# Bakersfield College Curriculum Committee Minutes

Meeting on November 3, 2016

**I. Call to order** by Jennifer Johnsons at 2:32 pm

**Chairs in Attendance**: Jennifer Johnson and Liz Rozell

**Administrators in Attendance**: Sue Vaughn and Maria Wright

**Members in Attendance**:

Cari Meyer, Jessica Wojtysiak, Lindsay Ono, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Carl Dean, Mindy Wilmot, Lisa Harding, Bryan Russell, Misty Stowers, Mark Osea, Christine Harker, Nick Strobel

**II. Review and Approval of the Minutes**

Tabled.

**III. Reports: Co-Chairs’, Articulation Officer, and Assessment Co Chair Reports**

A. Co-Chairs

1. Thank you to all who helped to review courses.

2. eLumen – co-chairs will be scheduled for training to play in the sandbox.

3. Timeline for curriculum – around March or April will be the cutoff for curriculum work in CurricUNET. We want the data in eLumen to be as clean as possible. Only active courses will be in eLumen. Trainings on eLumen will be during flex week.

Agenda was suspended to take a picture of the committee for the website.

B. Articulation Officer – Marisa Marquez

1. Courses added last Spring will be on a report for UCTSA.

2. December 9th – Final report before the new ASSIST is released.

3. November 14th – AO will see a bird’s eye view of the new ASSIST.

4. In certain schools, non-C-ID courses are sent to the AO to set up articulation agreements individually.

C. Assessment Co-Chair Report - Absent, No report

**IV. Opportunities to Address the Committee**

None.

**V. Additions to the Agenda**

Sue Vaughn – prerequisite committee update.

**VI. Unfinished Business**

A. Catalog ad-hoc committee/task force – Jennifer is looking for members to join. David Koeth volunteered. If interested, please email Jennifer.

Task 1 – to disseminate information to chairs to review curriculum to fix typos (not make changes.)

Task 2 – start looking to making changes in the catalog student friendly.

VII**. New Business**

A. Strategic directions report – handout was distributed to members. Review the documents from Spring and add any additional initiatives the committee has worked on.

1.4 Adding Course Objective as courses are going through review.

1.5 Evaluate BCGE – never reviewed pattern. The BCGE list is from 2010. Changes are made as courses are revised.

Strategic Directions – 3 years cycle. There is a lot taking on this year with the catalog and eLumen. Will address next year the ones that have not yet begun.

1.10 Equity – not yet begun. Will be accomplished through eLumen.

2.4 Transfer Rates – ADT completion – District can reports on courses that are C-ID.

2.12 Prerequisites for GE courses – look at the GE list and Implement Policy.

4.13 Most faculty make deadlines. Members were asked to go back to departments and ask if they knew when the deadlines were. Under evidence – add minutes that shows the number of courses that have been approved.

Additional Initiatives:

– look at the number of courses that received C-ID approval

- catalog subcommittee/task force

- eLumen transitions

- Academic Senate response to 2.0 average or overall major, not in every course. Jennifer asked Marisa and Mark to write out responses for Senate that are due by November 17th.

Mindy, Mark, Sue Vaughn will be on the committee with someone from financial aid and Janet Fulks.

B. Prerequisite committee update – handouts were distributed for recommended/prerequisite language. The committee came up with language. Second piece is that Architecture doesn’t have prerequisites. ARCH B12 has prereqs of ARCH B11 – it is inconsistent. Committee surveyed 28 students were surveyed (12 new and 16 continuing): they wanted everything. Third piece is to get the language in the catalog. Course has to change, need confirmation with the state. Each department needs to work on want they want in the catalog.

**VIII. First Agenda**

Lists the new and revised courses from the virtual meetings with meeting dates.

MATH B22 is listed on both 1st and 2nd agendas as it is a clarification of MATH courses as prerequisites.

