

Second Read Curriculum Review

Courses 09/26/24

1st Read Meeting Date	Review Team	Course	Course Title	Course Description	Request Type	Units	Hours	Current Attributes (DE, CE, T, GE)	CE Request	DE Requests (Hybrid, Online, Interactive)	CSU Transfer	UC Transfer	GE Requests	C-ID Requests	Start Semester	Course	Title
9/12/2024	EC	FIREB76	RT130 Wildland Skill Refresher	The course provides current safety information to all firefighter personnel who will be working on a wildland fireline. Students will learn to recognize hazards, mitigate risk, maintain safe practices, and reduce accidents and dangerous situations when fighting wildland fires.	New	2				Hybrid, Online, Interactive					Summer 2025	FIREB76	RT130 Wildland Skill Refresher
9/12/2024	G	INDTB80	Basic Prototyping and Fabrication Skills	This course will equip students with basic prototyping and fabrication skills, as well as enhance employability skills related to a wide variety of Engineering, Design, and Industrial Technology careers. Emphasis will be given to the importance of precision, quality, and safety in the fabrication of prototypes. Students will fabricate woods, metals, and plastics using a variety of tools and technologies.	New	3				Hybrid					Summer 2025	INDTB80	Basic Prototyping and Fabrication Skills
9/12/2024	A	RSPTB1A	Foundations of Respiratory Therapy	This course is an introduction to the program requirements and expectations. Introduction to the duties and responsibilities of the Respiratory Care Practitioner (RCP). Content includes aspects of interpersonal communication, ethics, personal protective equipment, foundations, futures of medicine, pulmonary care, hospital departmental operations, professional development and quality assurance. Introduction to the anatomy and physiology of the cardiopulmonary system, including the mechanics of breathing, gas exchange, fluids, electrolytes and acid/base balance.	New	4				Hybrid, Online	Add				Summer 2025	RSPTB1A	Foundations of Respiratory Therapy
9/12/2024	A	RSPTB1C	Respiratory Clinical 1	This is an introductory clinical course for students correlating classroom and clinical experiences in participating in local acute care settings. Emphasis will be on patients who have alterations in their cardiopulmonary system. The clinical experience will expose students to the basics of direct patient inspection, laboratory data analysis, electrocardiogram interpretation, and blood gas monitoring. An introduction to interpreting radiographic imagery and direct visualization of the airway will also be included in the course. The student explores documentation, patient rounds, equipment modalities, medication administration, and bronchial hygiene therapy.	New	4				Hybrid, Online	Add				Summer 2025	RSPTB1C	Respiratory Clinical 1
9/12/2024	A	RSPTB1T	Assessment of Patient and Review of Cardiopulmonary Disease	This course will include instruction on patient assessment using direct patient inspection, laboratory data, electrocardiogram, and blood gas monitoring. A review on interpreting radiographic imagery and direct visualization of the airway and how it improves the efficiency of diagnosis and patient treatment, instruction of the various pulmonary infections and diseases along with treatment plans to improve patient outcomes are discussed. Analysis of other cardiopulmonary complications including neuromuscular, trauma, cancer, and sleep disorders, and categorization and treatment of neonatal and pediatric respiratory disorders are also included.	New	4				Hybrid, Online	Add				Summer 2025	RSPTB1T	Assessment of Patient and Review of Cardiopulmonary Disease
