

**College Council Meeting Minutes**  
**February 24, 2021**  
[College Council Website](#)

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**College Council Members Present:** Sonya Christian, Zav Dadabhoy, Mike Giacomini, Billie Jo Rice, Lora Larkin, Jennifer Achan, Jessica Wojtysiak, Manny Mourtzanos, Craig Hayward, Steven Holmes, Grace Commiso, Alisha Loken, Kimberly Bligh, Olivia Garcia, Krista Moreland, Cynthia Quintanilla, Chris Glaser, Gian Gayatao, Bernadette Martinez, Heather Baltis, Shawn Newsom, Tina Johnson

**Guests/Substitutes:** Jenny Frank, Imelda Vasquez, Todd Coston, Earl Parsons, Jo Ellen Barnes, Sooyeon Kim,

**Next regular meeting:** March 10, 2021

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**Welcome and Overview of Agenda**

**Approval of Minutes**

A motion was made by Wojtysiak and seconded by Giacomini to approve the minutes of February 10, 2021. The minutes were approved.

- [Minutes of February 10, 2021](#)

**President's Report to College Council**

Christian directed the Council to the posted report and attachments and highlighted the upcoming weekly President's Seminar Series focused on the planning for summer and fall 2021. As plans for returning to campus operations unfold, campus guidelines will be thoughtfully developed along with guidelines addressing specific needs for individuals and departments. College Council members were asked join the virtual forums as much as possible and to email the Vice Presidents or the President with any topics they would like to see covered in the virtual forums.

**Center for Excellence for Veteran Student Success Grant**

Vasquez and Frank directed the Council to the posted materials. Valdez noted the CEVSS Grant funds will be used to establish model program to support the social, academic, and financial needs of our veterans. Frank noted the award of \$450,000 over three years will support 150 veteran students with the highest need. Goals established for the three years include:

- Enrollment increased by 5% the first year, and 3% by the second year
- Increased retention rates by 18% over the three year period
- Increased completion rates by 32% the first year
- AA completion from 7% to 15% within the three year period
- Additional events and services focused on acclimating veterans to the college culture and developing positive college-going habits.

Council members expressed support and enthusiasm for the dedication and work of the Veterans Resource Center team to support our veteran students. Frank was asked to provide additional presentations to other departments and committee on campus.

**CARES Act Funding Update**

Giacomini directed the Council to the posted materials and gave a brief overview of the Higher Education Emergency Relief Fund approved in December 2020 and the list of funding allocations identified at this time including, student aid, revenue recover, infrastructure, technology, and projects to help student progression during distance learning and the transition back to campus.

### **Strategic Directions 2021-2024 Update**

Coston and Commiso directed Council members to the posted document and reviewed the Strategic Directions plan for the upcoming 2021-2024 cycle. The Strategic Directions team will develop a document for College Council to review that will outline the college initiatives and deliverables for the next three year cycle, 2021-2024. Coston highlighted the team's work to this point and explained the next step is extract specific initiatives from the white papers that have been submitted.

College Council members were reminded this will be an action item at a College Council meeting later this spring.

### **Administrative Structure Annual Review Update**

Coston and Moreland directed the Council to the posted materials. Moreland noted the task force's role is to review the college structure and bring recommendations related to management positions forward to College Council, and that the task force takes into consideration the current and future management needs of the college, needs and costs of support staff, office space and furniture. Coston gave a brief overview of the requests that have come through each of the Vice President's areas at this point, and clarified that the final recommendations and prioritization will come to College Council at the March 24<sup>th</sup> meeting. The final recommendations will also include information on the budget impacts.

### **District Consultation Council**

Holmes and Mourtzanos noted that the next Consultation Council meeting is scheduled for March 23, 2021 and will provide a report at that time.