**Bakersfield College Curriculum Committee Minutes**

Meeting on September 5, 2019

* **Call to order:** by Erica Menchaca at 2:33 pm. Quorum met.
	+ - Introductions
* **Chairs in Attendance**: Billie Jo Rice, Erica Menchaca
* **Members in Attendance**: Matt Riley, Jacy Hill, Kristopher Stallworth, Charles Daramola, Lynn Krausse, Michael Korcok, Pat Aderhold, Shane Jett, John Hart, Bernadette Towns, Christine Harker, David Neville, Konrad Dahl (Fall), Catherine Jones, Laura Luiz, Mike Fredenberg, Ronnie Knabe, Michael McNellis, Mike Daniel, Sarah Villasenor, Nick Strobel, Mark Osea, Brent Wilson, David Greenfield, Jennifer Achan, Edie Nelson.
* **Guests in Attendance:** - Karin Young-Gomez.
* **Review and Approval of the Minutes**

m/s: Matt Riley, Mike Korcok

Voice vote for approval: Matt Riley, Jacy Hill, Kristopher Stallworth, Charles Daramola, Lynn Krausse, Michael Korcok, Pat Aderhold, Shane Jett, John Hart, Bernadette Towns, Christine Harker, David Neville, Konrad Dahl (Fall), Catherine Jones, Laura Luiz, Mike Fredenberg, Ronnie Knabe, Michael McNellis, Mike Daniel, Sarah Villasenor, Nick Strobel.

Motion: Passed

Opposed: None

Abstained: Mark Osea

* Curriculum Co-Chair-Erica-Training and overview today. Next week Academic Senate will confirm new members. Our next meeting, we will have training, bring your curriculum and an electronic device. It will include non-credit and a handout. Sept 19th will be the committee picture, please wear red. Erica will send new hit list and link.
* Articulation Officer-Mark- Summary of Curriculum Changes for both Transferable and Non-Transferable courses are posted on the Canvas Page
	+ List of courses that were submitted by the August 26th deadline for UC TCA posted on Canvas page.  Approved courses will have a Fall 2019 effective term.
	+ List of courses that were submitted for CSU GE Breadth consideration and IGETC consideration is also posted on Canvas.
		- IGETC chart has blue highlights.  Blue highlights represent courses that are pending UC TCA approval.  Courses not approved for UC TCA cannot be submitted for IGETC, per IGETC regulations.
		- Courses approved for this CSU GE and IGETC cycle will have an effective term of Fall 2020.
		- If there is a new course requesting CSU GE and IGETC, it must meet hit the November Board docs.  Courses not on those Board Docs will not be submitted for GE consideration, and will sit out for a year.  Deadline for CSU GE and IGETC is the first Friday in December for an effective term of Fall 2020.
	+ Presented at the ASCCC (Academic Senate for California Community College) Curriculum Institute in July about Course Substitution and Reciprocity, and will present a portion of the presentation to discuss the new forms that are on First Agenda.
* Assessment Co-Chair-Brent-Assessment had their first meeting last week. First assignments for review were handed out, and will be every Friday.
* **Opportunities to Address the Committee**- 2 minutes per item-none
* **Additions to the Agenda-** Content Review and Assessment Mapping documents, first read.
* **Unfinished Business-**none
* **New Business**-
	+ Committee Member training-Erica went through a PowerPoint, Legal aspects, COR basics, eLumen Stages, ASCCC, Ed Code Title 5, PCAH, and CCCCC. Erica will post the document in Canvas.
	+ There was a discussion on auto approval and items that are reviewed by the State. Billie Jo mentioned the State reviews what we submit every couple of years to make sure we are following all of the guidelines.
	+ Review Curriculum Committee charge and goals-This is a first read. Erica went over the charge and goals. Only change is to correct Billie Jo’s title to VP of Instruction. If you see anything else please email Erica. It will then go to the Academic Senate and College Council.
	+ Content Review-the document (which is now fillable) was reviewed by Erica and will be posted to Canvas.
	+ Assessment Mapping document. Brent went over the document on mapping and the need to imbed the process into curriculum. All courses, revisions or new, need to have the document completed and attached to the COR. eLumen may sometime in the future imbed it. The form and instructions will be posted to Canvas. First read.
	+ Pass Along, Substitution ADT-postponed until next meeting.
* **First Agenda** - None
* **Second Agenda** – None
* **Consent Agenda**-None
* **Good, Welfare and Concerns**-Mike Korcok would like to send a card to Misty Stowers.
* **Adjournment**-Erica Menchaca adjourned the meeting at 3:50 p.m.