9/12/2024	B	RSPTB2C	Respiratory Clinical 2	RSPTB2C is a clinical course that correlates classroom and clinical learning and includes management in the use of oxygen therapies, medications, and ventilator support. The student is provided the opportunity to administer medication through various types of therapy. They will also perform cardiopulmonary resuscitation as opportunity provides, airway care and management, infection control procedures, patient assessments, apply non-invasive ventilation therapy, and evaluate and record pertinent data in the patient's chart. Neonatal care strategy including delivery of the neonate, initial resuscitation of the neonate, and plan of care for the neonate will be observed. Preparing for pediatric care involving education of patient and family, and airway	New	4				Hybrid, Online	Add				Summer 2025	RSPTB2C	Respiratory Clinical 2
9/12/2024	B	RSPTB2T	Respiratory Therapeutics and Ventilatory Support	This course includes management in the use of oxygen therapies, medications, and ventilator support. Students will learn to apply respiratory principles such as fractional inspired oxygen, aerosol and meter-dose inhalers, antibiotics, intubation of the trachea, initial ventilator settings and adjustment based on patient reactions to care. Neonatal care strategy including delivery of the neonate, initial resuscitation of the neonate, and plan of care for the neonate will be discussed. Preparing for pediatric care involving education of patient and family, and airway care.	New	4				Hybrid, Online	Add				Summer 2025	RSPTB2T	Respiratory Therapeutics and Ventilatory Support
9/12/2024	B	RSPTB3C	Respiratory Clinical 3	RSPTB3C is a clinical course that correlates classroom and clinical learning. This course gives the student an opportunity to develop their clinical skills of airway management, cardiopulmonary resuscitation, aerosol therapy, arterial puncture and interpretation, oxygen therapy, hyperinflation therapy, non-invasive ventilation, and patient evaluation. In addition, the student will begin learning basic mechanical ventilation concepts through assessment and monitoring. Students may have exposure to the adult Intensive Care Unit's during this rotation as participants and exposure to Neonatal and Pediatric intensive care units as observers.	New	4				Hybrid, Online	Add				Summer 2025	RSPTB3C	Respiratory Clinical 3
9/12/2024	CE	RSPTB3T	Neonatal, Pediatric, and Advanced Ventilator Practice	RSPTB3T is an advanced course that focuses on the application of previously learned knowledge and expands to a more in-depth understanding of the neonatal and pediatric client. Course content includes pediatric emergency, trauma, pediatric ICU and care of the critically ill neonatal patient, advanced ventilator management experience in the adult, pediatric, and neonatal ICUs.	New	4				Hybrid, Online	Add				Summer 2025	RSPTB3T	Neonatal, Pediatric, and Advanced Ventilator Practice

