# Bakersfield College Curriculum Committee Minutes

Meeting on March 16, 2017

**I. Call to order** by Jennifer Johnson at 2:35 pm

 **Chairs in Attendance**: Jennifer Johnson, Liz Rozell

 **Administrators in Attendance**: Sue Vaughn

 **Members in Attendance**:

 Cari Meyer, Jessica Wojtysiak, Lindsay Ono, Nancy Perkins, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Sara Palasch, Carl Dean, Lisa Harding, Bryan Russell, Rayven Acosta-Webb, Mark Osea, Nick Strobel

**II. Review and Approval of the Minutes**

 m/s Lindsay Ono/Nancy Perkins To approve the 03/02/2017 minutes.

 Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, Nancy Perkins, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Sara Palasch, Carl Dean, Lisa Harding, Bryan Russell, Rayven Acosta-Webb, Mark Osea, Nick Strobel, and Sue Vaughn.

 Voice vote for opposed: None

 Abstentions: None

 Motion Passed

**III. Reports: Co-Chairs’, Articulation Officer, and Assessment Co-Chair Reports**

 A. Jennifer – eLumen update. During the third training, they spent two hours on assessment and nothing on the curriculum module. The focus is on assessment because of accreditation. We thought we would transition in April, and we are still on task. Curriculum transition will probably be the end of April or May. During the summer, Jennifer and Di will be creating a handbook on eLumen. Next year, courses out of date will be the first group to go through the curriculum process. Bill created a program for faculty to say “yes or no” to verify data. We are trying to make a clean import. All faculty will need to look at courses. Everybody will have their passwords changed in curricUNET, so no changes can be made.

 Number of Courses – Spring semester 79. Amazing - everyone pulled together. Usually there is a slow-down in the spring, but not this year.

 B. Marisa – Plant Science AS-T was approved by the State Chancellor’s Office. Two agreements with Loma Linda for Elementary Education were approved. One agreement with Grand Canyon University will be sent out next week for review and approval.

 C. Assessment – Di was not present, Jennifer gave the report. The import to eLumen will happen any day, and then training on eLumen can begin. They are looking for volunteers to do assessments. It is similar to the excel spreadsheet. There will be training. There will be a pilot group to work out the bugs. All summer courses are required to do an SLO Assessment. Email Di or Kate to be part of the pilot group. Training will be in April. New ACCJC Standard – Assessments must be done by individual students. Assessment Committee is coming up with a plan.

**IV.** **Opportunities to Address the Committee**

 None.

**V. Additions to the Agenda**

 None.

 **VI. Unfinished Business**

 None.

VII**. New Business**

 Strategic Directions report - Please give Jennifer feedback on the last page. Review the Fall 2016 spreadsheet and see if there is anything you want to add. We are trying to get away from everyone waiting until the last minute to work on curriculum. Catalog re-design hit a snafu. They are trying to make the due date of next week. It will be organized by chapters, discipline, programs and courses. Lay-out of programs will change. Courses will still have the same format and will change next year. Jennifer is working with the survey monkey results that faculty did in December for programs for John to put in End Design. Pre-requisite language changed. Prerequisites language will state placement into X or completion of Y.

**VIII. First Agenda**

None.

**IX. Second Agenda**

 A. Course Revisions

All Philosophy courses were pulled from the second agenda. Will send an email for an e-vote for Philosophy courses (both new and revised).

AGBS B2\*

AGBS B3\*

AGBS B6\*

MATH B6D

ORNH B6\*

 \*For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

m/s Lindsay Ono/Nancy Perkins To approve course revisions.

 Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, Nancy Perkins, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Sara Palasch, Carl Dean, Lisa Harding, Bryan Russell, Rayven Acosta-Webb, Mark Osea, Nick Strobel, and Sue Vaughn.

 Voice vote for opposed: None

 Abstentions: None

 Motion Passed

 B. New Courses

 ORNH B9\*

 AGBS B7\*

 \*For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

 m/s Nick Strobel/Patrick Aderhold To approve new courses.

 Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, Nancy Perkins, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Jeannie Parent, Sara Palasch, Carl Dean, Lisa Harding, Bryan Russell, Rayven Acosta-Webb, Mark Osea, Nick Strobel, and Sue Vaughn.

 Voice vote for opposed: None

 Abstentions: None

 Motion Passed

 C. New Program

 Health Information Technology

 The Student Education Plan (SEP) needs to reflect 1 unit for STDV B1. There were questions raised on to clarify the eligibility enrollment. Is it required for the AS degree or does it have to be taken early-on? The program prerequisites need clarification. COMP B5 is not a GE course, is it recommended or mandatory? Is it exempted from GE E as some other nursing programs are?

 m/s Lindsay Ono/Nancy Perkins To table the new program until suggestions are addressed.

 Voice vote for approval: Cari Meyer, Lindsay Ono, Nancy Perkins, David Koeth, Marisa Marquez, Christian Zoller, Creighton Magers, Patrick Aderhold, Sara Palasch, Carl Dean, Mindy Wilmot, Mindy Wilmot, Carol Smith, Misty Stowers, Rayven Acosta-Webb, Mark Osea, Christine Harker, and Nick Strobel.

 Voice vote for opposed: None

 Abstentions: None

 Motion Passed

**X. Good and Welfare**

 Certificates of Appreciation were handed out.

**XI. Adjournment**

 Jennifer Johnson adjourned the meeting at 3:30 pm.

Respectfully submitted,

Sharon Bush

Academic Services Assistant