 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

None.

**4. Additions to the Agenda**

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings.)

None.

**5. Review and Approval of the Minutes (Consent Agenda)**

(All consent items are to be approved in one motion unless a member requests separate action on a specific item.)

5.A. 5/8/2025.

M/S/C: Dillon Giblin/Timothy Plett-motioned to review and approve with minor correction-motion carried.

Abstained: Erica Giblin.

**6. Reports**

(Up to 5 minutes per item)

**6.A. Curriculum Co-Chairs' Report-**

6.A.I. Committee membership 2025-2026-went over vacancies and reminded faculty to sign up through Academic Senate.

6.A.II. New prefixes: ARTH, CDEV-talked about the new prefixes needed for CCN's.

**6.B. Articulation Officer Report-Posted.**

6.B.I. AO Report-there are new guidelines for CalGETC.

6.B.II. 24-25 EOY Report-Courses

6.B.III. 24-25 EOY Report-Programs

6.B.IV. CCN Phase I Prerequisite Impact Report

6.B.V. CCN Phase II Part A Impact Review Summary-due on 2<sup>nd</sup> Read by October 9<sup>th</sup>. ADTs will need to be revised.

**6.C. Assessment Co-Chair Report-Mentioned 9/5/25 is the first meeting of the committee.**

6.D. Student Government Association Representative-Erin Griepsma introduced herself and said she was the Student Body Organization rep. She mentioned she had been in Brown Act training recently and knew about not discussing committee items as a group in public.

**7. Training-posted.**

7.A. Brown Act-VPI Wojtysiak reviewed the attached guide. And went over the differences between Regular Meeting/ Special Meeting/Emergency Meetings. She cautioned about meeting outside the committee and discussing items.

Request to entertain a motion to suspend the agenda to go over 7.E as VPI Wojtysiak needed to leave.

M/S/C: Dillon Giblin/Timothy Plett-motioned to suspend agenda-motioned approved.

7.E-The new Standardized Accounting process was reviewed, and it appears BC will not lose as much money as was previously thought. New courses will need to adhere to the 0.5 unit increments for lecture and lab. Very rare exceptions will need to be specially approved by the VPI.

7.B. Committee Process and Procedures-reviewed. The committee Charge will be updated soon, as it is at the start of every year.

7.C. eLumen Workflow-reviewed.

7.D. Articulation and Transfer Timelines-The AO went over the timelines for submission.

## **8. Discussion Items (First Read)**

(10 minutes per item with an option of one 5-minute extension)

8.A. First Read Curriculum

8.A.I. Refer to attached report. There are no new assignments.

**Reviews due Friday, September 5, 2025, by noon.**

**9. Future Agenda Items**-Coursedog training was requested.

**10. Good and Welfare**-Charles Kim mentioned the BC Alerts should be reviewed. Carl Dean said Saturday's football game is free to everyone. The stadium is celebrating its 70<sup>th</sup> anniversary.

## **11. Adjournment-Next Scheduled Meeting-**

September 11, 2025, at 2:30 p.m. in CC-231.

4:05 p.m.- Motion to adjourn-

Kimberly Bligh/Erica Giblin