

Bakersfield College Curriculum Committee Minutes
Collins Conference Center
September 5, 2013

Present: John Carpenter, Billie Jo Rice, Cari Meyer, Kimberly Van Horne, Lindsay Ono, Kathy Hairfield, Emily Madigan, Leslie Reiman, Creighton Magers, Mark Staller, Sean Caras, Paula Parks, Elizabeth Rodacker, Brenda Nyagwachi, Tim Capehart, Qiu Jimenez, Brent Damron, Dawn Dobie, Arnie Andrasian, Jennifer Johnson, Mike Daniel, Nick Strobel, Mike Harvath, Sue Granger-Dickson.

Administrators Present: Nan Gomez-Heitzeberg, Liz Rozell, and Sue Vaughn.

Absent: Randy Messick, Michael McNellis, and Travis Tillis.

I. Called to Order

Billie Jo Rice called the meeting to order at 2:40 pm.

II. Approval of Minutes

m/s Sue Granger-Dickson / Lindsay Ono to approve the minutes with corrections. Motion passed by a unanimous vote.

III. Reports

A. Co-Chairs' Report

1. Billie Jo explained the only unrepresented department on the curriculum committee is Philosophy, so the chair has been added as the committee representative.

2. Meta should be coming out in the Spring. We will be meeting regularly with Governet to fix the errors before Meta is implemented. If you have new users that need to be added to curricunet, please send a list to Matt Jones at the District. If someone has forgotten a password, please call Billie Jo or John and ask them to reset it.

B. Articulation Officer Report

1. Billie Jo Rice is the new Articulation Officer. Billie Jo reported that ADT is the new name for the Associate Degree for Transfer (used to be called AA-T and AS-T degrees). There are sixteen remaining new ADT to complete this Fall. Courses must align with C-ID descriptors while the degree is being worked on. The course must be submitted to C-ID before sending the Degree to the State or it will be rejected. We have submitted 75 courses for C-ID approval. C-ID has enforced deadlines on the revisions requested. If the revisions are not made in a certain amount of time, the course is dropped from consideration.

2. Sue Granger-Dickson emphasized the need to read and implement the IGETC and CSU Gen Ed standards to have your course approved. It is not an automatic approval

and courses that do meet the standards get rejected. John Carpenter/Billie Jo will send you a link. Nick Strobel requested the link be posted to the committee website.

IV. Opportunity To Address The Committee

A. Nan Gomez-Heitzeberg thanked the committee for doing an incredible job last year as three times as much curriculum was past than the year before. She stated that as committee members, you can best serve your department by informing them of the curriculum process. There is a need to move fairly quickly to get courses approved for the ADT degrees. When everyone knows the process, it is easier to get things done.

B. Billie Jo stated that to be compliant for next Fall with the ADT it means that a lot of work needs to be completed this Fall. The Brown Act requires the agenda to be posted 72 hours in advance, so she can no longer add courses to the agenda 10 minutes before the meeting.

V. Additions To The Agenda

A. Nothing was added to the agenda.

VI. Unfinished Business

A. Content Review Guidelines Task Force Update

The Task Force is almost done with the new guidelines. They should be ready by the next curriculum committee. The new content review guidelines are about thoughtful discussions. They are being switched from using SLO (Student Learning Outcomes) to using the CB21 standards, but they touch on the SLO.

B. Skills Prerequisite Task Force Update

John Gerhold is still the chair of the committee. No report.

C. Repeatability Status Update

1. John reported that August 30th was the deadline given to departments to prove that their course is repeatable under the new regulations. Those will be changed in curricunet next week and will appear on the agenda. The catch-phrase from the State is most courses are 1 and done. A student takes a course once, passes it and is done. Repeatable courses are increasing the number of semesters students are spending at community colleges which in turn affects financial aid. They aren't completing the BA/BS degrees as they run out of financial aid.

2. Nan reported that the best way to serve your department is to be able to explain the difference between a course being designated as repeatable and a student being able to repeat a course.

Course that can be designated as repeatable (from State regulations):

1. Intercollegiate athletics.

2. Intercollegiate academic or vocational competition.
3. Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a Bachelor's Degree.

Student being able to repeat a course at Bakersfield College (from Board policy):

1. Failing a course.
2. If allowed under the DSPS regulations.
3. Licensure/training.
4. "Significant amount of time has passed". John is going to bring clarification on exactly what this means to the next meeting.

VII. New Business

A. Review of Committee Charge and Goals

They are attached to the agenda. The biggest change is that there are 24 departments and 3 at-large members.

B. Stand Alone Training

John discussed the Chancellor's Office powerpoint presentation.

C. COR/CurricUNET Training

1. John & Billie Jo discussed the "Course outline of record: building a strong foundation" powerpoint presentation.
2. Billie Jo stated last year, since everyone was a specialist, you weren't able to go back and help your departments in all areas of the COR. Now, that you are generalists, you will be able to go back to your department and help.

D. Curriculum/Assessment Clinics

1. Billie Jo stated the curriculum clinics will be offered once a month this semester. Committee members should be going back to their departments to help with curriculum/curricunet. If faculty contacts Billie Jo or John for help, they are sending them to their committee representative.
2. The curriculum priority this semester is: (1) Compliance, (2) ADT, and (3) Scheduling.

VIII. First Agenda

Two courses were read on the first agenda:

FIRE B62 Fire Fighter I Academy
VNRS B68 Basic Medical Surgical Nursing

IX. Good and Welfare Concerns

None.

X. Adjournment –

Billie Jo adjourned the meeting at 4:35.

Respectfully submitted

Sharon Bush

Academic Services Assistant