

**Curriculum Committee Notes – January 26, 2012**

Collins Conference Center

**Members Present:** Duane Anderson, Arnie Andrasian, Tim Capehart, Carl Dean, Dawn Dobie, Stephen Eaton, Gay Gardella, Nan Gomez-Heitzeberg, Sue Granger-Dickson, Kathy Hairfield, Qiu Jimenez, Jennifer Johnson, Bill Moseley, Dan O’Connor, Billie Jo Rice, Elizabeth Rodacker, Nick Strobel, Sue Vaughn

**Members Absent:** Duane Anderson, John Carpenter, Paula Dahl, Mike Daniel, Janet Duenas-Cliff, Emily Maddigan, Paula Parks, Leslie Reiman, Bernadette Towns, Richard Wise

Agenda Item	Discussion	Action
<b>MINUTES</b>		The minutes of December 1 were accepted as written.
<b>CURRICULUM</b>	<p><b><u>Curriculum - New Courses to Review January 26</u></b></p> <ol style="list-style-type: none"> <li>1. AGR I B49 Agricultural Leadership Training (1/26)</li> <li>2. APPR B249c Cooperative Work Experience Education/Carpenters (1/26)</li> <li>3. APPR B249e Cooperative Work Experience Education/Electrician (1/26)</li> <li>4. APPR B249p Cooperative Work Experience Education/Plumbers and Pipefitters (1/26)</li> <li>5. APPR B249s Cooperative Work Experience Education/Sheet Metal (1/26)</li> <li>6. ARCH B33 Architectural Computer Practice (1/26)</li> <li>7. ENGR B17 Introduction to Electric Circuits (1/26)</li> <li>8. FIRE B51d Fire Prevention 1A (1/26)</li> <li>9. FIRE B51e Fire Prevention 1B (1/26)</li> <li>10. HIST B20a African American History of the United State (BC GE D.2, D.3) (1/26)</li> <li>11. PHED B33 Men’s and Women’s Intercollegiate Swimming (BC GE E) (1/26)</li> <li>12. PHIL B7 Introduction to Logic (BC GE B.2) (DE Course) (1/26)</li> <li>13. PHIL B10 Introduction to Ethics (BC GE C) (1/26)</li> <li>14. RADT B13 Clinical Education 5 (1/26)</li> <li>15. THEA B2b Elements of Acting (BC GE C) (1/26)</li> <li>16. THEA B31 Introduction to Film Studies (BC GE C) (1/26)</li> </ol> <p><b><u>Deleted Courses for January 26</u></b></p> <ol style="list-style-type: none"> <li>1. AGRS B52 Economics in Agriculture</li> <li>2. AGRI B70 Topics in Farm and Ranch Skills</li> <li>3. AGRI B251 Modern College Arithmetic</li> <li>4. ANSC B60 Bovine Reproduction</li> </ol>	<p>Courses that were moved, seconded, and approved by the committee: ENGR B17, FIRE TECH B51d, FIRE TECH B51e, MATH B6d, MATH B60, MATH B70, and RADT B13.</p> <p>Courses approved for deletion: AGRS B52, AGRI B70, AGRI B251 ANSC B60, ANSC B71, ANSC B72 ANSC B74, ANSC B76, ORNH B51 POLS B42ab</p>

5. ANSC B71 Diseases of Beef and Dairy Cattle
6. ANSC B72 Equine Health
7. ANSC B74 Equine Nutrition
8. ANSC B76 Equine Reproduction
9. ORNH B51 Basic Ornamental Horticulture
10. POLS B42a Principles of Leadership:Theories, Styles and Realities
11. POLS B42b Principles of Leadership: Theories, Styles and Realities

**Submitted Programs**

1. BC New Program AUTOMOTIVE MANAGEMENT- Job Skills Certificate
2. BC New Program BC Animal Science AA
3. BC Program Modification BC Animal Science AS
4. BC Program Modification BC Animal Science Cert
5. BC Program Modification BC Art Major AA (needs State application)
6. BC Program Modification BC Digital Arts AA (needs State application)
7. BC Program Modification BC Digital Arts Cert (needs State application)
8. BC Program Modification BC Environmental Horticulture AA
9. BC Program Modification BC Environmental Horticulture AS
10. BC Program Modification BC Environmental Horticulture Cert
11. BC Program Modification BC Forestry Cert
12. BC Program Modification BC Forestry Major AA
13. BC Program Modification BC Forestry Major AS
14. BC Program Modification BC Math Major AA
15. BC Program Modification BC Music Major AA
16. BC Program Modification BC Plant Science AA
17. BC Program Modification BC Plant Science AS
18. BC Program Modification BC Plant Science Cert
19. BC Program Modification BC Principles of Venipuncture
20. BC Program Modification BC Radiologic Technology AS

**Pending Courses from Previous Agendas**

1. AGRI B49 Agriculture Leadership Training (12/1)
2. ANSC B94 Caged Birds, Laboratory, and Exotic Animal Medicine (12/1)
3. ANSC B96 (DE) Radiology, Ultrasound, and Diagnostic Imaging for Veterinary Technology (12/1)
4. BSAD B9 Fundamentals of Marketing 11/3
5. CRIM B1 Intro. to Criminal Justice (BC GE D1) (tabled at 10/20 mtg.)

