

Bakersfield College Curriculum Committee Minutes
Collins Conference Center
March 7, 2013

Present: John Carpenter, Billie Jo Rice, Cari Meyer, Kimberly Van Horne, Lindsay Ono, Emily Madigan, Creighton Magers, Duane Anderson, Paula Parks, Elizabeth Rodacker, Carl Dean, Dawn Dobie, Arnie Andrasian, Jennifer Johnson, Nick Strobel, Mike Daniel, Mike Harvath.

Administrators Present: Nan Gomez-Heitzeberg, Sue Vaughn.

Absent: Kathy Hairfield, Leslie Reiman, Mark Staller, Bernadette Towns, Tim Capehart, Qui Jimenez Moya Arthur, Sue Granger-Dickson, Liz Rozell, Danitza Romo.

Unrepresented Departments: Performing Arts

I. Called to Order

Billie Jo Rice called the meeting to order at 2:36 pm.

II. Approval of Minutes

m/s Mike Daniel/ Duane Anderson to approve the minutes as amended. Motion passed by a unanimous vote.

III. Reports

A. Curriculum Status Update

1. Curriculum Clinic Support Groups 3/14, 4/11 2:30 – 4:00 in L148.

Billie Jo stated there was not a curriculum clinic support group on 2/28/13.

2. Course Descriptions- field trip vs. ENGL B34

Billie Jo stated on the back of the agenda was a summary of guidelines from the Academic Senate website for the catalog course description. The committee reflected that the past vote of not including field trips in the catalog description was not consistent with the guidelines. Field trips should continue to be included in the catalog course description.

3. Spell Check in curricunet

Billie Jo asked the committee to please use the spell check function in curricunet when completing proposals for changing courses. Please proofread to correct grammatical errors as you are reviewing your assigned areas.

4. Content Review Guidelines Task Force

Billie Jo stated that the task force met last Monday. They still need a math representative. Paula Parks will fill in for Shane Jett as he has class.

B. Prerequisite Task Force

Billie Jo stated that John Gerhold will take the faculty lead on this task force.

C. Articulation Officer

1. Absent - no report.

IV. Proposed Course Revisions

m/s Mike Daniel/Arnie Andrasian to approve the following course revisions. Courses designated DE (Distance Ed) are requesting DE as method of instruction. The committee has considered the rigors of the DE requirements and feels these courses have met those rigors. Motion passed by a unanimous vote.

ANSC B86 Pharmacology for Veterinary

CHEM B18 Elementary Organic Chemistry GE (B1)

CRPS B4 Vegetable Production

CRPS B10 Plant Biology - GE

FDSV B51 Food and Nutrition Orientation

FDSV B55F Fundamentals of Baking

FIRE B72H Emergency Medical Technician

HIST B30B History of Chicanos in the Southwest – GE – DE

INDR B12 Introduction to Industrial Drawing & CAD – new course

NRES B1 Range Management

ORNH B4 Plant Propagation

PHED B42 Introduction to Kinesiology – new course – GE (E)

SOIL B1 Introduction to Soil Science - GE

V. Proposed Courses for deletion

m/s Mike Daniel/ Dawn Dobie to approve the following proposed courses for deletion. Motion passed by a unanimous vote.

ANTH B21 Special Projects in Anthropology

CHDV B70Z Continuing Professional Development

COMM B49A Special Topics/Comm: Communication Ambassadors

ENSL B61N Basic Reading and Vocabulary

ENSL B71AN Basic Listening/Speaking I

ENSL B71CN Basic Listening/Speaking II

ENSL B80 Preparation for Academic Writing

ENSL B80N Preparation/Academic Writing

FDSV B56 Special Projects Foods/Nutrition

PHED B6Y Coed Activity/Yoga

VI. Proposed Courses for Update to Repeatability Status

Billie Jo stated that only the repeatability status was changed for the course updates. Not all courses that need to have their repeatability status changed are listed below. This doesn't prevent someone from repeating a course if they failed it. Sue Vaughn stated that this would not prevent students with special needs from repeating courses. Nan said to consult with Ellen Young in DSPS for the current information for students with special needs. m/s Mike Daniel/ Kimberly Van Horne to approve the following proposed courses for deletion. Motion passed by a unanimous vote.

ART B29 Special Studies in Art
EDUC B77 Concepts and Tools for Online Learning
FDSV B55B Food Service Production Theory II
GEOL B21 Topics in Geology
PHED B2SB Aquatics: Beginning Swimming
PHED B6A Coed Activity/Archery
PHED B6BB Coed Activity/Basketball
PHED B6FCX Coed Activity/Fitness Center
PHED B6BLB Coed Activity/Beginning Ballet
PHED B6G Coed Activity/Golf
PHED B6JD Coed/Individual Activity: Jazz Dance
PHED B6SC Coed Activity/Soccer
PHED B6T Coed Activity/Tennis
PHED B6V Coed Activity/ Beginning Volleyball
PHED B6WT Coed Activity/ Weight Training
PHED B32 Shape Up
POLS B5 Current Issues/American Government
PSYC B21 Special Projects in Psychology
SOC B21 Special Projects in Sociology

VII. Good and Welfare Concerns

A. Billie Jo stated that this is the last time reviewed courses will appear on the agenda. When they are removed from the approval queue, no work is lost. There are 4 or 5 courses up for review per team. We are getting caught up and the list is dwindling.

B. Duane Anderson stated that he is working with Janet Fulks to finish the revisions on the Apprenticeship courses. There used to be just a few courses for Apprenticeship, but now there are over 80. He asked if the courses could be consolidated. Nan stated that is a decision by the State Chancellor.

C. Kimberly Van Horne is working on the Academic Development courses revisions that will take effect in Summer. Revisions include tweaking units, keeping learning communities, and some courses are linked. Sue Vaughn stated that after the assessment test, students see the chart to

see where they placed. There will be some confusion for students as the courses are changing. When looking at the calendar, it was discovered that courses past at the next curriculum committee would not go to the Board until May. Nan asked if we could review the courses now, make changes, and vote so that they could go to the Board in April. The committee agreed. Beth Rodacker asked if their new course could be reviewed too and the committee agreed. Using the projector, the curriculum screens were reviewed by the committee and some changes were made.

m/s Beth Rodacker/Mike Daniel to approve the proposed new courses on contingency that the changes be made by 10:00 a.m. on Monday. Motion passed by a unanimous vote.

**The following proposed courses had their changes made by Monday:

ACDV B61

ACDV B65

ACDV B77

X. Adjournment – Billie Jo adjourned the meeting at 4:15 pm.

Respectfully submitted,

Sharon Bush
Academic Services Assistant