

ANNUAL UPDATE
Bakersfield College Administrative Structure Task Force
October 28, 2020

Guiding Principle:

Review and update administrative structure for 2020-21 that promotes the values, mission and strategic directions of the college. This is not a review with the intention to downsize the college for a reduction of force.

Deliverable:

Complete an annual review of the administrative organization to include a document that proposes options for the administrative structure of Bakersfield College with pros and cons for each option along with the budgetary impact. The options will reflect the institutional priorities as defined in the Strategic Directions, Core Values, Program Review Summary, and Decision-Making documents.

Who: College Council is the sponsor of the work. This small group includes broad representation including previous task force members and members of College Council.

Taskforce:

Chair: Todd Coston

Classified: Bernadette Martinez

Faculty: Jason Stratton, Krista Moreland

Management: Andrea Thorson, Jennifer Achan, Craig Hayward

Administrative Support: Jennifer Serratt

Ex-officio, Financial Analysis: Mike Giacomini, Cristal Rios

Timeframe: October 26th – April 14th

Workplan:

Phase I: October 28 – December 9

October 28th : Provide overview and workplan to College Council

Task Force completes initial work

- Review of current organizational structure, key institutional documents and college-wide initiatives
- Review draft and finalize work plan

December 9th : Provide update to College Council

Phase 2: January 16 – February 28

Engage in college-wide discussion and identify areas of need

- Communicate with various college constituencies (such as FCDC, SALT, EAC, CSEA, Academic Senate, etc.) to explain the process, answer questions and gather input
- February 19th : Provide update to College Council

Phase 3: March 1 – March 24

Continue campus engagement and finalize details of proposal

March 24th : Review final proposal with College Council for 1st read

Phase 4: March 9 – March 24

April 14th : College Council vote on final proposal

Proposed Task Force Meetings:

TBD