Second Read Curriculum Review

Courses 09/26/24

1st Read Meeting Date	Review Team	Course	Course Title	Course Description	Request Type	Units	Hours	Current Attributes (DE, CE, T, GE)	CE Request	DE Requests (Hybrid, Online, Interactive)	CSU Transfer	UC Transfer	GE Requests	C-ID Requests	Start Semester	Course	Title
9/12/2024	CE	RSPTB4C	Respiratory Clinical 4	RSPTB4C is a clinical course that correlates classroom and clinical learning. This course gives the student an opportunity to develop their clinical skills of airway management, cardiopulmonary resuscitation, aerosol therapy, arterial puncture and interpretation, oxygen therapy, hyperinflation therapy, non-invasive ventilation, and patient evaluation. In addition, the student will build on the previously learned skills of mechanical ventilation concepts through assessment and monitoring. Students may have exposure to the adult Intensive Care Unit's during this rotation as participants and exposure to Neonatal and Pediatric intensive care units as participants.	New	4				Hybrid, Online	Add				Summer 2025	RSPTB4C	Respiratory Clinical 4
9/12/2024	CE	RSPTB4T	Comprehensive Respiratory Therapy Review	RSPTB4T means to prepare the respiratory student to apply for, study, and successfully complete the Therapist Multiple Choice (TMC) exam and Clinical Simulation Examination (CSE) with the National Board for Respiratory Care (NBRC) to obtain an RRT credential and apply for California state licensure.	New	4				Hybrid, Online	Add				Summer 2025	RSPTB4T	Comprehensive Respiratory Therapy Review
9/12/2024	D	RSPTB51L	Respiratory Learning Lab Level 1	This course is designed for instructor-led simulation and student deliberate practice and mastery of respiratory therapy skills and concepts necessary for providing safe client care throughout the program. This course is provided as an adjunct to the level one respiratory didactic and clinic courses. This level one course provides instructional guidance to assist students to refine newly acquired skills and concepts, and to develop the competency level expected of entry-level respiratory therapists.	New					Hybrid, Online					Summer 2025	RSPTB51L	Respiratory Learning Lab Level 1
9/12/2024	D	RSPTB52L	Respiratory Learning Lab Level 2	RSPTB52L is a course is designed for instructor-led simulation and student deliberate practice and mastery of respiratory therapy skills and concepts necessary for providing safe client care throughout the program. This course is provided as an adjunct to RSPTB2T respiratory didactic and clinic courses. This level two course provides instructional guidance to assist students to refine newly acquired skills and concepts, and to develop the competency level expected of entry-level respiratory therapists.	New	1				Hybrid, Online					Summer 2025	RSPTB52L	Respiratory Learning Lab Level 2
9/12/2024	D	RSPTB53L	Respiratory Learning Lab Level 3	This course is designed for instructor-led simulation and student deliberate practice and mastery of respiratory therapy skills and concepts necessary for providing safe client care throughout the program. This course is provided as an adjunct to the level three respiratory and clinic courses. This level three course provides instructional guidance to assist students to refine levels 1 and 2, and newly acquired skills and concepts, and to develop the competency level expected of entry-level respiratory therapists.	New	1				Hybrid, Online					Summer 2025	RSPTB53L	Respiratory Learning Lab Level 3
9/12/2024	E	RSPTB54L	Respiratory Learning Lab Level 4	RSPTB54L is a course is designed for instructor-led simulation and student deliberate practice and mastery of respiratory therapy skills and concepts necessary for providing safe client care throughout the program. This course is provided as an adjunct to the level four respiratory and clinic courses. This level four course provides instructional guidance to assist students to refine skills learned in all previous levels and newly acquired skills and concepts, and to develop the competency level expected of entry-level respiratory therapists.	New					None					Summer 2025	RSPTB54L	Respiratory Learning Lab Level 4
9/12/2024	E	RSPTB61	Advanced Cardiovascular Life Support - In Hospital Support	RSPTB61, the Advanced Cardiovascular Life Support (ACLS) course is designed for healthcare providers who either direct or participate on the management of cardiopulmonary arrest or other cardiovascular emergencies in the acute hospital setting. Through didactic instruction and active participation in simulated cases, the students will enhance their skills in the recognition and intervention of cardiopulmonary arrest, immediate post-cardiac arrest, acute arrhythmia, stroke, and acute coronary syndromes (ACS). The goal of this course is to improve outcomes for adult patients of cardiopulmonary arrest and other cardiovascular emergencies through early recognition and interventions by high-performance teams.	New					Hybrid, Online					Summer 2025	RSPTB61	Advanced Cardiovascular Life Support - In Hospital Support
9/12/2024	E	RSPTB62	Pediatric Advanced Life Support - In Hospital Support	RSPTB62 is Pediatric Advanced Life Support (PALS) is a course offered by the American Heart Association (AHA) for healthcare providers who take care of children and infants in the emergency room, critical care, and intensive care units in the hospital. The course aims to improve outcomes for pediatric patients by preparing healthcare providers to effectively recognize and intervene in patients with respiratory emergencies, shock, and cardiopulmonary arrest by using high-performance team dynamics and high-quality individual skills. At the end of the course, the students will qualify for an American Heart Association Healthcare Provider PALS card.	New	2				Hybrid, Online					Summer 2025	RSPTB62	Pediatric Advanced Life Support - In Hospital Support

