

# Regular Meeting Minutes DRAFT

## Of the Curriculum Committee of Bakersfield College

May 2, 2024, 2:30 p.m. - 4:00 p.m.

Location: 1801 Panorama Dr. Bakersfield, CA-CC 231 <https://committees.kccd.edu/bc/committee/curriculum>

<b>VP/Designee*</b>	Jessica Wojtysiak	Present	<b>FACE</b>	Alex Gomez	Present
<b>Co-Chair**</b>	Michelle Hart	Present	<b>Foreign/ASL</b>	Vacant	
<b>Co-Chair**</b>	Scott Dameron	Present	<b>Industrial Tech</b>	Vacant	
<b>Administration*</b>	Denice McCauley	Absent	<b>Kinesiology</b>	Carl Dean	Present
<b>Administration*</b>	Marisa Marquez	Absent	<b>Library</b>	Ariel Dyer	Present
<b>Articulation</b>	Erica Menchaca	Present	<b>Mathematics</b>	Dillon Giblin	Present
<b>Adjunct Rep</b>	Kathleen Hicks	Present	<b>Nursing</b>	Leah Elliott	Present
<b>Agriculture</b>	Renaldo Arroyo	Proxy	<b>Performing Arts</b>	Kris Tiner	Present
<b>Applied Sci/Tech</b>	Vacant		<b>Philosophy</b>	Robert Kelly	Present
<b>Art</b>	Graciela Brehmer	Absent	<b>Physical Science</b>	Timothy Plett	Present
<b>Behav/Criminal</b>	Karin Young-Gomez	Present	<b>Public Safety Trng Prog</b>	Charles Truvillion	Absent
<b>Biological Sci</b>	Isabel Stierle	Present	<b>RADT/HEIT</b>	Allison Ament	Proxy
<b>Bus Education</b>	Steven Manson	Proxy	<b>Social Science</b>	Charles Kim	Present
<b>Communication</b>	Angela Bono	Present	<b>Member at Large</b>	Carolee Trimble	Present
<b>Counseling</b>	Keri Kennedy	Present	<b>Member at Large</b>	Rene Deniz	Present
<b>Education</b>	Kimberly Bligh	Present	<b>Member at Large</b>	Kimberly Nickell	Present
<b>Engi &amp; Info Tech</b>	Steven Brown	Present	<b>Student Rep</b>	Abigail Tamayo	Absent
<b>English</b>	Isaac Sanchez	Present	<b>Assessment*</b>	Becka Zepeda	Present
<b>EMLS</b>	John Hart	Present			

Proxys: Carolee Trimble for Renaldo Arroyo  
 Kailani Henry for Steven Manson  
 Robert Kelly for Allison Ament

1. **Call to Order-2:32**
2. **Roll Call-Establishment of Quorum**
3. **Opportunity to Address Committee**

(Up to 2 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

None

#### 4. **Additions to the Agenda**

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings)

Addition of Dietetic Services Supervisor Program CA to second agenda.

M/S/C: Alex Gomez/Angela Bono-motioned to add to second agenda-motion passed.

Abstained: Erica Menchaca

## 5. Review and Approval of the Minutes (Consent Agenda)

(All consent items are to be approved in one motion unless a member requests separate action on a specific item.)

5.A. 4/25/2024

M/S/C: Dillon Giblin/Keri Kennedy-motioned to review and approve-motion carried.

Abstained: Karen Young-Gomez, Keri Kennedy, Kris Tiner, Erica Menchaca, John Hart.

## 6. Reports

(Up to 5 minutes per item)

6.A Curriculum Co-Chairs' Report-

6.A.1. EOY Awards- Movers and Shakers-Keri Kennedy & Timothy Plett-In recognition of your willingness to 1st and 2nd and keep the work moving. Thank You-Isabel Stierle-In recognition of your professionalism and all your Curriculum Committee contributions. Deep Dive-John Hart & Robert Kelly-In recognition of your diligence and thoroughness in reviewing the curriculum. Rookie No More- Steven Manson, Carolee Trimble, Rene Deniz, Ariel Dyer, Abigail Tamayo, Dillon Giblin, Leah Elliott, Becca Zepeda-In recognition of completing your first year as a Curriculum Committee team member. Over Achiever-Charles Truvillion-In recognition of completing the most amount of curriculum this year. (34). Above and Beyond-Kathleen Hicks & Renaldo Arroyo-In recognition of exceeding expectations as a curriculum member. Team Spirit-All committee members-In recognition of a willingness to jump in and do the work, coach colleagues, and contribute to the improvement of curriculum in support of students.

6.A.2. We reviewed about the same as last year. About 250+ courses.

6.A.3. Summer Institute (July 10-13)-Please remember to send an email if you are interested.

6.A.4. 6-Year Review Lists-We are a little late and will send them out soon.

6.A.5. Department Representatives-Apply in fall for 2024-2026 term.

6.B. Articulation Officer Report-posted. Updates on GE decisions included.

6.B.1. CSU GE and IGETC Decisions Fall 2024 Report

6.B.2. GE Team Review

6.C. Assessment Co-Chair Report

6.C.1. Last meeting tomorrow. There will be drop-in eLumen Assessment help.

