

# 2023-2024 Curriculum Workflow

Incorporating new Distance Education (DE) Requirements: TITLE V: 55204  
Instructor Contact

The prior Distance Education (DE) page has been updated as follows:

1. Move the question about Correspondence Education toward the top of the page immediately after the choices of DE modality.

The screenshot shows a web browser window displaying a form titled "Distance Ed Summer 2023". The form is part of a "Workflow Tools" interface. The question "Is this course being submitted for Correspondence Education approval?" is highlighted with a red circle. Below the question are two radio button options: "Yes" and "No". The "Yes" option is selected. The form also includes sections for "Methods of evaluation" and "Substantive interaction".

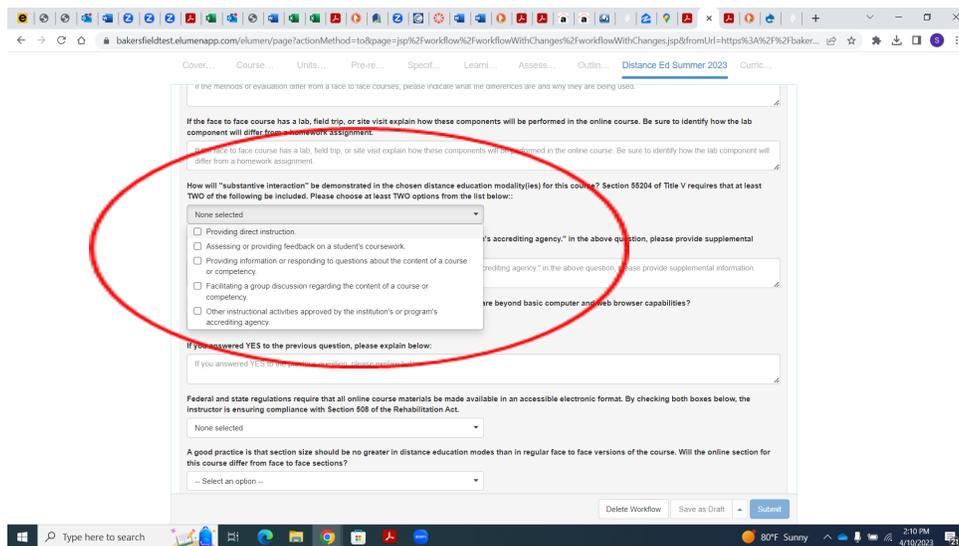
2. Rigor Statement. Changed question to Multiple Choice rather than mark all that apply. Hyphenated "face-to-face" and "out-of-class."
  - a. Methods of evaluation and out-of-class assignments are the same as for a face-to-face course.
  - b. Methods of evaluation and out-of-class assignments are NOT the same as for a face-to-face course.

The screenshot shows the same web browser window displaying the "Distance Ed Summer 2023" form. The "Rigor statement" section is highlighted with a red circle. The question is now a multiple-choice question: "Methods of evaluation and out-of-class assignments are the same as for a face-to-face course" (selected) and "Methods of evaluation and out-of-class assignments are NOT the same as for a face-to-face course". The form also includes sections for "Substantive interaction" and "Other instructional activities".

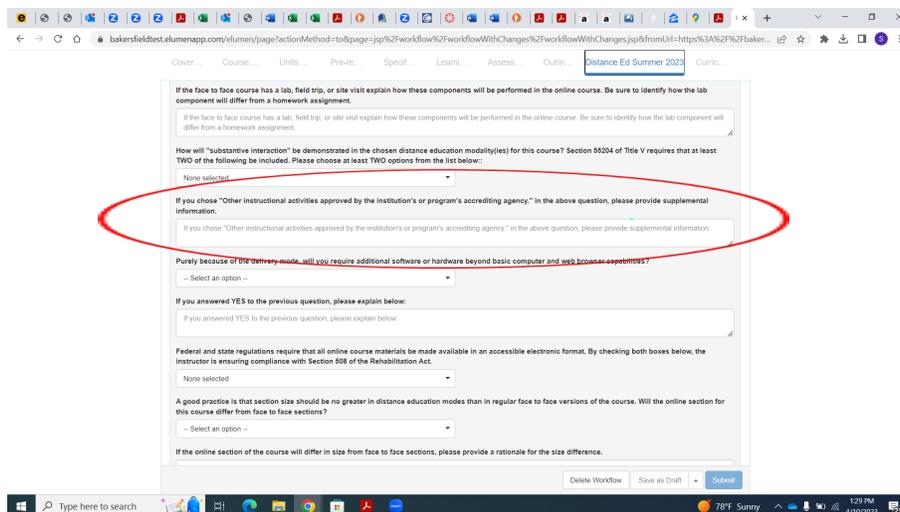
3. Added question for Title V Section 55204 (original text):

(b) "Substantive interaction" means engaging students in teaching, learning, and assessment, consistent with the content under discussion, and also includes at least two of the following:

- (1) Providing direct instruction:
- (2) Assessing or providing feedback on a student's coursework:
- (3) Providing information or responding to questions about the content of a course or competency:
- (4) Facilitating a group discussion regarding the content of a course or competency: or
- (5) Other instructional activities approved by the institution's or program's accrediting agency.



4. Added a text box with directions to explain choice of (5) Other from previous question.



5. Added a question requesting an explanation of any additional hardware or software needed.

The screenshot shows a web browser window displaying a course workflow editor. The browser's address bar shows a URL from 'bakfieldst.edu'. The page title is 'Distance Ed Summer 2023'. The interface includes a navigation menu with options like 'Cover...', 'Course...', 'Units...', 'Specif...', 'Learn...', 'Assess...', 'Outlin...', and 'Curric...'. The main content area contains several questions and text boxes. A red oval highlights a question: 'Purely because of the delivery mode, will you require additional software or hardware beyond basic computer and web browser capabilities?'. Below this question is a dropdown menu with 'None selected' and a text box for an explanation. Other questions include 'How will "substantive interaction" be demonstrated...' and 'A good practice is that section size should be no greater...'. At the bottom, there are buttons for 'Delete Workflow', 'Save as Draft', and 'Submit'. The Windows taskbar at the bottom shows the search bar, task view, and system tray with the date '4/10/2023' and time '2:16 PM'.

6. Deleted the question that asked for an explanation of "Other" choices.