

# Regular Meeting Minutes

## Of the Curriculum Committee of Bakersfield College

September 12, 2024, 2:30 p.m. - 4:00 p.m.

Location: 1801 Panorama Dr. Bakersfield, CA-CC 231 <https://committees.kccd.edu/bc/committee/curriculum>

<b>VP/Designee*</b>	Jessica Wojtysiak	Absent	<b>FACE</b>	Marah Meek	Absent
<b>Co-Chair**</b>	Michelle Hart	Present	<b>Foreign/ASL</b>	Vacant	
<b>Co-Chair**</b>	Scott Dameron	Present	<b>Industrial Tech</b>	Paul Murray	Absent
<b>Administration*</b>	Denice McCauley	Present	<b>Kinesiology</b>	Carl Dean	Present
<b>Administration*</b>	Marisa Marquez	Present	<b>Library</b>	Ariel Dyer	Present
<b>Articulation</b>	Erica Menchaca Giblin	Absent	<b>Mathematics</b>	Dillon Giblin	Present
<b>Adjunct Rep</b>	Kathleen Hicks	Present	<b>Nursing</b>	Leah Elliott	Present
<b>Agriculture</b>	Renaldo Arroyo	Present	<b>Performing Arts</b>	Kris Tiner	Present
<b>Applied Sci/Tech</b>	Vacant		<b>Philosophy</b>	Robert Kelly	Proxy
<b>Art</b>	Graciela Brehmer	Absent	<b>Physical Science</b>	Timothy Plett	Present
<b>Behav/Criminal</b>	Karin Young-Gomez	Present	<b>Public Safety Trng Prog</b>	Vacant	
<b>Biological Sci</b>	Isabel Stierle	Present	<b>RADT/HEIT</b>	Allison Ament	Present
<b>Bus Education</b>	Steven Manson	Present	<b>Social Science</b>	Charles Kim	Present
<b>Communication</b>	Angela Bono	Present	<b>Member at Large</b>	Carolee Trimble	Present
<b>Counseling</b>	Keri Kennedy	Present	<b>Member at Large</b>	Vacant	
<b>Education</b>	Kimberly Bligh	Present	<b>Member at Large</b>	Kimberly Nickell	Present
<b>Engi &amp; Info Tech</b>	Steven Brown	Present	<b>Student Rep</b>	S. Felix/T. Turner	Absent
<b>English</b>	Isaac Sanchez	Present	<b>Assessment*</b>	Becka Zepeda	Present
<b>EMLS</b>	John Hart	Present			

Proxy: Joel Chandler for Robert Kelly

### 1. Call to Order-2:35

### 2. Roll Call-Establishment of Quorum

### 3. Opportunity to Address Committee

(Up to 2 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

None

### 4. Additions to the Agenda

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings)

None

### 5. Review and Approval of the Minutes (Consent Agenda)

(All consent items are to be approved in one motion unless a member requests separate action on a specific item.)

#### 5.A. 9/5/2024

M/S/C: Keri Kennedy/Dillon Giblin-motioned to review and approve after a typo corrected-motion carried.

Abstained: Renaldo Arroyo, Kris Tiner, Allison Ament, Robert Kelly (proxy),

## 6. Reports

(Up to 5 minutes per item)

### 6.A. Curriculum Co-Chairs' Report-Posted

6.A.1. Curriculum Review Teams-The teams list was reviewed. Next meeting best practices may be shared.

6.A.2. CCN/CBE Manual Course Workflows-CBE will most likely be a paper process. An email regarding new submission in eLumen for CCN was sent out this morning.

### 6.B. Articulation Officer Report-posted. AO was absent, Co-chair went over the posted information.

6.B.1. AB1111- (Common Course Numbering) Update

6.B.2. AB928 Update

6.B.3. KCCD Board Policy and Administrative Policy Updates

### 6.C. Assessment Co-Chair Report

6.C.1. Assessment Plans have not been updated on the website yet but will be soon.

### 6.D. Student Government Association Representative-no report.

## 7. Training

7.A. Course Review Checklist Updates-form has been updated and now has links for reference. There will be a Standardized Language and Procedures Guide coming out soon. Program Review Checklist was also updated. Both are posted in Canvas under Resources.

7.B. Minimum Qualifications (MQs) in the COR-how MQs have been entered into eLumen has been inconsistent. There is an uploaded guide to help standardize entries. Clarified proper use of disciplines and columns.

## 8. Action Items (Second Read)

(10 minutes per item with an option of one 5-minute extension)

### 8.A. Second Read Revised Curriculum (Consent Agenda)

8.A.1. Deletions-MEDSB60

8.A.2. Revised Courses- ORNHB36

8.A.3. Program Modification- None

M/S/C: Keri Kennedy/Isabel Stierle-motioned to review and approve-motion carried.

### 8.B. Second Read New Curriculum (Consent Agenda)

8.B.1. New Courses-INDAB80, INDAB81, PSPAB72

8.B.2. New Programs-None

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve-motion carried.

### 8.C. Second Read Distance Education (Consent Agenda)

8.C.1. Distance Education- INDAB80, INDAB81, ORNHB36

M/S/C: Leah Elliott/Keri Kennedy-motioned to review and approve-motion carried.

### 8.D. Second Read Correspondence Education (Consent Agenda)

8.D.1. Correspondence Education-None

### 8.E. Second Read General Education (Consent Agenda)

8.E.1. General Education- ORNHB36

M/S/C: Isabel Stierle /Keri Kennedy-motioned to review and approve-motion carried.

**9. Discussion Items (First Read)**

(10 minutes per item with an option of one 5-minute extension)

9.A. Curriculum committee Charge and Goals

9.B. Curriculum Committee Reference Guide

9.C. First Read Curriculum

9.C.1. Please refer to attached report.

Reviews due **Wednesday, September 18, 2024, by noon.**

**10. Future Agenda Items-None**

**11. Good and Welfare-** Kimberly Bligh announced that there was a faculty member in the Education department having a procedure and asked for positive thoughts and prayers. Marisa mentioned it is National Hispanic Heritage Month and that on 9/16/24 in the Renegade Crossroads at 10:30 we will have Mariachi, folklorico dancers, keynote speakers, food, and a special Aztec Dance Troupe. Come out and join the fun.

**12. Adjournment-Next Scheduled Meeting-**

September 26, 2024, at 3:55 p.m. in CC-231.

3:40 Motion to adjourn-Kim Nickell and Kimberly Bligh.