

CBE Committee meeting  
November 3, 2021

Attendees: Bill Moseley Erica Menchaca  
Jessica Wojtysiak Pam Rivers  
Keri Kennedy Ann Tatum  
Fabiola Johnson Kim Arbolante  
Anna Melby Suzanne Tangeman

Meeting was called to order at 2:00 November 3, 2021  
Minutes from the previous meeting were reviewed and approved by the committee.

1. Anna Melby began the meeting by informing us that our Charter was Accepted, and updated us on the progress in our Canvas Collaborative Artifact assignment have been input and that the format will be change to a group assignment format to allow all to view the work submitted.
2. The information was shared that the complete competency list is due on November 22, 2021. However, it is a flexible deadline and work will continue to be revised through April of 2022
3. Suzanne Tangeman shared information regarding a ZOOM meeting she and Anna Melby attended with Salt Lake community College's CBE instructor of Culinary Arts; Chef Leslie She shared some of Salt Lakes Competency structure and course built out information as well as that Salt Lake has CBE student pay for a semester of access for the flexible lab hour structure and competency assessment.
4. Erica Manchaca spoke about the integration of the Gen Ed competencies and one of our goals and to include all Gen Ed for AS-T to maximize the students transfer options. The CBE needs to have integrated or built-in co-requisites. The process of gaining approval from the Curriculum and Assessment committees will require well defined CBE Gen ED components. Courses also need alignment with Title 5
5. Ann Tatum expressed concerns for instructor compensation and developing an MOU regarding the CBE faculty load. Also, compensation for the CBE Team members on committee in the development process
6. Further discussion evolved around the Accreditation standard 2B; alignment with student support and the means of consistent support for CBE students and evidence of the support. When we make a claim the we offer support there must be evidence of the Quality, Depth, frequency of the offered support.
7. The need to put forth a Substantive Change request to the ACTCCC office needs to be initiated by Bill Moseley and Billie Jo Rice.

The meeting was adjourned at 3:00 pm