**Bakersfield College Curriculum Committee Minutes**

Meeting on September 6, 2018

1. **Call to order** by Jennifer Johnson at 2:35 pm.

**Chairs in Attendance**: Jennifer Johnson, Erica Menchaca, Billie Jo Rice

**Members in Attendance**:

Karin Young-Gomez, Kimberly Bligh, Matt Riley, David Koeth, Michal Korcok, Pat Aderhold, Shane Jett, Jeannie Parent, Bernadette Towns, Christine Harker, Laura Luiz, Kris Tiner, Mike Daniel, Misty Stowers, Angelica Vasquez, Nick Strobel, Brynn Schock, Mark Osea, Daniel Escobar, David Meyers, Duane Anderson, Lynn Krausse, Tony Cordova, Marisa Marquez, Sara Palasch, Rich McCrow.

1. **Review and Approval of the Minutes**

m/s Michael Korcok/Nick Strobel to approve the minutes. Correction from 4/12/18 minutes noted and made.

Voice vote for approval: Karin Young-Gomez, Kimberly Bligh, Matt Riley, David Koeth, Michal Korcok, Pat Aderhold, Shane Jett, Jeannie Parent, Bernadette Towns, Christine Harker, Laura Luiz, Kris Tiner, Mike Daniel, Misty Stowers, Angelica Vasquez, Nick Strobel, Brynn Schock, Mark Osea, Daniel Escobar, David Meyers, Duane Anderson, Lynn Krausse, Tony Cordova, Marisa Marquez, Sara Palasch.

Voice vote for opposed: None

Abstentions: None

Motion Passed

1. **Reports: Co-Charis’, Articulation Office, and Assessment Co-Chair Reports**
2. Articulation Officer – Mark Osea-Distributed tables of CSU/UC GE Breadth submissions of courses and where they are in the approval request. Talked about the process and how long it takes. If the deadline is missed it may take a year longer for the effective term. CSU is locally approved and the UC has a second level of approval. Billie Jo and Jennifer talked about being proactive and thinking ahead when creating a course.
3. Assessment Report – Brent Wilson absent-Billie Jo talked about Assessment teams being created to review SLO’s for content and outcomes.
4. Co-Chairs – Jennifer Johnson-Mentioned that the committee page has undergone a major revision and that some of the resources had been removed. She is in the process of putting them back. Jennifer will post the PowerPoint Building a Strong Foundation outlying the development of curriculum.
5. **Opportunities to Address the Committee-** None
6. **Additions to the Agenda -**None
7. **Unfinished Business**

There was a discussion about Distance Education and the rigor that needs to be documented, a team has been set up and led by Erica Menchaca. These courses will need a separate vote.

The “Hit List” will be posted, courses out of compliance that need to be started by September 15th. Also mentioned the 6 years revision list needing to be kept up.

1. **New Business**

Members were asked to review the Curriculum Handbook draft, make notes and bring back to the next meeting. The Committee Charge and Goals are to be reviewed for the next meeting, there were no changes. There may be a slight revision to the Goals after the Academic Senate meets.

Jennifer talked about how the courses for review will be divided and distributed to teams. There was a review about the COR and that it is a legal document that the syllabus must follow. Bakersfield College will be adding more non-credit courses. To pay attention to the timelines and workflows to get programs and courses approved in time for the catalog.

1. **First Agenda -**None
2. **Second Agenda-** None
3. **Good and Welfare**

Drop in curriculum training for eLumen users: on 9/13/2018 from 2:30 - 4:00 pm in L148.

1. **Adjournment**

Jennifer Johnson adjourned the meeting at 3:58 pm.

Respectfully submitted