CBEIT

Competency Based Education Implementation Committee [In-person]

09/16/2026

Attendance

Present

Dr. Laurie Dodge, Guest

Dr. Karis Clarke, Co-Chair

Michelle Hart, Co-Chair

Nicky Damania

Alex Gomez

Marah Meek

David Moncayo

Absent

Anna Melby

Shawn Newsom

Ashlea Wagner Ward

Ruthie Welborn

BCSGA President

Notes

Welcome, Introductions, and Goals for the Day

Dr. Karis L. Clarke

Welcome the newly formed DA-CBE committee, confirm the purpose of the full-day working session, review expected outcomes, and establish norms for productive application work.

Reintroduction to CBE and DA-CBE

Dr. Laurie Dodge

Provide a shared refresher on competency-based education, direct assessment, how DA-CBE differs from traditional seat-time models, and why Bakersfield College is pursuing this model.

What Has Been Done Already

Mrs. Michelle Hart

Review completed work, including grant development, committee formation, prior planning, program or pathway discussions, documentation gathered, and early decisions already made.

SHARED A NEWLY CREATED TIMELINE OF MILESTONES DOCUMENT.

Break Short break before beginning the application work blocks.

Department of Education Application Work Block 1: Application Requirements and Current Draft

Dr. Karis L. Clarke/Consultant/Committee

Review the application structure, confirm required sections, identify what is already complete, note gaps, and assign real-time work groups for missing or incomplete sections.

WORKED ON THE ENTIRE APPLICATION TOGETHER THROUGHOUT THE DAY. ROUGH DRAFT OF DOE APPLICATION.

Working Lunch

Committee

Continue informal application discussion, clarify questions, and prepare for focused drafting and revision in the afternoon.

Department of Education Application Work Block 2: Narrative and Program Design Sections

Dr. Laurie Dodge/Consultant/ Assigned Work Groups

Draft, revise, or finalize application language related to program rationale, CBE model, direct assessment approach, student population, program design, competencies, assessments, and implementation goals.

Break Short break before continuing application completion work.

Department of Education Application Work Block 3: Operations, Compliance, and Student Support Sections

Mrs. Michelle Hart / Assigned Work Groups

Complete or refine application sections related to academic operations, faculty roles, student support, financial aid considerations, technology, assessment processes, institutional approvals, reporting, and compliance requirements.

DOCUMENTS ADDED TO THE SHAREPOINT CBEIT FOLDER.

Department of Education Application Work Block 4: Review, Gaps, and Final Assignments

Dr. Laurie Dodge/Consultant/Committee

Review progress made during the day, identify remaining gaps, confirm outstanding documentation needs, and assign owners and deadlines for any application sections that cannot be completed during the session.

ADDED ADDITIONAL COMMENTS TO THE WORKING DOCUMENT.

Spring 2027 Implementation Timeline

Mrs. Michelle Hart

Connect the application work to the Spring 2027 implementation timeline, identify critical milestones, and confirm near-term priorities after the application is completed.

DR. CLARKE AND MRS. HART WILL CREATE A TIMELINE AT THE NEXT MEETING.

Action Items, Next Meeting, and Closing

Dr. Karis L. Clarke

Confirm final action items, owners, deadlines, next meeting date, communication process, and immediate follow-up needed to complete and submit the Department of Education application.

TEAM FOLLOW UPS DUE BY CLOSE OF BUSINESS ON THURSDAY OF NEXT WEEK.

- **MICHELLE, KARIS & ANNA-MEET AGAIN TO STRUCTURE DOCUMENT**
- **TAMU-RESEARCH OTHER SCHOOLS (SHASTA, COASTLINE, ETC.)**
- **DAVID-EXPAND ON FINANCIAL AID; CONNECT WITH RUTHIE ON FINANCIAL AID APPLICATION PROCESS**
- **KARIS, MICHELLE, ANNA-MEET WITH GRANT WRITERS & IR (9.23.26)**
- **CBE MEETING (WITH FINANCIAL AID FRIENDS)-NEXT MONDAY**
- **ALEX WILL FOLLOW UP WITH MARAH TO COMPLETE SECTIONS**
- **FOLLOW UP WITH DR. DODGE AFTER CBEN CONFERENCE (2ND WEEK OF OCTOBER)**
- **NICKY WILL ASSIST WITH GAPS IN APPLICATION & IMPLEMENTATION PROCESS**
- **MICHELLE-FOLLOW UP WITH BECKA WITH CBE GRADING**

Completion of the appropriate courses can lead to an Associate Degree and/or Certificate in Culinary Arts, Food Management, Child Nutrition Management, and Dietetic Services.