

Charge

College Council is a collegial, consultative, and oversight body designed to serve the good of the College. The group facilitates timely, factual, and clear communication between constituents and the President. It provides recommendations to the President on collegewide matters. The Council ensures institutional quality using ongoing and systematic planning and evaluation to refine key policies and processes, and to improve student learning.

Member Duties

Members of the Council fill a unique place in the College's structure. As members, they are the primary and most visible representative of their constituent groups. They set the standard for civility, candor, and accuracy in collegial discussion, within Council meetings and in their interactions with others in the college community. Members are conduits of information to and from the groups they represent. They should strive to understand and accept diverse points of view while attempting to reach a consensus to best serve the College as a whole. Members will communicate regularly with the constituent group(s) they represent.

Procedures

- Agendas, minutes, and support documents will be provided at least two (2) working days before any scheduled meetings. Materials will be available on the College Council website: <https://committees.kccd.edu/bc/committee/collegecouncil>.
- All members may submit items for the agenda directly to the President's Office at least one week prior to each meeting.
- The minutes will reflect actions and deadlines discussed. Issues and ideas should be reported without being attributed to specific Council members.
- Members will be provided a list-serve to use for reporting out and soliciting input from their specific constituents.
- Task-forces may be formed, for specific activities, from within and outside the Council to allow those with specific skills and expertise to participate.
- Changes to the Decision Making Document will be forwarded to College Council for review and approval. (new since April 2016)
- 10+1 and bargaining related issues will be vetted through the appropriate groups (Senate, CSEA, CCA).
- Guests will be invited as needed for their expertise; standing committees will provide presentations to College Council as requested; written committee reports should be distributed as available to the College Council list serve (bc_collegecouncil).
- At the close of each session, time will be set aside to recap the meeting. The group will decide those issues that are to be taken back immediately to their respective constituent groups and those issues that should be deferred until the next meeting.

Membership

Members are determined by either the position they hold or through a selection process established by the constituency group they represent. Term lengths will vary and in cases where a constituency group is comprised of multiple members, the selection process will allow for staggered terms. This will allow for consistent representation and mentoring of new members.

Review & Approval History

Reviewed and revised by College Council, 09/04/15
Approved by College Council, 09/18/15
Revised and approved by College Council, 09/02/16
Revised and approved by College Council, 03/17/17
Reviewed by College Council, 09/01/17
Approved by College Council, 09/15/17

Revised by College Council, 02/09/18
Reviewed and Revised by College Council, 09/07/18
Approved by College Council, 09/21/18
Revised & reviewed by College Council 09/06/19
Reviewed and revised by College Council, 09/15/2023

Executive Team

Member	Term	Term Dates
College President <i>Serves by virtue of position</i>	On-going	On-going
Vice-President, Instruction <i>Serves by virtue of position</i>	On-going	On-going
Vice-President, Student Services <i>Serves by virtue of position</i>	On-going	On-going
Vice President, Finance & Administrative Services <i>Serves by virtue of position</i>	On-going	On-going

Management

Member	Term	Term Dates
Administrator, Instruction <i>Appointed by the President; reports out to Academic Affairs administrators</i>	1 year	July '23 – June '24
Administrator, Student Affairs <i>Appointed by the President; reports out to Student Services administrators</i>	1 year	July '23 – June '24
Administrator, Accreditation & Institutional Quality (AIQ) <i>Serves by virtue of position; reports out to the President and Academic Senate</i>	1 year	July '23 – June '24
Management Association Representative <i>Selected by and reports out to Management Association members</i>	1 year	July '23 – June '24
Dean, Institutional Effectiveness <i>Serves by virtue of position</i>	1 year	July '23 – June '24

Faculty

Member	Term	Term Dates
California College Association (CCA) Representative <i>Appointed by CCA; reports out to all faculty</i>	1 year	May '23 – April '24
Academic Senate President <i>Serves by virtue of position; reports out to the Academic Senate</i>	2 years	July '23 – June '25
Accreditation & Institutional Quality (AIQ) Committee Chair <i>Serves by virtue of position; reports out to the President and Academic Senate</i>	3 years	July '22 – June '25
Faculty Representative, A <i>Elected by and reports to faculty in Ag, Allied Health, Applied Science & Tech, Business Education, Engineering & IT, FACE, Industrial Technology, Nursing</i>	2 years	July '22 – June '24
Faculty Representative, B <i>Elected by and reports to faculty in Education, English, EMLS, Mathematics</i>	2 years	July '23 – June '25
Faculty Representative, C <i>Elected by and reports to faculty in Art, Comm, Foreign Lang, Performing Arts, Philosophy, Social Science</i>	2 years	July '22 – June '24
Faculty Representative, D <i>Elected by and reports to faculty in Behavioral Science, Biology, Public Safety TP, Kinesiology, Physical Sci</i>	2 years	July '23 – June '25
Faculty Representative, E <i>Elected by and reports to faculty in Counseling, Library/Academic Tech</i>	2 years	July '23 – June '25

Faculty Chairs & Directors Council (FCDC)

Faculty Representative, Department Chair <i>Elected by and reports out to Department Chairs</i>	1 year	July '23 – June '24
Faculty Chairs & Directors Council (FCDC) Representative <i>Selected by and reports out to all FCDC members</i>	1 year	July '23 – June '24

Classified

Member	Term	Term Dates
California School Employees Association (CSEA) President <i>Serves by virtue of position; reports out to all classified staff</i>	2 years	Jan – Dec
Classified Representative, Instruction <i>Appointed by CSEA President; reports out to Instruction classified staff</i>	2 years	July '23 – June '25
Classified Representative, Student Affairs <i>Appointed by CSEA President; reports out to Student Services classified staff</i>	2 years	July '22 – June '24
Classified Representative, Finance & Administrative Services <i>Appointed by CSEA President; reports out to Finance & Administrative Services classified staff</i>	2 years	July '23 – June '25

Students

Student Government Association (SGA) President <i>Serves by virtue of position</i>	1 year	July '23 – June '24
---	--------	---------------------