

# Grades and Credits

## Grading System

Grades are earned and awarded in each course and are recorded on a student's permanent record at the end of each academic term (semester). Evaluation of student achievement is made in relation to the attainment of the specific objectives of the course. At the beginning of a course the instructor will explain these objectives and the basis upon which grades are determined. ~~Your Student~~ work is considered satisfactory when ~~you maintain~~ an average of "C" (grade point average 2.0) or higher is maintained. ~~You can read M~~more information is available at on the [Academic Standing page](#).

<b>Letter Grade</b>	<b>Definition</b>	<b>Grade Points</b>
A	Excellent	4 per unit
B	Good	3 per unit
C	Satisfactory	2 per unit
D	Less Than Satisfactory	1 per unit
F	Failing	0 per unit
EW	Excused Withdrawal	Not computed in GPA
AU	Audit	0 per unit
P	Passing	Not computed in GPA
MW	Military Withdrawal	Not computed in GPA
NP	No Pass	Not computed in GPA
I	Incomplete	Not computed in GPA
W	Withdrawn	Not computed in GPA

IP	In Progress	Not computed in GPA
RD	Report Delayed	Not computed in GPA
UG	Ungraded	Not computed in GPA
SP	Satisfactory Progress	Not computed in GPA
<u>M</u>	<u>Mastery</u>	<u>Will be translated into a letter grade of "B" with a grade point of 3.0.</u>
<u>M+</u>	<u>Mastery with Distinction</u>	<u>Will be translated into a letter grade of "A" with a grade point of 4.0.</u>
<u>PW</u>	<u>Progress Withdrawal</u>	<u>Not computed in GPA</u>

## AU - Audit

This grade is issued when you-students enroll in classes in an audit status. It will not count in your toward -the student's GPA.

## P/NP-Pass/No Pass

Some courses are offered on a pass/no-pass basis; the credit, no credit option will no longer be available. Upon successful completion of such a course, unit credit will be awarded. However, courses taken on a pass/no-pass basis are not used in the computation of a student's grade point average. Regulations for such courses are:

1. A maximum of 12 units may be taken on a pass/no pass basis and applied toward the Associate of Arts or Associate of Science at Bakersfield College.

2. A maximum of 3 units per semester may be taken on a pass/no pass basis. Exceptions to this rule may be made by the Vice President, Student Services in cases involving Nursing, Radiologic Technology, and special remedial programs.
3. In courses in which pass/no pass is authorized; the pass grade is granted for performance which is equivalent to the letter grade of "C" or better.
4. Combination classes (pass/no pass or grades) must have an "A", "B", "C", "D", "F" and pass/no pass system.
5. Petitions for pass/no pass must be filed with the Office of Admissions and Records no later than the last day of the instruction for the class.
6. Courses in which pass/no pass grading may be used must be so designated by the department involved. A department may require majors to obtain letter grades in that department's major subjects. Pass/no pass forms are available in the Office of Admissions and Records.

## I — Incomplete

~~You Students~~ may request an "I" grade from that your-their instructor issue "I" grades when ~~you they~~ have an unforeseeable emergency and justifiable reason(s) at the end of the term. The instructor must submit a statement of the requirements for clearance of the incomplete and also indicate the grade to be assigned in lieu of the 'I' if the requirements are not completed. The grade must be made up no later than one year following the end of the term in which it was assigned. An 'I' may not be assigned as a withdrawal grade. If the work stipulated is not completed within the time limitation, the grade assigned in lieu of the work being completed will be entered on the student's permanent record.

## MW — Military Withdrawal

"MW" grades are given to students who are called up to active duty in the military. Upon presentation of orders, an "MW" grade is awarded for each class for which ~~you the~~

student is ~~are~~ enrolled, regardless of when ~~you~~ they stopped attending. "MW" grades are nonevaluative and do not count in computing the grade point average, nor are they used in calculating progress probation/dismissal. Upon returning from active duty, ~~you~~ the student is ~~are~~ considered a continuing student with no break in attendance. ~~You~~ Students retain original catalog rights and resume the same level of priority registration.

## EW — Excused Withdrawal

The "EW" shall not be counted in progress probation and dismissal calculations and shall not be counted toward the permitted number of withdrawals or counted as an enrollment attempt.

## W — Withdraw~~al~~

The "W" indicates ~~you~~ the student has ~~have~~ has withdrawn from a course or ~~have~~ has been dropped from a course by the instructor between the dates indicated in these regulations. The "W" is considered an attempt in taking the course and counts towards course repetition. Read more about [Withdrawing from Classes](#).

## IP — In Progress

The "IP" indicates the course extends beyond the normal end of an academic term and work is in progress, or the course is listed as an open-entry/open-exit course and has been approved by the instructor to register and complete course requirements in the succeeding semester in order to receive credit and a course grade. The grade and unit credit will appear on the student's permanent record for the term in which the course work is completed. The "IP" cannot be given more than twice for any particular course. If ~~you~~ the student enrolled in an open-entry, open-exit course and are assigned an "IP"

at the end of an attendance period and do not re-enroll in that course during the subsequent attendance period, the instructor will assign a grade ("A", "B", "C", "D", "F", "P", or "NP") to be recorded on your the student's permanent record for the course.

## RD — Report Delayed

The "RD" is a symbol assigned by the Office of Admissions and Records when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student.

## UG — Ungraded

The "UG" indicates an Ungraded course. No letter grade will be given, no units awarded. This option is used for noncredit courses only.

## SP — Satisfactory Progress

The "SP" indicates Satisfactory Progress towards completion of the course, yet the student has not completed the course. This option is used for noncredit courses only; no units awarded.

### M – Mastery

The “M” indicates Mastery by obtaining at minimum 80 percent on the summative assessment. This is an evaluative symbol required for the direct assessment competency-based education modules.

### M+ - Mastery with Distinction

The “M+” indicates Mastery with Distinction by obtaining at minimum 90 percent on the summative assessment. This is an evaluative symbol required for the direct assessment competency-based education modules.

## PW - Progress Withdrawal

The “PW” indicates Progress Withdrawal by a demonstration of mastery not met after the maximum number of summative assessments attempted. This is an evaluative symbol required for the direct assessment competency-based education modules.

# Grade Reports

Final grades will be made available to students on the Bakersfield College web registration system as soon as possible after the end of each academic term. There will be no additional notification of grades completed or corrected.

# Grade Changes

The College recognizes the legal right of faculty to set standards of performance and to apply those standards to individual students. Therefore, the instructor is the final authority in evaluating students' performance against those standards and assigning the grade that appears in their permanent academic records.

Per KCCD Board Policy 4231, all course grades are final when filed by the instructor. Students have access to view their final grades on InsideBC after the course ends. These grades become a part of the student's official record. Students have the right to inquire how a grade has been determined and may formally appeal the final grade in a course. Students have the right to have someone accompany them throughout the process. As per California Education Code Section 76232, any student may file a written request with the chief administrative officer of a community college district to correct or remove information recorded in his or her student records which the student alleges to be: (1) inaccurate; (2) an unsubstantiated personal conclusion or inference; (3) a conclusion or inference outside of the observer's area of competence; or (4) not based on the personal observation of a named person with the time and place of the

observation noted. The determination of the student's grade by the instructor is final in the absence of mistake, fraud, bad faith, or incompetence. When grades are given for any course of instruction taught in this community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final.