Second Read Curriculum Review

Courses 09/26/24

1st Read Meeting Date	Review Team	Course	Course Title	Course Description	Request Type	Units	Hours	Current Attributes (DE, CE, T, GE)	CE Request	DE Requests (Hybrid, Online, Interactive)	CSU Transfer	UC Transfer	GE Requests	C-ID Requests	Start Semester	Course	Title
9/12/2024	G	RSPTB63	Neonatal Resuscitation Program	RSPTB63 is a course that equips healthcare professionals with an evidence-based approach to caring for newborns during the critical moments of birth. The Neonatal Resuscitation Program (NRP) course conveys an evidence-based approach to care of the newborn at birth and facilitates effective team-based care for healthcare professionals who care for newborns at the time of delivery. The NRP course aims to enhance the skills of healthcare providers who attend deliveries, ensuring effective and safe care for newborns.	New	2				Hybrid					Summer 2025	RSPTB63	Neonatal Resuscitation Program
9/12/2024	G	RSPTB64	Neonatal Stabilization and Transport	RSPTB64 focuses exclusively on the post-resuscitation/pre-transport stabilization care of sick infants. Those infants who require resuscitation also require ongoing care to decrease the risk of morbidity and mortality. This course provides all members of the neonatal healthcare team with the knowledge needed to render necessary care to infants who are under post-resuscitation or pre-transport stabilization care. Utilizing an organized approach, the course facilitates the care process by prompting healthcare providers to focus	New	2				Hybrid					Summer 2025	RSPTB64	Neonatal Stabilization and Transport
9/12/2024	F	BSADB49B	Operations Management and Lean Principles	This course is designed to give students the knowledge to manage all organization operations and Lean principles (incremental improvement and eliminating waste).	Revision	3		T, DE		Hybrid, Online, Interactive	Approved				Summer 2025	BSADB49B	Operations Management and Lean Principles
9/12/2024	F	BSADB49C	Supply Chain Management	This course is designed to give students an introduction to supply chain management, and includes a review of the concepts and techniques available for planning and controlling inventories.	Revision	3		T, DE		Hybrid, Online, Interactive	Approved				Summer 2025	BSADB49C	Supply Chain Management
9/12/2024	F	BSADB49D	Purchasing and Contracting	This course focuses on the legal, regulatory and essential requirements applicable to contracts of product transportation, logistics functions, and developing policies and procedures for purchasing.	Revision	3		T, DE		Hybrid, Online, Interactive	Approved				Summer 2025	BSADB49D	Purchasing and Contracting
9/12/2024	H	BSADB49E	Transportation Management	This course is designed to give students the knowledge to manage all types of transportation operations in a facility; all vehicles costs, warehousing, communications, carrier selection, laws, regulations and international transportation issues.	Revision	3		T, DE		Hybrid, Online, Interactive	Approved				Summer 2025	BSADB49E	Transportation Management
9/12/2024	H	BSADB66A	Beginning Keyboarding, Part 1	Students learn the basic techniques of the touch system in the mastery of the alpha/numeric keyboard and develop speed and accuracy in keying data. This is a basic course in the Office Technology curriculum and is a life-long learning skill. Open entry/open exit course with individualized instruction.	Revision	1				Hybrid, Online, Interactive					Summer 2025	BSADB66A	Beginning Keyboarding, Part 1
