

Bakersfield College Curriculum Committee Minutes

Meeting on February 16, 2017

I. Call to order by Jennifer Johnson at 3:00 pm

Chairs in Attendance: Jennifer Johnson, Liz Rozell

Administrators in Attendance: None

Members in Attendance:

Cari Meyer, Jessica Wojtysiak, Nancy Perkins, David Koeth, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Carl Dean, Lisa Harding, Bryan Russell, Mark Osea, Christine Harker, Nick Strobel, Marisa Marquez

II. Review and Approval of the Minutes

A. 11/3/16 – Typos were fixed to Jennifer Johnson’s name and UCTCA.

m/s Nick Strobel/Mark Osea To approve the minutes with corrections.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Nancy Perkins, David Koeth, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Carl Dean, Lisa Harding, Bryan Russell, Mark Osea, Christine Harker, Nick Strobel, Marisa Marquez

Voice vote for opposed: None

Abstentions: None

Motion Passed

B. 2/2/17 – The changes from the 11/3/16 meeting were discussed. Clarification was made regarding the ~~for~~ Strategic Directions report and abbreviation for UCTCA corrected.

m/s Carl Dean/Creighton Magers To approve the minutes with corrections.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Nancy Perkins, David Koeth, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Carl Dean, Lisa Harding, Bryan Russell, Mark Osea, Christine Harker, Nick Strobel, Marisa Marquez

Voice vote for opposed: None

Abstentions: None

Motion Passed

III. Reports: Co-Chairs’, Articulation Officer, and Assessment Co Chair Reports

Co-Chair and Articulation Officer will submit a written report.

Articulation Officer’s written report also included the AB 195 handout:

1. AB 1985

- The universal AP draft will be made available in March. At that time, I will send out to Committee for review. I have provided information in the attachment.
- Effective, Fall 2017
- Will benefit participating students in graduating at the CCC, and streamline admission and graduation at the CSU, and in turn, the UC, Private, Out of State.

2. Public Health Science AS-T

- Will commence Summer 2017
- Will soon be made available in the BC application
- If a student needs to change their major, Counselors are available to complete this for them.

IV. Opportunities to Address the Committee

None.

V. Additions to the Agenda

None.

VI. Unfinished Business

None.

VII. New Business

None.

VIII. First Agenda

NC means that it is a non-credit course. Members were asked to review and send questions to originator. Courses will just have hours listed and not units –it is a curriculum programming issue that units are appearing. Chairs will need to modify COR after they are approved.

NC will be the same as credit courses to determine eligibility for the next level. Non-credit courses have to be tied to a program.

The State made several changes to non-credit courses. They calculate pay for non-credit courses the same as credit courses.

The BS upper division courses have a group of courses that are paper approval as the state said not to put them in curriculum. There are revisions to courses and the program.

Jennifer asked for 4 volunteers to review BC courses – thanks to Mark Osea, Stephen Tavoni, and Marissa Marquez for volunteering.

Some PHED courses are staying at 1st agenda because there are some things that still need to be changed.

IX. Second Agenda

A. Course Revisions

PHED B34C was pulled from 2nd agenda – it will remain on 1st agenda.

PHED courses – Curriculum Chairs are making sure that boxes are checked so COR will be transferable to UC and CSU.

PHED B2SB

PHED B3ADP

PHED B6BB

PHED B6FCX

PHED B6V

PHED B10
PHED B11
PHED B14
PHED B17
PHED B20
PHED B23
PHED B25
PHED B25B
PHED B28
PHED B29
PHED B34WT
FIRE B70D
FIRE B70E

m/s Nick Strobel/Nancy Perkins To approve course revisions.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Nancy Perkins, David Koeth, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Carl Dean, Lisa Harding, Bryan Russell, Mark Osea, Christine Harker, Nick Strobel, Marisa Marquez

Voice vote for opposed: None

Abstentions: None

Motion Passed

B. Course Deletions

Upper Division courses are a paper process and the courses are not in curricunet.

PHED B22
INDA B112
INDA B124
INDA B130
INDA B134
INDA B142
INDA B151

m/s Nancy Perkins/Stephen Tavoni To approve course deletions.

m/s Nick Strobel/Nancy Perkins To approve course revisions.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Nancy Perkins, David Koeth, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Carl Dean, Lisa Harding, Bryan Russell, Mark Osea, Christine Harker, Nick Strobel, Marisa Marquez

Voice vote for opposed: None

Abstentions: None

Motion Passed

C. Program Deletions

Fire Officer Certification (NFPA Standard 1021) Certificate of Achievement

Chief Officer Certification (NFPA Standard 1021) Certificate of Achievement

m/s Nick Strobel/Mark Osea To approve program deletions.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Nancy Perkins, David Koeth, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Carl Dean, Lisa Harding, Bryan Russell, Mark Osea, Christine Harker, Nick Strobel, Marisa Marquez

Voice vote for opposed: None

Abstentions: None

Motion Passed

X. Good and Welfare

The BS program is not in curricunet, you can get a copy of the program from Liz Rozell.

XI. Adjournment

Jennifer Johnson adjourned the meeting at 4:00 pm.

BC Curriculum Committee Goals 2016-2017

- Goal 1:** Provide the knowledge and training necessary to accomplish the approval and renewal of curriculum.
Goal 2: Address process issues that are relevant to the approval and renewal of curriculum.
Goal 3: Address technological issues that are relevant to the approval and renewal of curriculum.

The Curriculum Committee is a standing governance committee that functions as a vital subcommittee of the Academic Senate. The primary purpose of this committee is to ensure that curriculum is consistent with the mission of the college, addresses the needs of students and the community, and meets the requirements of law and regulation. Curriculum includes programs of study (degrees and certificates) and individual courses. As such, it must support strong transfer and vocational programs and include a strong general education program as the foundation upon which students will build.

Activities since last report:

- Strategic Directions report was submitted in November.
- Developed a curriculum tracker which will be sent to faculty chairs for review as part of the eLumen transition.
- Catalog re-design update (for AY 17/18)
 - The designers are working on the new layout which will begin with the program description and PLO's/ listing of degrees (including description/courses)/listing of certificates (description and courses)/ listing of program course descriptions in alphabetical order.

Work plan for the Spring semester

- Continue working with departments to complete course approvals before transition to E-Lumen.
- Implement eLumen transition timeline as communicated to faculty/deans.
 - Last chance for first agenda items 3/2/17. They must be in the system and approved by the Dean by 1/27.
 - Last chance for second agenda items 3/16/17 (for approval at BOT meeting on 5/11).
 - Courses must make 2 agendas.
 - Anticipated closure of CurricUNET access 3/17/17 to allow for data verification and import into eLumen. In order to import the most accurate curriculum, courses not meeting the above timeline will not be transitioned into eLumen.
- Transition to eLumen
 - Awaiting additional training and completion of curriculum data upload.
 - Once upload is complete, the committee chairs will be able to develop training timelines and materials.
 - If all transition timelines are met, we anticipate curriculum training for committee members by the end of the semester and for all other faculty in Fall during flex week.

Respectfully submitted,

Jennifer Johnson

Jennifer Johnson
Faculty Co-chair, Curriculum Committee