**Bakersfield College Curriculum Committee Minutes**

Meeting on January 24, 2019

* **Call to order:** by Jennifer Johnson at 2:35 pm. Quorum met
	+ **Chairs in Attendance**: Billie Jo Rice, Jennifer Johnson, Erica Menchaca
	+ **Members in Attendance**:

Kimberly Bligh, Karin Young-Gomez, Jacy Hill, Eleonora Hicks, Stephen Tavoni, Michael Korcok, Pat Aderhold, Bernadette Towns, Carl Dean, Duane Anderson, Laura Luiz, David Meyers, Mike McNellis, Mike Daniel, Marisa Marquez, Nick Strobel, Mark Osea, Rich McCrow, Edie Nelson, Linda Allday.

* + **Guests in Attendance:** Richard Miles
* **Review and Approval of the Minutes**
	+ m/s: Michael McNellis/ Nick Strobel.
	+ Voice vote for approval: Kimberly Bligh, Karin Young-Gomez, Jacy Hill, Eleonora Hicks, Stephen Tavoni, Michael Korcok, Pat Aderhold, Bernadette Towns, Carl Dean, Duane Anderson, Laura Luiz, David Meyers, Mike McNellis, Mike Daniel, Marisa Marquez, Nick Strobel, Mark Osea
	+ Opposed: None
	+ Abstentions: None
	+ Motion: Passed
* **Reports: Co-Chairs’, Articulation Office, and Assessment Co-Chair Reports**
* Co-Chairs – Jennifer Johnson –
	+ Spring workplan: There will be a big push for our spring agenda. How to updates are still being revised and will be posted to the website when complete.
	+ eLumen update:
		- Note the system changes: there are blue boxes in the inbox which designates who/roll needs to review. This is primarily for those that have multiple roles.
		- Program update: The approval process didn’t have IGETC or CSU blocks so Jennifer built them over the break. She will update the directions in the ‘how to ‘ guide.
		- Catalog: President Christian wants the program mapper to connect to the catalog. The review and development of the catalog is part of the Curriculum Committee charge but has historically been a function of marketing/PR. The co-chairs and Bill Moseley (with a few others) are working on an eLumen catalog, a totally online version. He knows there has to be a print copy for Inmates and veterans. More to come.
		- Handbook update: Item 5 from Michael Korcok’s suggested changes was presented and discussed at the Academic Senate eBoard. The AS President requested that Jennifer draft language to address item #5. Jennifer verbally summarized the potential language which will include statement to include that if a course is not approved at a level, we will send an email requesting attention/review within a time frame. If there is not movement the faculty Co-Chairs will notify the person that the course will move forward. Reasons for not moving the course forward are requested to be entered in the comment box in eLumen. The draft language will then go back to eBoard for approval. Michael Korcok verified that if a Dean won’t approve a course it can still move forward but must have a justification attached to a comment box. Jennifer agreed and reiterated that this process has not yet been approved but is the direction we are going.
		- California Community College Curriculum Committee (5C) update. Jennifer was appointed to CCCCC which meets in Sacramento once a month. It is a statewide oversite committee for curriculum. and will share information about AB705 and Title 5 contradictions. Jennifer explained that the committee is addressing how the PCAH/Title 5 contradicted each other. There is draft Title 5 revision language to align AB705 requirements with Title 5. She will send out a link with information about the opportunity for public comment.
		- Certificates of Achievement can now be 16 units instead of 18 minimum units. We will have these options in COCI ( the state approval system). The next step will be to update our program inventory so that we are capturing all of our certificates appropriately. This is also a component of the funding formula
		- There are requests from the high schools for dual enrollment courses to be offered ITV. Please go back to your constituents and see about adding ITV. We will plan to approve a list of courses if distance education rigor has been addressed in the past two years (fall 2017) and the course is already approved for other modes of DE. Then ITV can be added. If the course does not meet this criteria, there will have to be a full revision to uphold the same rigor in review of the DE criteria.
* Articulation Officer – Mark Osea-As of November 29, he mentioned the successful approval of AB705 courses, Math and English blended courses are now UC transferable. Many UC’s and CSU’s are expanding pathways for transfer. UCSD is looking for articulation with their new Data Science program. CSU Fresno is looking for courses to satisfy Industrial Technology major course electives. We are providing a list to them for review. California Intersegmental Articulation Council Conference for Articulation Officers. Cabrillo College reached out to BC/Mark to ask how BC did program mapping and submitted a proposal for a conference session. Trained as a GE reviewer for the State over the break. He will be reviewing courses for CSU GE and IGETC for the State.
* Assessment Co-Chair –Billie Jo and Brent-Billie Jo mentioned that tomorrow they are going to Santa Ana for a SLO Symposium.
* **Opportunities to Address the Committee-** None
* **Additions to the Agenda –** Jennifer mentioned that the Academic Senate is creating a GE subcommittee task force. We need to identify a representative from Curriculum. There is a member from Enrollment Management, and Mark Osea from articulation. From our GE committee we will vote between Nick Strobel and Michael Korcok.