9/12/2024	H	BSADB66B	Beginning Keyboarding, Part 2	A continuation course where students learn the basic techniques of the touch system in the mastery of the alpha/numeric keyboard and develop speed and accuracy in keying data. They also develop the basic formatting skills necessary to produce letters, memorandums, reports, and tables. This is a basic course in the Office Technology curriculum and is a life-long skill. Open entry/open exit course with individualized instruction.	Revision	1				Hybrid, Online, Interactive					Summer 2025	BSADB66B	Beginning Keyboarding, Part 2
9/12/2024	B	BSADB66C	Beginning Keyboarding, Part 3	The third part in a series where students learn the basic techniques of the touch system in the mastery of the alpha/numeric keyboard and develop speed and accuracy in keying data. They also develop the basic formatting skills necessary to produce letters, memorandums, reports, and tables. This is a basic course in the Office Technology curriculum and is a life-long skill. Open entry/open exit course with individualized instruction.	Revision	1				Hybrid, Online, Interactive					Summer 2025	BSADB66C	Beginning Keyboarding, Part 3
9/12/2024	B	BSADB67A	Document Processing, Part 1	Further develops keyboarding speed, accuracy, and production rates on letters, reports, tables, forms, rough drafts, newsletters, and other documents using Microsoft Word applications. Emphasis is on producing usable copy for employment purposes and increasing keyboarding skill levels. Open entry/open exit course with individualized instruction.	Revision	1				Hybrid, Online, Interactive					Summer 2025	BSADB67A	Document Processing, Part 1
9/12/2024	C	BSADB67B	Document Processing, Part 2	The second part in the series where the student further develops keyboarding speed, accuracy, and production rates on letters, reports, tables, forms, rough drafts, newsletters, and other documents using Microsoft Word applications. Emphasis is on producing usable copy for employment purposes and increasing keyboarding skill levels. Open entry/open exit course with individualized instruction.	Revision	1				Hybrid, Online, Interactive					Summer 2025	BSADB67B	Document Processing, Part 2
9/12/2024	C	BSADB67C	Document Processing, Part 3	The third in the series where the student further develops keyboarding speed, accuracy, and production rates on letters, reports, tables, forms, rough drafts, newsletters and other documents using Microsoft Word applications. Emphasis is on producing usable copy for employment purposes and increasing keyboarding skill levels. Open entry/open exit course with individualized instruction.	Revision	1				Hybrid, Online, Interactive					Summer 2025	BSADB67C	Document Processing, Part 3
9/12/2024	D	BSADB68	Filing	Training in principles of filing and records management according to the Association of Records Managers and Administrators (ARMA). Study and practice in filing by alphabetic, numeric, geographic, and subject methods. Open entry/open exit course with individualized	Revision	1.5				Hybrid, Online, Interactive					Summer 2025	BSADB68	Filing

