

Curriculum Committee Notes – December 1, 2011

Collins Conference Center

Members Present: Arnie Andrasian, Tim Capehart, John Carpenter, Mike Daniel, Janet Duenas-Cliff, Stephen Eaton, Gay Gardella, Sue Granger-Dickson, Qiu Jimenez, Jennifer Johnson, Emily Maddigan, Bill Moseley, Paula Parks, Billie Jo Rice, Elizabeth Rodacker, Nick Strobel, Sue Vaughn

Members Absent: Duane Anderson, Paula Dahl, Carl Dean, Dawn Dobie, Nan Gomez-Heitzeberg, Kathy Hairfield, Dan O’Connor, Leslie Reiman, Bernadette Towns, Richard Wise

Agenda Item	Discussion	Action
MINUTES	November 17 Minutes	The minutes of November 17 were accepted as written.
CURRICULUM	<p><u>Courses to Review for December 1</u></p> <ol style="list-style-type: none"> 1. AGRI B49 2. ANSC B94 3. ANSC B96 (DE) 4. ENGR B17 5. ENGR B24 6. ENGR B37 7. ENGR B47 8. MATH B6d 9. MATH B60 (DE) 10. MATH B70 (BC GE B.2 & DE) <p><u>Deleted Courses for December 1</u></p> <ol style="list-style-type: none"> 1. BSAD B70a Salesperson/Broker Prelicense 12/1 2. CHDV B47 Children in Crisis 12/1 3. ENSL B55a Preparation/Academic Writing 4. ENSL B71ab Basic Listening/Speaking I 5. ENSL B71d Basic Listening/Speaking II 6. ENSL B300N FIELD Introductory Level 7. ENSL B301N FIELD – Level 1 8. ENSL B302N FIELD – Level 2 9. ENSL B303N FIELD – Level 3 10. ENSL B304 – FIELD – Level 4 	It was M/S and approved to move the 12 course deletions forward.

11. MATH B4b Mathematics for Elementary School Teaching II 12/1
12. RADT B50 Principles of Fluoroscopy 12/1

Pending Courses from Previous Agendas

1. AUTO B75a Introduction to Engine Overhaul 10/20
2. AUTO B75b Engine Repair Techniques 10/20
3. AUTO B75c Advanced Engine Overhaul 10/20
4. AUTO B75d Advanced Engine Machining 10/20
5. BSAD B9 Fundamentals of Marketing 11/3
6. CRIM B1 Intro. to Criminal Justice (BC GE D1) (tabled at 10/20 mtg.)
7. FIRE B1 Protection Organization (DE course) 11/3
8. FIRE B51a Fire Mgt. 11/3
9. MUSC B2 Basic Elements of Music (BC GE C & DE) (tabled at 10/20 mtg).
10. MUSC B21a History of Music (BC GE C) 11/3
11. MUSC B21b History of Music (BC GE C) 11/3
12. MUSC B22 Music Appreciation (BC GE C and a DE course) 11/3
13. MUSC B27 History of Rock and Roll (BC GE C) 11/3
14. MUSC B4a Elementary Theory (BC GE C) 11/3
15. MUSC B4b Elementary Theory (BC GE C) 11/3
16. PHED B39b Advanced Athletic Training 11/17
17. POLS B42a Principles of Leadership: Theories, Styles, and Realities 11/17
(Tabled)
18. POLS B42b Principles of Leadership: Theories, Styles, and Realities
11/17(Tabled)
19. SPAN B4 Intermediate Spanish (BC GE C) 10/20
20. THEA B2a Elements of Acting (BC GE C) 11/17

Course "audit" is an optional grading method that was added to Curricunet. (Course audit was not part of BC's course outline prior to Curricunet). As a result, this has resulted in questions and whether standards exist for determining which courses can be audited. The college catalog states that students may enroll in courses as auditors with permission of the instructor and certain provisions. There was consensus that auditing is not an available option in light of the current budget situation. Students taking a course for credit are given priority, and the college does not receive apportionment for audited courses. Courses that are approved for P/NP (Pass/No Pass) are listed in the catalog, but not courses approved for audit. Some courses have been entered into Banner as approved for Audit. The idea of asking District IT to run

	a report a grade mode report Banner was suggested.	Sue Granger-Dickson will follow up with the Academic Senate. The following curriculum was moved, seconded, and approved: ENGR B24, ENGR B37, ENGR B47, AUTO B75abcd, FIRE B1, FIRE B51a, and PHED B39b. The AUTO B75c was approved contingent that the repeatability be removed. The repeatability was removed from the other three auto courses, and this one was probably overlooked. The remaining courses will be carried over until concerns are addressed and corrected in Curricunet.
CONTENT REVIEW	<p>John Carpenter presented the content review subcommittee’s recommendations:</p> <ul style="list-style-type: none"> • that local reading, writing (English), and math skill levels for content review be used; • that content review be used for establishing prerequisites and advisories instead of using statistical analysis or a combination of the two; • that Curricunet be configured so that the Conditions of Enrollment page cannot be saved/finished until content review is complete; • that content review be part of the program review process; • that training on use of the forms and process occur, beginning with FCDC; • and finally, that a recommendation be forwarded to the Academic Senate for approval. <p>He added that the committee is creating ready-made forms for content review and Student Learning Outcomes. Sue Vaughn suggested that reference be made to the “Reading, Writing and Math Classifications” grid on page 108 of the catalog.</p>	There was discussion about the CB21 rubric SLO’s and whether they relate to local SLO’s. Jennifer Johnson moved that the rubric be forwarded to departments for comparison with their SLO’s. Sue Vaughn volunteered to draft a communication for sending to the departments.
CURRICULUM TIMELINES	Copies of a timeline that shows coordination among Curriculum Committee meetings, the Board, the schedule, and the catalog were distributed.	Bill suggested that course changes affecting the catalog be prioritized. Copies of current programs will be distributed at the December FCDC meeting. Chairs have until January 1 to put programs in Curricunet and

		to review the programs for accuracy.
ADJOURNMENT		Meeting adjourned at 3:50 p.m.

:Janna Oldham