Show of hand vote for approval: Kimberly Bligh, Karin Young-Gomez, Jacy Hill, Eleonora Hicks, Stephen Tavoni, Michael Korcok, Pat Aderhold, Bernadette Towns, Carl Dean, Duane Anderson, Laura Luiz, David Meyers, Mike McNellis, Mike Daniel, Marisa Marquez, Nick Strobel, Mark Osea

 Michael Korcok-13-won

 Nick Strobel-4

FLEX this semester we tried speed chat. There are handouts from the six sections to provide information to bring back to your areas. We are developing a canvas shell which will have our training videos and a repository for documents. It will also have flex training modules and quizzes where if you pass by 80% or above you may print a certificate for flex.

* **Unfinished Business-** None
* **New Business-** None
* **First Agenda**
	+ See attached list
* **Second Agenda-**
	+ See attached list
	+ Course Revisions

ADMJ B81

CHDV B32

CHDV B36 T D

RADT B1A

RADT B9A

m/s: Pat Aderhold/ Mike Daniels.

Voice vote for approval: Kimberly Bligh, Karin Young-Gomez, Jacy Hill, Eleonora Hicks, Stephen Tavoni, Michael Korcok, Pat Aderhold, Bernadette Towns, Carl Dean, Duane Anderson, Laura Luiz, David Meyers, Mike McNellis, Mike Daniel, Marisa Marquez, Nick Strobel, Mark Osea

Opposed: None

Abstentions: None

Motion: Passed

* + For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirement and feels those courses meet the rigor.

CHDV B36

m/s: Michael Korcok/ Mark Osea

Voice vote for approval: Kimberly Bligh, Karin Young-Gomez, Jacy Hill, Eleonora Hicks, Stephen Tavoni, Michael Korcok, Pat Aderhold, Bernadette Towns, Carl Dean, Duane Anderson, Laura Luiz, David Meyers, Mike McNellis, Mike Daniel, Marisa Marquez, Nick Strobel, Mark Osea

Opposed: None

Abstentions: None

Motion: Passed

* + The following courses that are requesting deletions

PHED B41

NURS B100

DANC B6BLB

m/s: Mark Osea/Stephen Tavoni

Voice vote for approval: Kimberly Bligh, Karin Young-Gomez, Jacy Hill, Eleonora Hicks, Stephen Tavoni, Michael Korcok, Pat Aderhold, Bernadette Towns, Carl Dean, Duane Anderson, Laura Luiz, David Meyers, Mike McNellis, Mike Daniel, Marisa Marquez, Nick Strobel, Mark Osea

Opposed: None

Abstentions: None

Motion: Passed

* **Good and Welfare and Concerns-**None
* **Adjournment**
	+ Jennifer Johnson adjourned the meeting at 3:40 pm.
	+ Next Meeting: February 7, 2019
	+ Respectfully submitted