# Scheduling Proactively for Fall 

 Using Distance Education Strategies
## Four Schedule Types:

- Face to Face
- Online - Flexible
- Online - Scheduled
- Hybrid


## Face to Face Courses

- Advantages:
- Ready to go now
- Disadvantages:
- Social distancing / safety is costly and difficult
- In case of "shelter in place", transition is jarring for students.


## Online - Flexible

## Primarily Asynchronous

- Advantages:
- Class continues regardless of Covid-19
- Schedule flexibility is good for students
- Disadvantages:
- Some courses won't work in this modality


## Online - Scheduled

## Primarily Synchronous

- Advantages:
- Class continues regardless of Covid-19
- Some schedule flexibility
- Scheduled sessions meet the needs of some "hard to convert" courses.
- Disadvantages:
- Less flexibility than Online - Flexible


## Hybrid

- Advantages:
- Provides social distancing options
- If "shelter in place" happens in fall, transition is easier
- Flexibility for scheduling patterns with online
- Can be changed without disrupting schedule
- Disadvantages:
- This is a new scheduling type for some areas.


## Hybrid - Traditional Model



## Hybrid - 8 Week Pattern



50\% Online
8 Weeks
54 Hours

## Hybrid - 16 Week Staggered Pattern



## Hybrid Scheduling Quiz:

- Question 1: Does Hybrid require $50 \%$ online, $50 \%$ face to face?
- Question 2: Can I require attendance via zoom during times not on schedule?
- Question 3: When do I need to take attendance at Zoom sessions?
- Question 4: How do we account for "hours" in time working on Canvas?

