

First Read Curriculum Review

Courses 10/10/24

Meeting Date	Review Team	Course	Course Title	Course Description	Request Type	Units	Hours	Current Attributes (DE, CE, T, GE)	CE Request	DE Requests (Hybrid, Online, Interactive)	CSU Transfer	UC Transfer	GE Requests	C-ID Requests	CCN	Start Semester	
10/10/2024	G	AGRIB49	Agriculture Leadership Training	In Agriculture Leadership Training students will learn about California agriculture and Bakersfield College and discover their own leadership and communication styles. Agriculture Leadership Training is the application of individual and group leadership techniques. This course teaches the dynamics of leadership methods and provides each student with an in-depth investigation into personal and interpersonal leadership skills. Students will strengthen their leadership influence through a personal application of leadership skills, attitudes, and dispositions. Students will participate in leadership development, team building, information gathering, and service skill development activities. Outside of the class meeting time, students will experience the benefits of volunteerism through participation in various service learning activities within their community industries, and the college.	Deletion	2		DE, T			Approved						Summer 2025
10/10/2024	H	BSADB18	Business Law	This course focuses on the fundamental legal principles regarding business transactions and provides an introduction to the legal process. Topics that will be covered include sources of law and ethics, contracts, torts, agency, criminal law, business organizations, and judicial and administrative processes.	Revision	3		T, DE		Hybrid, Online, Interactive	Approved	Approved		retain: BUS 125			Summer 2025
10/10/2024	H	BSADB64	Ten-Key Proficiency	Skill and proficiency in the use of the ten-key pad by touch and the application of such skill and proficiency in the solution of the more frequently encountered business problems. Open entry/open exit course with individualized instruction.	Revision	0.5				Hybrid, Online, Interactive							Summer 2025
10/10/2024	G	CNSTB5	Building Construction I	designed to teach floor and wall framing of a house including underpinning, wall layout, and wall construction up to the ceiling joists. Students will also learn the basics of estimating materials, basic surveying, and concrete foundation	Revision	4		T, DE		Hybrid	Approved						Summer 2025
10/10/2024		COMPB11	Programming Concepts and Methodology I	This course is an introduction to the discipline of computer science, with a focus on the design and implementation of algorithms to solve simple problems using a high-level programming language. Topics include fundamental programming constructs, problem-solving strategies, debugging techniques, declaration models, and an overview of procedural and object-oriented programming languages. Students will learn to design, implement, test, and debug algorithms using pseudocode and a high-level programming language. Not open to students who have previously received credit for COMS B14.	Revision	4		T, DE		Hybrid, Online, Interactive	Approved	Approved	Add: BC GE Area B.2	retain: COMM 122			Summer 2025
10/10/2024	C	CRIMB7	Criminal Profiling of Violent Offenders	This course offers explanations and predictors for offender behavior in specific types of crimes including classification of offenders, profiling techniques, and the legal aspects of offender behavior. Students will learn the processes for researching criminal behavior. Additional topics include criminological theories for criminal behavior, and the history and development, and future of criminal profiling.	Revision	3		T, DE		Hybrid, Online, Interactive	Approved						Summer 2025
10/10/2024	B	HEITB13	Human Disease	This course is a study of pathological processes imparting basic knowledge to Health Information Technology students. The student will study the basic concepts, terminology, etiology and characteristics of pathological processes. Diseases are classified according to both causative agents and the body system to which they relate.	Revision	3		T, DE		Hybrid, Online, Interactive, Other	Approved	Approved					Summer 2025
10/10/2024	A	OFFTB53NC	Personality Styles and Difficult Relationships	This workshop is designed to allow students to explore their own behaviors and personality styles, while learning to adapt one's behavior to be effective with other personality styles in a variety of work situations.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	A	OFFTB57NC	Negotiation Skills in Business	This workshop is designed to help students explore the art of negotiation while looking at the necessary skills that will enable them to handle all kinds of challenging situations. The workshop emphasizes the ability of students to practice their negotiation skills.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	A	OFFTB58NC	High Impact Presentations and Proposals	This workshop is designed to help students acquire the skills they need in order to make an impressive presentation. The workshop emphasizes the ability to prepare, practice and deliver a business presentation.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	B	OFFTB59NC	Hiring and Recruiting	This workshop is designed to demonstrate to students the techniques and trends in recruitment, interviewing, and hiring. The workshop emphasizes learning tools for effective hiring supervision.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	C	OFFTB61NC	Compensation and Basic Payroll I	This workshop is designed to give students a basic understanding of payroll terminology and components used when computing payroll. The workshop emphasizes a focus on small business payroll calculations.	Revision	0	18 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	D	OFFTB63NC	Starting a Business	This course is designed to give students the basic information needed to start a business. Topics included are types of businesses, licensing, certification, and legal requirements.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	D	OFFTB64NC	The Business Idea	This course provides students with an introduction to how business ideas are generated from opportunities, with an emphasis on developing a viable business concept. Key topics include identifying business opportunities and developing ideas.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	E	OFFTB65AN	Product Design	This course is designed to give students focused on developing a product for their business the tools to design a prototype and perform real world market research for their product.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	E	OFFTB65BN	Service Creation	This course is designed to give students focused on creating a service based business the tools to explore market viability and perform real world market research.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	F	OFFTB66NC	Introduction to Entrepreneurship	This workshop is designed to give students the basic entrepreneurial mindset needed for them to someday day go into business for themselves or manage an already existing business. The workshop emphasizes the ability of students to think about creative business goals.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive							Summer 2025
10/10/2024	F	OFFTB68NC	Business Plan II: The Organizational Plan	This workshop is designed to give students the knowledge on how to create the organizational plan section of a business plan. The workshop emphasizes the goal of a viable business plan.	Revision	0	18 hrs	DE		Hybrid, Online, Interactive							Summer 2025
9/26/2024	C	RADTB1B	Patient Care	In this course students will be introduced to the basic concepts of patient care in the field of radiography. Instruction includes topics such as aseptic and non-aseptic techniques, infection control, body mechanics, transfer and immobilization techniques, vital signs, oxygen therapy administration, medical emergencies, and contrast media. Students will demonstrate competency as required by licensing agencies.	Revision	2		T, DE		Hybrid	Approved						Summer 2025
9/12/2024	A, GE	ANTHB3L	Archaeology Laboratory	This is a laboratory class that complements the ANTH B3 Introduction to Archaeology Course. The class introduces the students to laboratory work in archaeology, providing entry-level hands-on experience. Students will learn to process artifacts from a range of comparative collections, including historic and prehistoric artifacts. Lab activities may include the cleaning, cataloging, and analysis of artifacts from an on-campus simulated archaeological excavation site.	New	1				Hybrid, Online, Interactive	Add	Add	Add: BC GE Area 4, 5; CAIGETC 4, 5C			Fall 2025	