**IX. Second Agenda**

Some new courses are listed under course revisions.

m/s Mark Osea/Lindsay Ono to add MATH B22 to second agenda.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Carl Dean, Mindy Wilmot, Lisa Harding, Bryan Russell, Misty Stowers, Mark Osea, Christine Harker, Nick Strobel, Sue Vaughn, and Maria Wright

Voice vote opposed: None

Abstentions: None

Motion Passed

A. Course Revisions

BIOL B3A

CHEM B1A

CHEM B1B

CNST B1

COMM B10

COMM B8

COMM B9

COMP B43

COMP B94

ENGR B17

ENGR B45

FIRE B66

GEOL B10

GEOL B10L

GEOL B11

GEOL B11L

HLED B1

JRNL B1

JRNL B2

JRNL B15

JRNL B16

MATH B4A

MATH B22

MATH B23

MUSC B5A

MUSC B5B

MUSC B6A

MUSC B6B

MUSC B6C

MUSC B6D

MUSC B9A

MUSC B10A

MUSC B12A

MUSC B14A

MUSC B17A

MUSC B27

MUSC B230a

MUSC B230B

MUSC B230C

MUSC B9B

NRES B2

PSYC B5

For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

m/s Mindy Wilmot/ Patrick Aderhold To approve course revisions.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Carl Dean, Mindy Wilmot, Lisa Harding, Bryan Russell, Misty Stowers, Mark Osea, Christine Harker, Nick Strobel, Sue Vaughn, and Maria Wright

Voice vote opposed: None

Abstentions: None

Motion Passed

B. New Courses

ARCH B48WE

CNST B3

CNST B4

CNST B5

CNST B6

CNST B7

CNST B8

CNST B9

CNST B10

CNST B11

FIRE B69

HEIT B10

HEIT B11

HEIT B12

HEIT B13

HEIT B15

HEIT B16

HEIT B20

HEIT B21

HEIT B22

HEIT B23

HEIT B24

HEIT B25

HEIT B26

HEIT B30

HEIT B31

HEIT B60

INDT B48WE

JRNL B25

JRNL B26

MFGT B48WE

MUSC B40

NURS B44

NURS B45

NURS B46

NURS B47

NURS B48

NURS B49

OSRM B10

OSRM B12

OSRM B16

OSRM B18

WELD B48WE

For courses that are requesting DE (Distance Education) as a method of delivery, the committee has considered the rigors of DE requirements and feels those courses meet the rigor.

m/s Lindsay Ono/Creighton Magers To approve course revisions.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Carl Dean, Mindy Wilmot, Lisa Harding, Bryan Russell, Misty Stowers, Mark Osea, Christine Harker, Nick Strobel, Sue Vaughn, and Maria Wright

Voice vote opposed: None

Abstentions: None

Motion Passed

C. Course Deletions

FIRE B50A

FIRE B50B

FIRE B50C

FIRE B50D

FIRE B50F

FIRE B50G

FIRE B50H

FIRE B50I

FIRE B50J

FIRE B51B

FIRE B51C

FIRE B51I

m/s Cari Meyer/Mark OseaTo approve course deletions.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Carl Dean, Mindy Wilmot, Lisa Harding, Bryan Russell, Misty Stowers, Mark Osea, Christine Harker, Nick Strobel, Sue Vaughn, and Maria Wright

Voice vote opposed: None

Abstentions: None

Motion Passed

D. Program Approvals

1. Public Health Sciences (AS-T)

The narrative and template were included in the agenda. Members were given time to review.

m/s Lisa Harding/Nick Strobel To approve the Public Health Sciences AS-T.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Carl Dean, Mindy Wilmot, Lisa Harding, Bryan Russell, Misty Stowers, Mark Osea, Christine Harker, Nick Strobel, Sue Vaughn, and Maria Wright

Voice vote opposed: None

Abstentions: None

Motion Passed

2. Web Development (Certificate of Achievement)

A Program Report from curricUNET was included in the agenda. Members were given time to review.

Discussion: There was some concern because the narrative wasn’t included in the agenda. Members would like to see the program they are voting on.

m/s David Koeth/Marisa Marquez to approve the Web Development Certificate of Achievement.

Voice vote for approval: Cari Meyer, Jessica Wojtysiak, Lindsay Ono, David Koeth, Marisa Marquez, Christian Zoller, Stephen Tavoni, Creighton Magers, Patrick Aderhold, Shane Jett, Jeannie Parent, Judy Forbes, Sara Palasch, Carl Dean, Mindy Wilmot, Lisa Harding, Bryan Russell, Misty Stowers, Mark Osea, Christine Harker, Nick Strobel, Sue Vaughn, and Maria Wright

Voice vote opposed:

Abstentions: None

Motion Did Not Pass

X**. Good and Welfare**

None.

**XI. Adjournment**

Jennifer Johnson adjourned the meeting at 4:07 pm.

Respectfully Submitted,

Sharon Bush

Academic Service Assistant