

Curriculum Committee Notes
April 8, 2010, Collins Conference Center

Members Present: Dawn Dobie, Nan Gomez-Heitzeberg, Susan McQuerrey, Dan O'Connor, Billie Jo Rice, Wally Simmons, Sue Vaughn

Absent: Duane Anderson, Billy Barnes, Paula Dahl, Mike Daniel, Adie Geiser, Jennifer Johnson, Denise Mitchell, Joe Saldivar, Bernie Scanlon, Kristopher Stallworth, Rene Trujillo, Kimberly Van Horne

Agenda Item	Discussion	Action
Approval of Minutes	March 4 minutes	The minutes of March 4 were approved
ANNOUNCEMENTS/REPORTS	The General Education Committee is reviewing definitions and outcomes for Area C and D.	The revisions will be sent to the Curriculum Committee for approval and to the Academic Senate.
CURRICULUM PROCESS	Copies of the curriculum processes for BC, PC, and CC were distributed.	The idea of revising BC's process for CURRICUNET and developing a curriculum handbook will be discussed at the next meeting.

**CONSENT AGENDA –
CURRICULUM**

Sufficient responses were received to approve the curriculum

Behavioral Science

PSYC B40 – Child Psychology & Development

PSYC B45 – Behavior Modification

Engineering and Industrial Technology

ELET B4 – Computer Integrated Manufacturing

ELET B70 – Mechanical Systems

ELET B1 – Basic Electronics (DC & AC)

ELET B5 – Programmable Logic Controllers

ELET B6 – Analog & Digital Electronics

ELET B55a – Electric Motors – Controls

ELET B56 – Instrumentation & Process Control

ELET B61 – Telecommunications

ELET B62 – Radio Communications

ELET B63 – Electronic Systems Installation

ELET B70 – Mechanical Systems

Family and Consumer Education

CHDV B22 – Observation & Assessment-Birth Through Adolescence

Health and Physical Education

PHED B5vb Team Activities for Women: Volleyball

PHED B6blb – Beginning Ballet

PHED B30 – Dance & Cheer Techniques

PHED B45 – Theory of Football

Performing Arts

MUSC B18abcd – Drum Line

Approved by consent agenda.

<p>CONSENT AGENDA – PREREQUISITES & ADVISORIES TO BE VOTED ON SEPARATELY</p>	<p>Behavioral Science</p> <p>PSYC B40 – Recommended: Reading Level 5 or 6, English Level 5. (goldenrod change)</p> <p>PSYC B45 – Recommended: Reading Level 5 or 6, English Level 5 (goldenrod change)</p> <p>Engineering and Industrial Technology</p> <p>ELET B4 – Prerequisite: ELET B5. Recommended: Reading Level 5 or 6.</p> <p>ELET B70 – Recommended: Reading Level 5 or 6.</p> <p>ELET B1 – Recommended: Reading Level 5 or 6</p> <p>ELET B5 – Recommended: Reading Level 5 or 6</p> <p>ELET B6 – Prerequisite: ELET B1. Recommended: Reading Level 5 or 6</p> <p>ELET B55a – Prerequisite: ELET B1. Recommended: Reading Level 5 or 6.</p> <p>ELET B56 – Prerequisite: ELET B1. Recommended: Reading Level 5 or 6.</p> <p>ELET B61 – Prerequisite: ELET B1. Recommended: Reading Level 5 or 6.</p> <p>ELET B62 – Prerequisite: ELET B6. Recommended: Reading Level 5 or 6.</p> <p>ELET B63 – Prerequisite: ELET B1 or evaluation by the instructor of student’s basic electronic skills. Recommended: Reading Level 5 or 6.</p> <p>ELET B70 – Recommended: Reading Level 5 or 6.</p> <p>Family and Consumer Education</p> <p>CHDV B22 – Prerequisite: CHDV B21 (may be taken concurrently) or CHDV B13c with a grade of C or better (goldenrod change)</p> <p>Health and Physical Education</p> <p>PHED B5vb – Recommended: Completion of a basic course in the activity</p> <p>PHED B30 Prerequisite: Limitation on enrollment: audition (Title 5, 58106)</p> <p>PHED B45 – Recommended: Experience in organized interscholastic football or the equivalent.</p> <p>Performing Arts</p> <p>MUSC B18abcd - Prerequisite: Previous experience in a drum line or similar ensemble and evaluation of proficiency by instructor.</p>	<p>Approved by consent agenda.</p>
<p>Agenda Item</p>	<p>Discussion</p>	<p>Action</p>