6. ENGR B17 Introduction to Electric Circuits (12/1)
7. MATH B60 (DE) Elementary Algebra (12/1)
8. MATH B6d Ordinary Differential Equations (12/1)
9. MATH B70 (BC GE B.2 & DE) Intermediate Algebra (12/1)
10. MUSC B2 Basic Elements of Music (BC GE C & DE) (tabled at 10/20 mtg).
11. MUSC B21a History of Music (BC GE C) 11/3
12. MUSC B21b History of Music (BC GE C) 11/3
13. MUSC B22 Music Appreciation (BC GE C and a DE course) 11/3
14. MUSC B27 History of Rock and Roll (BC GE C) 11/3
15. MUSC B4a Elementary Theory (BC GE C) 11/3
16. MUSC B4b Elementary Theory (BC GE C) 11/3
17. SPAN B4 Intermediate Spanish (BC GE C) 10/20
18. THEA B2a Elements of Acting (BC GE C) 11/17

Discussion ensued regarding follow-up work that needs to be done, including evidence of critical thinking, which can be determined by the student learning outcomes.

The Math Department is proposing two new courses--MATH B60 (to replace MATH BA) and MATH B70 (to replace MATH BD). Arnie Andrasian said that the department would like to offer both the old and the new courses at the same time, and that MATH BD will become an accelerated version that will combine content from MATH BA and MATH BD. Janna pointed out that having two identical courses (old MATH BD and new MATH B70) in the catalog at the same time may present a problem. She explained that the State assigns a unique course control number to each course, and because the old courses were copied as revisions for the new courses, the course control numbers from the old courses are now attached to the new courses. When the new courses are approved, they will overwrite the old courses in CurricUNET, and the old courses will not exist. In order to maintain MATH BA and MATH BD along with two new courses, a new course proposal should have been put through for MATH B60 and MATH B70. In addition, the State considers combining content from one course to another course a reason for assigning a new course control number to a course because they view it as a different course. Given that the committee has thoroughly reviewed and approved MATH B60 and MATH B70, these courses will not require a second review. Janna will follow up CurricUNET and State-related work with the department.

The topic of how course numbers are determined was discussed. There is no consistency with respect for assigning a course number that would determine how

	<p>course progression occurs (from basic skills to beginning, intermediate, or advanced) Some departments use low to high numbers to represent beginning through advanced, while other departments assign high numbers to the beginning courses and lower numbers to the advanced courses. Many times a number will be assigned according to what is available and has not been used before. This is important for articulation and Banner tracks course numbers that have been used in the past. Nan Gomez-Heitzeberg suggested the idea of a faculty group getting together to discuss the course numbering issue.</p>	
<b>CURRICUNET GUIDE</b>	<p>Bill Moseley distributed draft copies of a revised CurricUNET Guide, which includes lots of screenshots with instructions. He noted that the majority of pending courses are not approved due to lack of content review.</p>	<p>The committee was asked to provide comments to the draft, which Bill will incorporate into the new guide.</p>
<b>CONTENT REVIEW</b>	<p>Sue Vaughn said that Title 5 regulations require Content Review for establishing prerequisites and advisories. Prerequisite courses require an explanation of the exit skills for those courses necessary for students to be successful in the target course. She suggested using the guidelines that she, Dawn Dobie, and Kimberly Van Horne created for determining prerequisites and advisories for basic skills reading, writing, and math. Content review should include the names of the people rating the skills and the percentage of items from the skills list that would validate the prerequisite. Everyone does not have to agree that the prerequisite is essential for the course, but over all you get a high enough rating to recommend the prerequisite. Billie Jo Rice said she was not clear about the basic skills criteria, and apparently the English Department is developing a basic skills list, too. There are two basic skills rubrics—state and local. Bill suggested populating the official, currently-used form with the basic skills exit skills so people can accomplish their task. Other suggestions included determining an implementation date and getting an official ruling from the Senate. Sue Vaughn reminded everyone that a subcommittee met and developed guidelines for determining prerequisites or advisories for reading, writing and math. It was suggested that faculty continue to use old form until a new one is developed.</p>	<p>Bill Moseley shared a content review form designed by Liz Rozell. He will contact Liz about using her format as a template.</p>
<b>REVIEWING DEGREE AND CERTIFICATE PROGRAMS IN CURRICUNET</b>	<p>Bill Moseley said that he work on incorporating the programs into the Curriculum Tracker for review. There was discussion about program learning outcomes, multiple degrees within a discipline, and the challenges CTE areas face when trying to come up with one, departmental PLO for multiple programs. Sue Vaughn said that over 80% of the degrees awarded at BC are for Liberal Arts. Sue Granger-Dickson advised that decreasing the number of degrees BC offers would simplify the process for students.</p>	
<b>ADJOURNMENT</b>		<p>Meeting was adjourned at 4:00 p.m.</p>

:Janna Oldham