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9/12/2024	F	HVACB50	Principles of Air Conditioning	This course is structured to introduce the student to the concepts of comfort and process air conditioning. The student will become knowledgeable in refrigeration systems applied to various types of air conditioning systems, basic electrical systems, sequence of operation, air distribution, humidity control, and the fundamentals of various types of heating systems. The students will learn from lectures and lab projects where they will be introduced to real-world systems and components.	Revision	4		DE		Hybrid, Online, Interactive							Summer 2025
9/12/2024	G	HVACB52	Electricity Applied to HVAC	This course introduces students to, electron flow theory, magnetism, electrical generation, power distribution, conductors, insulators, fuses, motors, and motor controls applied to air conditioning and refrigerating systems. The students will learn to read, draw, and interpret electrical schematics. This course also includes engagement in lab projects and simulations where students will acquire basic diagnostics and troubleshooting techniques.	Revision	4		DE		Hybrid, Online, Interactive							Summer 2025
9/12/2024	H	HVACB54	Refrigeration Technology	This course introduces students to all aspects of refrigeration technology application and theory. Students will learn thermodynamics, the physics applied to the refrigeration cycle, the function of primary and auxiliary components, typical refrigeration temperatures and pressures, that are all critical to the diagnostics of refrigeration systems. Students will learn safety procedures related to the safe handling of refrigerants. Students also learn codes and standards related to the protection of the environment that is directly applicable to the E.P.A certification that must be acquired by all working technicians.	Revision	4		DE		Hybrid, Online							Summer 2025
9/12/2024	A	HVACB55	Ice Machine Service and Repair	This course introduces students to the concepts of ice machine service and repair. Students will learn the proper methods of diagnosing common failures and deficiencies in ice machines, preventative maintenance, and proper methods of cleaning and sanitizing ice machines. The students will also learn the fundamental differences between the various makes of ice machines, and their sequence of operation.	Revision			DE		Hybrid, Online, Interactive							Summer 2025
9/12/2024	E	HVACB60	Industrial Refrigeration Operations	This course introduces students to the intricacies of industrial refrigeration the application and theory. Students will learn the properties and use of anhydrous ammonia as a refrigerant, physics applied to the refrigeration cycle, the function of primary and auxiliary components, and application of two-stage compression systems. Students will learn safety procedures related to the safe operation and maintenance of industrial refrigeration systems. Students will also learn codes and standards, OSHA emergency response, Personal Protection Equipment, Ammonia Spills and Clean Up.	Revision	4		DE		Hybrid, Online, Interactive							Summer 2025
5/2/2024	D	HEITB10	Introduction to Health Information Technology: Hospital Settings	This course is an Introduction to the fundamental theories/practices of Health Information, including health services organization and delivery; health data/record structure, content/standards; Health Information functions/responsibilities; information systems, technologies/requirements; health information privacy/security; and regulatory requirements. This course will focus on health records systems in the hospital setting, procedures for record completion, maintenance, and preservation of health information.	Revision	3		T, DE		Hybrid, Online, Interactive, Other	Approved						Summer 2025
5/2/2024	E	HEITB11	Introduction to Health Information Technology: Alternative Settings	This course is an introduction to health information management practice in alternative healthcare settings including long-term care, mental health, ambulatory care, hospice, home health, rehabilitation medicine, and more. Focus is placed on health information, regulatory processes, accreditation and licensing requirements, documentation, funding and reimbursement, electronic information systems, health data privacy and security.	Revision	3		T, DE		Hybrid, Online, Interactive, Other	Approved						Summer 2025