

## Bakersfield College Budget Decision Criteria Draft

With the goal of maintaining quality programs and services in all administrative, instructional, and student support areas, those making budget recommendations and decisions will use data and the criteria listed below. All budget decision-makers will communicate their decisions and the rationale with the sector of the College community they oversee. The rationale will address the identified criteria and data used.

Statements and questions included in the discussion of each criterion are intended as a general framework rather than an exhaustive list.

### The College Goals

The budget decision will be aligned with the College [Mission, Values, Strategic Directions](#) and [Institutional Learning Outcomes](#).

Links below replaced with words in sentence above.

<https://www.bakersfieldcollege.edu/about#documents> (*College Mission, Values*)

<https://www.bakersfieldcollege.edu/about/administration/accountability/strategic-directions.html> (*Strategic Directions*)

<https://committees.kccd.edu/content/institutional-learning-outcomes-assessment> (*Institutional Learning Outcomes*)

### The Core Mission

The budget decision will ensure the College will be able to offer a range of courses of sufficient breadth, modality and frequency. Further, the budget decision will ensure BC can continue to ~~meet its mission of providing~~ opportunities to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer with appropriate student support services enabling students to complete their educational programs.

Questions addressed include:

- What are the needs of the people within our service area?
- Will students in programs that focus on workplace skills be able **have the opportunity** to attain gainful employment in the subject areas of those programs within our **service area region**?
- Will students in transfer degree programs be able to **have the opportunity to** complete their transfer degree ~~in less time than before~~ **within two years**?
- **Where can investment be made to improve educational outcomes?**

### Student Success

The budget decision will improve (or at a minimum, maintain) student success in one or more of BC's mission areas: Associate and Baccalaureate degrees and certificates, workplace skills, and

preparation for transfer. ~~Program completion will improve through work in one or more of the Guided Pathway pillars:~~

- ~~• Clarifying the program pathways for our students~~
- ~~• Enabling our students to enter their program pathway more quickly~~
- ~~• Providing the academic and student support so students will stay on their program pathway to completion~~
- ~~• Improving the processes in the assessment of course and program level outcomes to ensure that learning is happening as students' progress along their program pathways. This learning improves critical thinking and adaptability, so students will be able to adjust to changing economic environments without having to continually come back to college for retraining.~~

### **Program and Service Sustainability**

***This section deals with whether or not the college will continue or develop a particular program or service in the case of a budget shortfall.***

Questions addressed include:

- Is the benefit of this program or service worth the cost?
- ~~• If a budget decision would lead to the discontinuance of an academic program, does the process follow the Program Discontinuation Process determined by the Academic Senate.~~
- What is the optimal student to teacher ratio **staffing for the success of the program?**
- Can students' progress through a sequence of courses **in a timely manner?**
- Are Program Learning Outcomes (PLOs) achievable?
- **If a budget decision would lead to the discontinuance of an academic program, does the process follow the Program Discontinuation Process determined by the Academic Senate.**

### **Facilities Needs**

- The budget decision will consider the needs of a **comprehensive physical** learning environment that will promote student success ~~in our classrooms and study research spaces~~ (e.g. classroom space, lab space, electricity, heating, ventilation, air conditioning [HVAC], and **common areas** ~~markers or chalk~~).
- The budget decision will consider the needs of office and operational space for various administrative functions of the College (e.g. employee office space).

### **Technology Needs**

The budget decision will consider technology **(e.g. computers, software, media equipment, network, teleconference and videoconference)** needed to address all other criteria **listed in this document** (e.g. ~~computers, software, media equipment, network, teleconference and videoconference~~).

### **Health and Safety**

The budget decision will ensure a healthy and safe learning **campus** environment for our students and employees (e.g. Fire Prevention and Evacuation, Accident Prevention, Maximum Occupancy,

Emergency Response, Health Services, Waste Removal, Utility Infrastructure).

### **Legal Requirements and State Mandates**

The budget decision will ensure that the College follows all legal requirements and **federal, state and local** mandates (e.g. Title 5, **Title IX**, American Disability Act (ADA) Compliance, Faculty Obligation Number (FON), 50% Law, and participatory governance requirements).

### **Human Resource Needs**

- The budget decision will consider staffing levels and professional development needs **ed** to address all other criteria **listed in this document**.
- The process for filling any position must be consistent with **Title 5, Board Policies and Procedures**, Human Resource guidelines, funding requirements, and collective bargaining agreements.

### **Bakersfield College Budget-Fiscal Calendar**

<https://www.bakersfieldcollege.edu/fas/budget>

**<https://www.bakersfieldcollege.edu/about/administration/finance-and-administrative-services/budget.html>**

### **Approved by Budget Committee October 23, 2023**

Approved by College Council, January 20, 2023

Reviewed by Academic Senate, November 16, 2022

Revised and Approved by Budget Committee, October 31, 2022

Approved by College Council, December 10, 2021

Approved by Academic Senate, November 17, 2021

Revised and Approved by Budget Committee, October 25, 2021

Reviewed October 26, 2020

Approved by College Council, December 7, 2019

Approved by Academic Senate, November 7, 2019

Revised and Approved by Budget Committee, October 28, 2019

Revised March 25, 2019