<p>ADDITIONAL CURRICULUM ISSUES</p>	<p>The SPAN B1ab course outline was removed from the consent agenda in order to clarify a question regarding hours and units. SPAN B1ab is a 5-unit course and can be taught as SPAN B1ab or SPAN B1a or B1b.</p>	<p>The Department clarified that 2.5 lecture units should equal 45 hours. Course approved.</p>
<p>ADDENDUM</p>	<p>Two new courses did not make it on the consent agenda and were sent out separately for approval.</p> <p>Behavioral Science PSYC B3 – Psychology as a Profession SOC1 B3 – Critical Thinking for the Social Sciences</p> <p>PSYC B3 – Recommended: Reading Level 5 or 6. English Level 5 SOC1 B3 – Recommended: Reading Level 5 or 6, English Level 5</p>	<p>Courses were approved.</p>

PROGRAM RENEWAL/ CHANGES TO THE CURRENT CATALOG – non-voting items- information only	Dept/Course	Course Title	Change
	<u>Behavioral Science</u>		
	PSYC B20/SOC B20 PSYC B40	Social Psychology Child Psychology & Development	Course description change Prerequisite change
	PSYC B45	Behavior Modification	Course description change & Prerequisite change
<u>Engineering and Industrial Technology</u>			
	MFGT B5	Program. Logic Controllers	Deleting MFGT B5, the XREF Course for ELET B5. No longer offer MFGT B5
	MFGT B50	Industrial Control Systems	Delete course
	MFGT B60	Human Machine Interfaces	Delete course.
	MFGT B61	Advanced Programmable Logic Controllers	Delete course.
<u>Family and Consumer Education</u>			
	CHDV B22	Observation & Assessment – Birth through Adolescence	Prerequisite change.
<u>Health & Physical Education</u>			
	HLED B5	Substance Abuse	Delete course
	PHED B2lgt	Life Guard Training	Delete course
	PHED B2ww	Water Walking	Delete course
	PHED B2wsi	Water Safety Instruction	Delete course
	PHED B2xsd	Scuba Diving	Delete course
	PHED B6r	Racquetball	Delete course
<u>Nursing</u>			
	EMTC B50	Emergency Medical Technician I	Course title change. Adding “1” to the title. National & State identification of this Course is EMT-1.
CERTIFICATE REVIEW/ APPROVAL	The new proposed Job Skills Certificate form and process is under discussion. Nan discussed questions that came up recently that addressed defining job skill levels for employers and how to reflect skills on the certificate form. The timeline for processing these certificates and getting them into the catalog will be short. In order to include them in next year’s catalog, the certificates and accompanying Board materials must be submitted by May 24 for the June 10 Board meeting.		The Jobs Skills Certificates will go to the Consultation Council next week.

SLO REVIEW PROCESS	Currently, student learning outcomes (including general education) and methods of evaluation are reflected on #18 of the ACAR. Bonnie Suderman came to address questions regarding the process for implementing the new course assessment plan matrixes. She said the original idea was to include the new matrix in #18 and complete the full cycle. Bonnie was told that that the ACAR, because it is an official state form, cannot not be amended. Subsequently, the idea of including it as an addendum came up. The CurriCUNET implementation includes a district-wide course of outline of record.	Nan and Susan will take this to the next ACES group. Bonnie will send out an electronic version of the assessment matrix.
ADDITION OF "C" GRADE OR BETTER TO PREREQUISITES & CERTIFICATES	Sue Vaughn asked about the status of her request to address inconsistencies in the catalog and on course outlines for designating a grade for prerequisite courses. Although a grade of C or better is enforced in Banner, students should be advised that at least a grade of C or better is required. She prepared a "survey" for department chairs. The idea of including a "blanket" statement in the glossary section of the catalog was suggested. At the moment, Jan is focusing on degree changes, administrative section changes, and spring curriculum changes that are awaiting Board approval. Also, all of the low-unit certificates as listed in the catalog will be replaced by the new Jobs Skills certificates, and that process remains to be coordinated with the chairs and the Curriculum Committee. These changes have precedence over any additional changes at this point. Nan advised that the faculty in each department will need to determine what grade they require for prerequisite courses.	The chairs will be surveyed about the prerequisite/grade issue.
Next Meeting	Due to lack of quorum, some agenda items will be deferred.	The committee will have another F2F meeting in two weeks.