Second Read Curriculum Review

Courses 09/26/24

1st Read Meeting Date	Review Team	Course	Course Title	Course Description	Request Type	Units	Hours	Current Attributes (DE, CE, T, GE)	CE Request	DE Requests (Hybrid, Online, Interactive)	CSU Transfer	UC Transfer	GE Requests	C-ID Requests	Start Semester	Course	Title
9/12/2024	D	BSADB69	Machine Transcription	Students learn the skill of operating transcribing machines and develop skill in keying documents while listening to dictated material. Practice in transcribing letters, memoranda, and other business correspondence is stressed. Course emphasizes English usage, punctuation, spelling/word usage, and proper document formatting when transcribing data. Open entry/open exit course with individualized	Revision	1.5				Hybrid, Online, Interactive					Summer 2025	BSADB69	Machine Transcription
9/12/2024	EC	BSADB85	Business English	This course offers a comprehensive learning program to help you develop the basic skills you need to thrive in today's digital classroom and workplace. This course is the study of business grammar and language fundamentals needed to communicate effectively in today's business environment. Topics include grammar usage, punctuation, capitalization, number styles, vocabulary, and spelling. Open entry/open exit course with individualized instruction.	Revision	3				Hybrid, Online, Interactive					Summer 2025	BSADB85	Business English
9/12/2024	G, GE	COMMB11	Skills for Online Presentation	This course applies the theory and techniques of public speaking in a democratic society to online, hybrid, and digital media situations. This course applies rhetorical principles to analyze historical and contemporary public discourse ideas through research, reasoning, organization, composition, presentation, and evaluation of various types of speeches including informative and persuasive speeches. Speeches are recorded in a videoconferencing platform in front of a live audience and submitted to an online learning management system. Taught in English, the speech development, process, and delivery will be faculty-supervised and graded.	Revision	3		T, DE, GE		Hybrid, Online, Interactive	Approved	Approved	Retain: BC GE A.1; CSU GE A.1; UC GE Area 1.C Add: BC GE Area 1b; CalGETC 1C	COMM 110	Summer 2025	COMMB11	Skills for Online Presentation
9/12/2024	H, GE	COMMB4	Persuasive Communication	In this course, students will examine historical and contemporary principles and practices of persuasion in various communication settings. The course emphasizes the presentation of persuasive appeals, and learning to construct, deliver, and critique persuasive messages for specific audiences. Taught in English, speeches will be presented in front of a live audience and will be faculty-supervised and graded.	Revision	3		T, DE, GE		Hybrid, Online, Interactive	Approved	Approved	Retain: BC GE A.1; CSU GE A.1; UC GE Area 1.C Add: BC GE Area 1b; CalGETC 1C	COMM 190	Summer 2025	COMMB4	Persuasive Communication
9/12/2024	F, GE	COMMB8	Small Group Communication	In this course, students will examine small group processes such as group formation and development, conflict, problem-solving, and group climate. The course covers an understanding of diversity, leadership roles, and theory. Students participate in groups where experiential learning and presentations are part of the experience. Students will also work in group meetings inside and outside the classroom. The course will be taught in English and the course presentations will be delivered in groups in front of a live audience (one to many). All presentations will be faculty-supervised and faculty-graded.	Revision	3		T, DE, GE		Hybrid, Online, Interactive	Approved	Approved	Retain: BC GE A.1; CSU GE A.1; UC GE Area 1.C Add: BC GE Area 1b; CalGETC 1C	COMM 140	Summer 2025	COMMB8	Small Group Communication
9/12/2024	H	CRPSB48WE	Work Experience Education/Internship	College credit for crop science-related learning experiences obtained on the job in accordance with a training plan developed cooperatively between the employer, college, and student. One credit hour of community college work shall require a minimum of 54 hours of total student work. Work experience credit may accrue at the rate of 1 to 14 credits per enrollment term for a total of 14 credits. Repetition allowed per Title 5 55253.	Revision	1-14		T							Summer 2025	CRPSB48WE	Work Experience Education/Internship
9/12/2024	EC	ELETB56	Instrumentation and Process Control	The course introduces students to the principles of Instrumentation and Process Control, encompassing the control and measurement of various process variables such as temperature, pressure, level, and flow. Each of these topics will be studied in detail and integrated into the practical aspects of the course.	Revision	3		DE		Hybrid				retain: EET 150X	Summer 2025	ELETB56	Instrumentation and Process Control
9/12/2024	A	OFFTB62NC	Compensation and Basic Payroll II	This workshop is designed to give students a basic understanding of the various payroll recording forms and procedures. The workshop emphasizes a focus on basic small business payroll reporting.	Revision	0	9 hrs	DE		Hybrid, Online, Interactive					Summer 2025	OFFTB62NC	Compensation and Basic Payroll II
5/2/2024	C, GE	AGBSB2	Agricultural Economics	Course covers the role of agriculture in the economic system. Basic economic principles are applied to agriculture production, pricing and marketing. Emphasis is placed on the effects state and federal farm programs have on production agriculture's economic position.	Revision	3		T, DE, GE		Hybrid, Online, Interactive	Approved	Approved	retain: BC GE D2 CSU GE D IGETC 4 Add: CalGETC 4	retain: AG-AB 124	Summer 2025	AGBSB2	Agricultural Economics
5/2/2024	H	HEITB12	Basic Pharmacology	This course provides an introduction to pharmacology, basic pharmacological terminology and concepts, drug categories and their uses, mechanisms of drug action, dosage forms, routes of administration, and common generic and trade name medications.	Revision			T, DE		Hybrid, Online, Interactive, Other	Approved				Summer 2025	HEITB12	Basic Pharmacology