

NAME OF COMMITTEE	Professional Development Committee (PDC)
TYPE OF COMMITTEE	Standing Committee Operational Group
COMMITTEE CHARGE	To provide and facilitate and support activities and opportunities which will enhance job performance, personal growth, and social interaction among all Bakersfield College employees, thereby developing a sense of campus community.
TASK, GOALS, & OBJECTIVES	<ul style="list-style-type: none"> • Integrate the work of the committee with the work of Academic Technology as the lead department for Professional Development at Bakersfield College. • Review and recommend PDC scholarship applications and encourage the sharing of information gained with the BC community Develop the use of PDC Scholarship funds and the return on investment to campus. • Improve Review assessment and professional development effectiveness activities considering current needs and requests. • Improve quality of Facilitate professional development activities such as with regard to equity, accessibility, and accommodations. Work with the Director of Academic Technology and Professional Development to develop a flexible calendar program.
SCOPE OF AUTHORITY	Makes recommendations and provides input on relevant issues for staff development activities to the College President, their representatives on governance bodies and College Council Professional Development department, and Additionally, oversees the expenditures created to fund such activities for the approved PDC scholarship funds.
PROVIDES REPORTS TO	Academic Senate, College Council
COMMUNICATES WITH	VP Instruction VP Academic Affairs, VP Student Services Affairs, Academic Senate, ISIT Committee, Program Review Committee
MEMBERSHIP	<p>All members are voting members unless otherwise specified.</p> <p>Co-chaired by one Administrative Representative (Instruction preferred), one Faculty Representative (Faculty Flex Coordinator), and one Classified Representative(each with one vote).</p> <p>The following are voting members:</p> <p>12 Administrative Representative (Administrative representation from Academic Technology is preferred.) (Director of Academic Technology and Professional Development One from Student and one from Finance preferred).</p> <p>49 Faculty Representatives: appointed by the Academic Senate (at least one from Academic Technology).</p> <p>54 Classified Representatives: appointed by the CSEA.</p> <p>12 Student Representative: appointed by the SGA (non-voting).</p> <p>Members must be present to vote during meetings. Quorum does not include vacant positions.</p> <p>Scholarship applications may be approved through electronic vote.</p>
ALIGNMENT WITH ACCREDITATION	<p>Institutional Mission and Effectiveness- II 1.1</p> <p>Infrastructure and Resources- III 3.2, III 3.2</p>

Reviewed by Executive Board, 4/23/25
Approved by Academic Senate, 11/1/21
Approved by College Council, 1/28/22