6.D. Student Government Association Representative

6.D.1. None.

## 7. Action Items (Second Read)-

(10 minutes per item with an option of one 5-minute extension).

7.A Curriculum Committee Calendar 2024-2025

M/S/C: Keri Kennedy/Timothy Plett-motioned to review and approve-motion carried.

7.B Second Read Revised Curriculum (Consent Agenda)

7.B.1 Deletions-Communications Studies ADT

7.B.2 Revised Courses- ANSC B10, ANSC B2, AUTO B3, CADM B54, CHDV B13C, CHDV B20, CHDV B21, ~~CHDV B41~~, COMP B13, COMP B35, COMP B36, CRPS B16, ELET B1A, FDST B2, FIRE B52D, FIRE B52E, FIRE B52F, FIRE B52J, FIRE B52K, FIRE B52L, FIRE B52M, FIRE B52N, FIRE B52O, FIRE B60, FIRE B62, FIRE B70E, FIRE B72I, NRES B2, OFFT B51NC, ORNH B14, RADT B2C

7.B.3 Program Modifications-Research Laboratory Technology AS, Automotive Management CA, Plant Science CA

\*CHDV B41 pulled per faculty request.

M/S/C: Keri Kennedy/Isabel Stierle-motioned to review and approve pending additional documents-motion carried.

#### 7.C Second Read New Curriculum (Consent Agenda)

7.C.1 New Courses- APPR B48F, APPR B48G, APPR B73A, APPR B73B, APPR B73C, APPR B73D, APPR B73E, APPR B73F, APPR B73G, APPR B75A, APPR B75B, APPR B75C, APPR B75D, APPR B75E, APPR B75F, APPR B75G, COMP B52A, COMP B52B, COMP B55A, COMP B55B, NUTR B80NC, NUTR B81NC, PHIL B11.

7.C.2 New Programs-Public Health ADT, ~~Digital Marketer Apprenticeship CA~~, Intercollegiate Athletics CA, Software Developer Apprenticeship CA

\*Pull Digital Marketer Apprenticeship CA to review for a typo.

M/S/C: Keri Kennedy/Timothy Plett-motined to review and approve pending additional documents-motion carried.

Abstained: Erica Menchaca

#### 7.D Second Read Distance Education (Consent Agenda)

7.D.1 Distance Education- APPR B73A, APPR B73B, APPR B73C, APPR B73D, APPR B73E, APPR B73F, APPR B73G, APPR B75A, APPR B75B, APPR B75C, APPR B75D, APPR B75E, APPR B75F, APPR B75G, COMP B52A, COMP B52B, COMP B55A, COMP B55B, NUTR B80NC, NUTR B81NC, PHIL B11, ANSC B10, ANSC B2, AUTO B3, CADM B54, CHDV B13C, CHDV B20, CHDV B21, ~~CHDV B41~~, COMP B13, COMP B35, COMP B36, CRPS B16, ELET B1A, FDST B2, FIRE B52D, FIRE B52E, FIRE B52F, FIRE B52J, FIRE B52K, FIRE B52L, FIRE B52M, FIRE B52N, FIRE B52O, FIRE B60, FIRE B62, FIRE B70E, FIRE B72I, NRES B2, OFFT B51NC, ORNH B14, RADT B2C

M/S/C: Keri Kennedy/Timothy Plett-motined to review and approve pending additional documents-motion carried.

Abstained: Erica Menchaca

#### 7.E Second Read Correspondence Education (Consent Agenda)

7.E.1 Correspondence-None

#### 7.F. Second Read General Education (Consent Agenda)

7.F.1. General Education-CHDV B21, CRPS B61, AGBS B2

M/S/C: Keri Kennedy/Timothy Plett-motined to review and approve-motion carried.

#### 7.G. Second Read of Digital Marketer Apprenticeship CA. It was pulled from consent due to a typo in the description.

M/S/C: Keri Kennedy/Isabel Stierle-motined to review and approve-motion carried.

Abstained: Erica Menchaca

#### 7.H. Second Read of Dietetic Services Supervisor Program CA. Emergency addition to Agenda.

M/S/C: Keri Kennedy/Isabel Stierle-motined to review and approve.

Amended with a couple of grammar/punctuation corrections.

M/S/C: Keri Kennedy/Dillon Giblin-Motion to review and approve as amended.

### 8. Discussion Items (First Read)

(Up to 10 minutes per item)

8.A. Future trainings-What would you like to know? What does your department ask? What are some of the most deficiencies? Outline timelines. You can send suggestions to the curriculum committee email.

8.B. First Read Curriculum

8.B.1. Please refer to attached report.

Reviews due **Wednesday, May 8, 2024, by noon.**

**9. Future Agenda Items**-None

**10. Good and Welfare**-The committee thanked the Co-chairs for all their hard work.

**11. Adjournment-Next Scheduled Meetings-**

August 29, 2024, All Faculty Training-6-year Review drop-in hours, location tba

September 5, 2024, Curriculum Committee Training, Location tba

September 12, 2024, at 2:30 p.m. in CC 231.

3:25 Motion to adjourn-Kimberly Bligh and Kim Nickell.